

City of Westmorland

REPORT TO City Council

MEETING DATE: December 3, 2025

FROM: Laura Fischer, Manager

SUBJECT: Authorize the purchase of materials and supplies to make necessary repairs to the City of Westmorland's Senior Center in an amount not to exceed \$17,500.

ISSUE: Authorize the purchase of materials and supplies to make necessary repairs to the City of Westmorland's Senior Center in an amount not to exceed \$17,500

GENERAL MANAGER'S RECOMMENDATION:

It is recommended that the City Council Authorize the purchase of materials and supplies to make necessary repairs to the City of Westmorland's Senior Center in an amount not to exceed \$17,500

FISCAL IMPACT: The \$17,500 will be paid out of the General Fund Reserve Account and a transfer would be made from Reserves to our Parks Operating Budget in this amount.

CONCLUSION:

The City's Senior Center is in need of repairs to maintain our asset and provide a safe and enjoyable space for our senior citizens. The supplies needed are:

3 commercial grade doors	4,500 each
5 double paned windows	600 each
Exterior paint	1.000

The labor will be city employees in the public works department and any volunteers that may want to assist.

Respectfully Submitted,

Laura Fischer, Manager