

City of Westmorland

REPORT TO City Council

MEETING DATE: January 7, 2026

FROM: Laura Bryant, Manager

SUBJECT: Authorize staff to purchase materials to remodel the restroom and make repairs to the new Public Safety Building and to hire a handyman to install in an amount not to exceed \$60,000.

ISSUE: Authorize staff to coordinate a remodel of the Public Safety Building in an amount not to exceed \$18,000 for materials and \$40,000 for labor.

GENERAL MANAGER'S RECOMMENDATION:

It is recommended that the City Council Authorize staff to coordinate a remodel of the Public Safety Building in an amount not to exceed \$60,000.

FISCAL IMPACT: The \$60,000 will be paid out of the General Fund Reserve Account and a transfer would be made from Reserves to our Operating Budget in this amount.

CONCLUSION:

The City owns the building and it would only require upgrades to the restrooms, new doors and upgrades to some phones and internet services to make it operational for our Fire Department Staff.

Remodeling of the existing building is included in the USDA Grant project, however any upgrades we make will not be removed or undone during the construction of the new Public Safety Building. These funds will not be counted as part of our matching funds, but will house our Fire department staff who are currently working out of FEMA trailers or in the unsafe fire station.

Respectfully Submitted,

Laura Bryant, Manager