

# CITY OF WESTMORLAND

## CITY COUNCIL REPORT

**DATE:** November 5, 2025

**FROM:** Laura Fischer, Manager

**SUBJECT:** Update AB 617 Grant Applications

**INFORMATION ONLY:** Update on the AB 617 Grant Applications

### **DISCUSSION:**

At the September 17<sup>th</sup> meeting Council authorized staff to submit three grant applications to the AB 617 paving funds. The grant was an opportunity to apply for 85% funding of asphalt projects for areas within the city that have significant traffic volume over unpaved or unimproved streets and/or parking lots. Council prioritized three options, and staff completed and submitted the applications on October 30<sup>th</sup>.

#### **Project A) Widen 7<sup>th</sup> Street from Center to Martin.**

Total number of SF 38,415

Sidewalk SF 13,270

Sidewalk width is 5'

Engineer's Opinion of Probable Cost Estimate

Construction Cost Estimate 1,072,910

Non-Construction Cost 214,582

Contingency 214,582

**TOTAL PROJECT COST 1,502,074**

GRANT REQUEST AMOUNT 1,276,763

**CITY OF WESTMORLAND LTA 225,311**

#### **Project B) Pave driveway and add new parking area to City Hall.**

This project will include paving both entrances (Center and 2<sup>nd</sup> Street) and the nonpaved areas to increase parking and to modify current parking. Also sidewalks for ADA accessibility.

Pavement SF = 34,694

Sidewalk SF = 6,210

Sidewalk width 6'

Engineer's Opinion of Probable Cost Estimate

Construction Cost Estimate 529,190

Non-Construction Cost 105,838

Contingency 105,838

**TOTAL PROJECT COST 740,866**

GRANT REQUEST AMOUNT 629,736

**CITY OF WESTMORLAND GF 111,130**

**Project C) Pave 1<sup>st</sup> street from C Street east to the city limits**, which will connect to the parking lot for the school's baseball field (little league).

Pavement SF = 21,623

Sidewalk SF = 4,147

Sidewalk width 5'

Engineer's Opinion of Probable Cost Estimate

Construction Cost Estimate 509,025

Non-Construction Cost 101,805

Contingency 101,805

**TOTAL PROJECT COST 712,635**

GRANT REQUEST AMOUNT 605,740

***CITY OF WESTMORLAND LTA 106,895***

Respectfully Submitted, Laura Fischer

Attachment: AB 617 grant applications.

## **Application for Proposals: Paving Projects**

**Imperial County Community Emissions Reduction Program (CERP) for the  
North End Phase 1 Community**



The Imperial Community Emissions Reduction Program (CERP) for the North End Phase 1 Community and associated emission and exposure reduction projects are part of California Climate Investments, a statewide initiative that puts billions of Cap-and-Trade dollars to work reducing greenhouse gas emissions, strengthening the economy, and improving public health and the environment — particularly in disadvantaged communities.

## Paving Project Proposal Application

|             |                                                                                                    |
|-------------|----------------------------------------------------------------------------------------------------|
| Date        | <u>October 31, 2025</u>                                                                            |
| Project     | <u>Paving Over Dust: Westmorland 7th Street Widening</u><br>Please give your project a brief title |
| Beneficiary | <u>City of Westmorland</u><br>Who benefits from this project? (ex. City of Westmorland)            |

## Applicant Information

|          |                                |
|----------|--------------------------------|
| Name     | <u>Laura Fischer</u>           |
| Agency   | <u>City of Westmorland</u>     |
| Company  | <u></u>                        |
| Title    | <u>City Manager</u>            |
| Address  | <u>355 South Center Street</u> |
| City     | <u>Westmorland, CA 92281</u>   |
| State    | <u>CA 92281</u>                |
| Zip Code | <u>92281</u>                   |

## Contact Information

|           |                                       |
|-----------|---------------------------------------|
| Telephone | <u>(760) 344-3411</u>                 |
| E-mail    | <u>lfischer@cityofwestmorland.net</u> |
| Other     | <u>rbarajas@cityofwestmorland.net</u> |

## Project Summary

Please use this section to briefly describe your project. Indicate in this section how your project will meet environmental goals or have an environmental benefit.

Paving Over Dust: Westmorland 7th Street Widening project is a street improvement project to widen 7th Street to the standard 40' roadway and install sidewalks on the north and south sides of the widened roadway as needed. The primary goal of the project is to reduce dust exposure for residents, especially children, elderly residents and pedestrians, who currently walk and bike along the unpaved shoulders. Seventh Street is a vital connection to homes, schools, the U.S. Post Office, businesses. Seventh Street also serves as an alternative route to congested Highway 78.

Existing conditions include narrow road lanes that in most of the project area will only accommodate on street parking of one car width and one lane of vehicle travel. The project area also has several sections without a sidewalk or walkway improvements, and dirt shoulders that generate significant dust when used for walking, biking, parking, or vehicle traffic. The project will include the installation of curb and gutter, a 5-foot sidewalk, ADA compliant ramps, crosswalks, signage, striping, new asphalt pavement, and pavement surface grade adjustments to align with the new sidewalk construction. The proposed scope of work will eliminate dust-prone surfaces and improve safety. Paving the dirt shoulder to increase the roadway width to 40 feet, along with installing cement curb gutters, sidewalks, ADA accessible crosswalks and signage will improve the health and safety of the entire community of Westmorland.

Currently the Westmorland school district does not provide student transportation (pick up/drop off) to this section of the city. The project will ensure pedestrians, including school age children, will be able to use the sidewalk safely and not have to breathe the road dust. This project will significantly reduce dust exposure, a known asthma trigger, while improving walkability and safety of the roadway, delivering direct health and mobility benefits to nearly half of Westmorland's population, including children, seniors, and residents with limited mobility access.

### Scope of Work

#### Describe the type of paving project:

☐ ☒ Unpaved Road(s)   ☐ Unpaved Parking Lot(s)   ☐ ☒ Other (specify) Widen 7<sup>th</sup> Street and construct sidewalks

#### Identify the location of the project site

i.e., address, Assessor Parcel Number (APN), and/or cross streets

The City of Westmorland is located in the northwestern section of Imperial County. Seventh Street is on the north side of town as shown in the attached Vicinity Map (attachment B). The end cross streets for this project are Martin Road and Center Street. The project includes streets connections to 7<sup>th</sup> Street at "J", "I", "H", "G", "F" Streets. This project is under the City's control as municipal streets fall under city governments, which handle planning, construction, and maintenance. Under the California Streets and Highways Code 1806, cities can lay out, widen, and improve streets using a mix of local taxes, state allocations, and federal grants. A map showing the 7th Street Right Of Way (ROW) is attached (attachment C).

Cities must ensure compliance with the California Vehicle Code, which regulates traffic control devices, speed limits, and pedestrian safety. They also control parking, one-way street designations, and traffic calming measures.

The project will require relocating power poles and lines owned and operated by the Imperial Irrigation District (IID). The City of Westmorland met with the IID to discuss our project proposal, and the IID was supportive and provided a rough cost estimate to relocate the poles.

#### Describe the current use of the project site ex. unpaved staff parking lot, unpaved access road, unpaved fire lane, etc

7th Street runs along the northern edge of the City of Westmorland there are 139 apartments and/or homes with direct or exclusive access on 7<sup>th</sup> Street. The project area serves as a key local connector and is a busy corridor used by the entire community. It functions as an alternative route running parallel to Highway 86, which many local residents use when the highway gets congested with truck and other traffic.

There are 83 homes located on the north side of 7th Street, and for those residents, this road is the only access to their properties. There are an additional 56 homes or apartments with access on 7<sup>th</sup> Street. The people who live in this area, including elderly residents also rely on this street to reach businesses in town.

Every resident must travel into the City of Westmorland to pick up their mail at the Post Office as there is no mail delivery in this area. Additionally, there are no school bus service for elementary children who live in this area and parents of many elementary children drive to school for drop off and pick up. Some of the older children use 7<sup>th</sup> street to walk and bike to school, however there are many areas without sidewalks, which force the children to walk or ride their bikes in the street. Westmorland teen students attend high school in Brawley and there is a bus stop for high school students in the area.

While some of the street is paved, it is narrow and does not meet the width requirements for a two-way city street. It has several unpaved dirt shoulders that function as the sidewalks for residents, bike lanes for kids, and passing lanes for traffic. In several areas, the street narrows to about 20 feet, forcing residents, children, and seniors to walk and bike on unpaved road shoulders. There are usually cars parked in this walking area and cars move on to the unpaved shoulders to pass. These dirt areas generate significant dust, especially when kids walk or ride bikes to and from school, or when cars pass each other. The dust gets kicked up daily, and residents frequently complain about the poor air quality and visibility.

Children regularly use 7th Street to walk or bike to school on the opposite side of town, but the narrow roadway and lack of paved sidewalks force them into the dirt shoulders, increasing safety risks and dust exposure. The 7<sup>th</sup> Street also leads to the Westmorland Elementary School and the school's baseball field, and a community park.

Currently, the site functions as an access road and as a detour road with unpaved shoulders used for walking, biking, passing and informal parking. The lack of proper pedestrian infrastructure and dust control creates daily mobility and health challenges for residents.

**Describe the existing condition of the project site - i.e., surface conditions, accessibility issues**

7th Street runs along the northern edge of Westmorland and is accessible by both car and foot. The street connects homes, schools, and downtown businesses, but accessibility is limited due to its narrow width, shrinking to just 20 feet in some sections, which makes it difficult for vehicles and pedestrians to safely share the road. The street has no ADA ramps, limited sidewalks and poor lightning.

While the main roadway is paved, the surface conditions is poor with many potholes and the pavement is inconsistent. Most of the shoulders and sidewalk areas are unpaved, consisting of loose dirt. In places where sidewalks are missing on one or both sides, pedestrians and cars use the dirt shoulders. These areas generate a lot of dust, especially when cars pass each other or when children kick up dirt while biking and walking. In wider sections, vehicles use the dirt shoulders to maneuver around parked cars or oncoming traffic, further contributing to dust and safety concerns.

The street has a few stop signs but lacks consistent pedestrian sidewalk infrastructure. The combination of narrowing lanes, unpaved shoulders, missing sidewalks and ADA ramps creates daily challenges for safe access and mobility and dust issues.

**Describe any existing mitigation measures currently implemented.**

Please include any measure implemented to reduce visible dust emissions in terms of application, frequency and type. (ex. entire lot is watered twice per day).

No mitigation measures are currently in place to minimize dust generation and dust exposure.

Size of paving project (miles, acres, or square footage) The 7<sup>th</sup> Street paving project consists of widening the existing roadway to a 40' wide paved street that includes construction of 38,415 SF of new asphalt paving and the 13,270 square feet of 5 foot wide sidewalk.

Current vehicle use of the project (# vehicles per day or event, frequency of use) See Attached Traffic Analysis (Attachment F)

Identify the type of documentation available to help substantiate vehicle miles

Visitor Records \_\_\_\_\_

Traffic Counter \_\_\_\_\_

Other (specify) Attached Traffic Analysis for vehicle miles traveled  
(Attachments F & E)

Identify the expected vehicle use of the project once paved Traffic is expected to increase by and additional 25% once 7<sup>th</sup> Street has been widened to a 40' roadway with sidewalks and traffic signage.

**Provide a list of sensitive receptors (i.e., schools, daycares, residences) within 1,000 feet of the project**

| Name of Location                                                                       | Distance from Project                                                                                                                                                                            |
|----------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 120 units (including low-income) Redondo I & II Apartments with a kids playground area | 32 units of the complex are facing 7 <sup>th</sup> Street. The remaining units are 400 feet to the south of 7 <sup>th</sup> St.                                                                  |
| 15 Units Senior Home                                                                   | 300 feet from 7 <sup>th</sup> Street                                                                                                                                                             |
| St Joseph Catholic Church                                                              | 340 feet from 7 <sup>th</sup> Street                                                                                                                                                             |
| 446 Private Residences                                                                 | Total number of homes impacted within 1000 feet of project site is 446. 139 homes adjacent to or facing 7 <sup>th</sup> Street and an additional 307 homes within 1000 feet of the project area. |

## Scope of Work – Continued

### Describe the project goals and objectives

Paving Over Dust: Westmoreland 7th Street Upgrade Project will widen 7th Street to reduce dust exposure for Westmorland residents by paving the shoulders and constructing sidewalks in currently unpaved areas, while also enhancing pedestrian and vehicle safety through improved street design and infrastructure.

The goals of the 7th Street paving project are to address the unpaved, unsafe, and poor traveling conditions of the street that residents, particularly children and older adults, who use the street to move around the community. The street is a travel corridor that allows residents and community members to travel from one side of the community to the other. This travel corridor generates a lot of dust, impacting people who live there and who travel this road.

Specifically, the project will widen the existing roadway, and the pavement structural section will consist of an aggregate base section with new A.C. pavement designed to match the existing street section. On both sides of the roadway, 5-foot-wide sidewalks will be constructed, and residential/commercial driveways will be constructed/repared with curb and gutter to mitigate local ponding and maintain a consistent flowline, thereby reducing the potential for pavement failure.

To ensure pedestrian safety, ADA-compliant ramps will be added at crosswalks, and new signage will be placed, including speed limit signs and an additional stop sign near F Street.

Utility coordination is one of the project components. On the north side of 7th Street, an underground canal managed by the Imperial Irrigation District (IID) runs from C Street to Martin Street. Several utility poles remain in the path of the proposed widening. These poles will need to be relocated, and IID has agreed to assist with the move. Additionally, a collection box near Central Street may need to be relocated to accommodate the new street layout.

The project will require an Imperial Irrigation District encroachment permit and include construction management services to oversee implementation. Design and engineering work will be integral to the planning phase.

**Describe any co-benefits the project may have**

(ex. improved accessibility, improved surface conditions, sustainable features).

Currently, the street has no sidewalks, crosswalk signage, shoulders, or gutters on the unpaved sections of the road. Paving the dirt shoulder road, along with installing cement curb gutters, sidewalks, crosswalks and signage, pedestrians will be able to use the street safely and not have to breathe the road dust caused by vehicles using the road. The project will provide improved accessibility for pedestrians and children (including pedestrians with mobility needs) for walking, biking and safe crossing, vehicle accessibility with wider lanes, overall improved conditions of the road and visibility by reducing dust emissions.

Dust, specifically the microscopic allergens within it, is a major trigger for asthma symptoms and a significant risk factor for developing the condition. [According to the CDC](#), Imperial County has a 12% rate of adult asthma. At its peak in 2010, data for asthma emergency department visits in Imperial County had 92.34 cases per 10,000 people. By 2023, the rate had dropped to 38.87 cases per 10,000 people, which is steadily increasing from the low of 26.7 cases in 2020 ([Asthma Emergency Department Visits, 2025](#)).

Residents, seniors, low-income families living nearby, children who walk and bike to school, and churchgoers will not be exposed to dust pollution from vehicles using the street. The paving project will mean less wear and tear on the road itself as the paving materials are more durable than bare dirt. Given that 32% of the community are under the age of 18, and 14% are 65 and older, almost 50% of the community members will benefit from this paving project.

Co-benefits of this project that paves 7th Street include improved accessibility for community members with mobility challenges to community destinations. The project will install cement curbs and sidewalks, as well as provide crosswalks and signage along frequently used routes through the community. These improvements will facilitate community members who ride, bike, and use mobility aids like wheelchairs, strollers, knee scooters, and walkers. Having sidewalks, curbs, crosswalks and signage will help drivers to see pedestrians and other travelers more easily, particularly for those crossing the street on the way to their destinations. Having a paved road surface will also improve overall visibility on the street. Pedestrians using sidewalks means that people will not be walking or being in the road at the same time as vehicles.

Provide an estimated timeline for project implementation, assuming the project is notified of grant approval within 60 days of submittal of this application.

| <p style="text-align: center;"><b>PROJECT A</b><br/> <b>7TH STREET WIDENING FROM CENTER STREET TO MARTIN ROAD</b><br/> <b>SCHEDULE OF EVENTS (TENTATIVE)</b><br/> <b>DATE: OCTOBER 7, 2025</b></p> |                                                                                                                                                                                                                                                                                       |                                                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|
| <b>ITEM NO.</b>                                                                                                                                                                                    | <b>ITEM</b>                                                                                                                                                                                                                                                                           | <b>SCHEDULE</b>                                                    |
| 1                                                                                                                                                                                                  | Receive a grant approval from the Imperial County Community Emissions Reduction Program (CERP).                                                                                                                                                                                       | Monday, January 5, 2026                                            |
| 2                                                                                                                                                                                                  | Solicitation/RFP Design Engineering Services.                                                                                                                                                                                                                                         | Monday, January 19, 2026<br>through<br>Wednesday, February 4, 2026 |
| 3                                                                                                                                                                                                  | Design Phase - Preparation of Design Plans, Specifications, and Estimates.                                                                                                                                                                                                            | Thursday, February 5, 2026<br>through<br>Tuesday, May 5, 2026      |
| 4                                                                                                                                                                                                  | Approval of the plans, specifications, and cost estimate by the City Council and to move forward with the bidding phase of the project.                                                                                                                                               | Wednesday, May 20, 2026                                            |
| 5                                                                                                                                                                                                  | Prepare Cover Letter transmitting Legal Advertisement to the Desert Review. The Desert Review requires the Legal Advertisement 72 hours or 3 business days prior to the Advertising of the Project.                                                                                   | Friday, May 22, 2026                                               |
| 6                                                                                                                                                                                                  | Complete printing of bid set plans, specifications and contract documents.                                                                                                                                                                                                            | Friday, May 22, 2026                                               |
| 7                                                                                                                                                                                                  | Project Advertisement for Bidding (posting on City's webpage and trade journals, and Newspaper - Desert Review (Wed.)                                                                                                                                                                 | Wednesday, May 27, 2026<br>and<br>Wednesday, June 3, 2026          |
| 8                                                                                                                                                                                                  | Contact local contractors, subcontractors and material suppliers regarding the project.                                                                                                                                                                                               | Wednesday, May 27, 2026                                            |
| 9                                                                                                                                                                                                  | Conduct <b>Mandatory</b> Pre-Bid Conference at <b>10:00 a.m.</b> at Westmorland City Hall, 355 South Center Street, Westmorland, CA 92281.                                                                                                                                            | Friday, June 12, 2026                                              |
| 10                                                                                                                                                                                                 | Conduct Bid Opening at 2:00 p.m. at Westmorland City Hall, 355 South Center Street, Westmorland, CA 92281.                                                                                                                                                                            | Tuesday, July 7, 2026                                              |
| 11                                                                                                                                                                                                 | Award Contract for Project Construction at the Regularly Scheduled Westmorland City Council Meeting.                                                                                                                                                                                  | Wednesday, August 5, 2026                                          |
| 12                                                                                                                                                                                                 | Process Contract Documents. Receive Insurance Certificates, Performance Bond and Payment Bond from Contractor. Review of Insurance and Bond Documents by City Attorney. Execution of Agreement and Notice to Proceed after approval of Insurance and Bond Documents by City Attorney. | Thursday, August 6, 2026<br>through<br>Wednesday, August 19, 2026  |
| 13                                                                                                                                                                                                 | Review Project Submittal Documents.                                                                                                                                                                                                                                                   | Tuesday, August 11, 2026<br>through<br>Monday, August 31, 2026     |
| 14                                                                                                                                                                                                 | Conduct Pre-Construction Conference at Westmorland City Hall at 10:00 a.m.                                                                                                                                                                                                            | Friday, August 21, 2026                                            |
| 15                                                                                                                                                                                                 | Issue Notice to Proceed to Contractor.                                                                                                                                                                                                                                                | Friday, August 21, 2026                                            |
| 16                                                                                                                                                                                                 | Construction Start Day                                                                                                                                                                                                                                                                | Monday, August 31, 2026                                            |
| 17                                                                                                                                                                                                 | Project Construction – 120 Calendar Days.                                                                                                                                                                                                                                             | Monday, August 31, 2026<br>through<br>Monday, December 28, 2026    |
| 18                                                                                                                                                                                                 | Conduct Final Project Inspection with Contractor, Consultant City Engineer, and City of Westmorland Staff.                                                                                                                                                                            | Monday, December 21, 2026                                          |
| 19                                                                                                                                                                                                 | Contractor to address "Punch List" items and finish project construction.                                                                                                                                                                                                             | Monday, December 28, 2026                                          |
| 20                                                                                                                                                                                                 | File Notice of Completion at County of Imperial Recorder's Office.                                                                                                                                                                                                                    | Tuesday, December 29, 2026                                         |

Describe the measures that will be utilized to ensure completion of the project within the indicated time

The City of Westmorland is committed to completing this project within the indicated timeline. The city has a strong track record of delivering many projects over the years, including a recent successful completion of a public infrastructure project, a \$3.7 million water treatment facility. We are accountable to our residents. Local oversight through City Council and public pressure, especially for those who live on that street, are strong motivators. If our grant application is selected, this project will be highly visible to our residents.

Specifically, the City Manager and Public Works Director will provide experience project administration and implementation, ensuring coordination between contractors, engineers, and the Air District and maintaining open, proactive communication. The Public Works Department will manage contractor selection and enforce construction schedules with milestones and deliverables. City staff will conduct site visits and progress reviews to identify and resolve delays early.

Identify the key individuals responsible for project implementation and their roles.

| Name           | Title/Position        | Project Role                                                                                                                                                                                                                                                                                         |
|----------------|-----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Laura Fischer  | City Manager          | City manager has over 25 years of capital project development and will oversee overall project administration, including project initiation, coordination with the project team and the Air District, grant compliance, budget oversight, and reporting to funding agencies.                         |
| Ramiro Barajas | Public Works Director | Public works director will oversee implementation, including contractor coordination, construction oversight, procurement, scheduling, and ensuring the project meets technical and safety standards. Also responsible for coordinating with utility providers and managing field-level adjustments. |

## Project Funding

Describe the estimated eligible costs of the project:

Supplies, Equipment, and Materials \$587,351.00

Labor and Construction \$480,559.00

Signs and Interpretive Aids Communicating Information about the Project \$5,000.00

Total Eligible Project Cost \$ 1,072,910.00

Additional:

Non-Construction Costs (Up to 20% of Grant Request) \$214,582.00

Contingency Costs (Up to 20% of Grant Request) \$214,582.00

What is the requested funding amount for eligible project costs, Non-Construction costs and Contingency cost?  
\$1,276,763.00

How much additional funding has been secured for this project?

Amount: \$225,311.00 Source: Local Transportation Authority – Measure D

TOTAL PROJECT COST: \$ 1,502,074.00

Signature *Laura Fischer*

Date 10.29.25

Name/Title City Manager

## Project Commitment

The applicant commits to the following requirements:

- ☒ Applicant is the owner of the area to be paved or has authority to pave the area from a legally binding document such as a long-term lease agreement for the duration of the project life
- ☒ Applicant will maintain the project during the entire contract period, 10 years
- ☒ Applicant will make the project available for inspection if requested ICAPCD and/or CARB staff during the entire contract period, 10 years
- ☒ Project will be sufficiently utilized as demonstrated in the application
- ☒ All property taxes are current as of the time of this application
- ☒ Applicant will obtain any permits required to do the project
- ☒ Applicant or their sponsor has financial capacity to complete, operate, and maintain the project
- ☒ Any funds required from other sources will be available on the timeframe needed to carry out the project
- ☒ Photo documentation will be provided upon project completion
- ☒ Photo documentation will be provided annually to demonstrate ongoing project maintenance
- ☒ Project will comply with ICAPCD Rule 801
- ☒ Project will comply with ICAPCD Rule 805
- ☒ Project will comply with the applicable municipal codes and ordinances

Date 10-30-2025

Signature Kaura Jischer

City manager

# CAP PROPOSED PAVING PROJECT APPLICATION REQUIREMENTS CHECKLIST

| <u><b>Complete<br/>Mark an<br/>"X"</b></u> | <u><b>Requirements</b></u>                                                                                                                                                                                                                              |
|--------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| x                                          | Completely filled application                                                                                                                                                                                                                           |
| x                                          | Grant amount requested with signature      Included in the Narrative                                                                                                                                                                                    |
|                                            | Aerial Map of proposed location      Attachment A & B                                                                                                                                                                                                   |
| x                                          | Site Plan of proposed project      Attachment D                                                                                                                                                                                                         |
| x                                          | Current and expected vehicle use of the project and supporting documentation<br>Attachment E & F & in the Narrative                                                                                                                                     |
| x                                          | Proof of ownership/lease      Attachment C                                                                                                                                                                                                              |
| x                                          | Quote to support: 1) Supplies, Equipment, and Materials 2) Labor and Construction 3) Signs and Interpretive Aids Communicating Information about the Project 4) Non-Construction 5) Contingency Cost 6) Federal, Sales, and Other Tax      Attachment G |
| x                                          | The number of Days/Year that the area to be paved is utilized. (Ex. the number of days per week the proposed project area is open or utilized<br>Attachment H                                                                                           |
| x                                          | The average Vehicle Miles Traveled in the proposed project area. (Ex. the average length of what the vehicles drive in the proposed project area per day or per year)      Attachment H                                                                 |
| x                                          | The number of Passes or Trips per Day in the proposed project area      Attachment E                                                                                                                                                                    |



## COMMUNITY AIR PROTECTION INCENTIVES REGULATORY COMPLIANCE STATEMENT

As an applicant/participant of the Community Air Protection Incentives, I declare:

I am in compliance with, and will remain in compliance with, and do not have any outstanding/unresolved/unpaid Notices of Violations (NOV) or citations for any federal, state, or local air quality regulation including, but not limited to, the following:

- Cargo Handling Equipment Regulation
- Commercial Harbor Craft Regulation
- Drayage Truck Regulation (including dray-off trucks)
- In-Use Off-Road Diesel Vehicle Regulation
- Marine Shore Power Regulation
- Off-Road Large Spark Ignition Fleet Regulation
- Portable Diesel Airborne Toxic Control Measure
- Public Agency and Utility Rule
- Sleeper Berth Truck Idling Regulation
- Solid Waste Collection Vehicle Regulation
- Statewide Truck and Bus Regulation
- Stationary Engine Airborne Toxic Control Measure
- Transit Fleet Rule

I certify under penalty of perjury that the information provided is accurate.

**Authorized Signature:** *Laura Fischer*      **Date:** 10.29.25

|                                                    |                                           |              |
|----------------------------------------------------|-------------------------------------------|--------------|
| 1. Authorized Representative's Name: Laura Fischer |                                           |              |
| 2. Authorized Representative's Title: City Manager |                                           |              |
| 3. Legal Owner Name:                               |                                           |              |
| 4. Company Name: City of Westmorland               |                                           |              |
| 5. Street Address: 355 South Center Street         |                                           |              |
| 6. City: Westmorland                               | 7. State: CA                              | 8. Zip code: |
| 9. Phone: (760) 344-3411                           | 10. Email: lfischer@cityofwestmorland.net |              |

**CALIFORNIA AIR RESOURCES  
BOARD COMMUNITY AIR  
PROTECTION INCENTIVES  
DISCLOSURE STATEMENT**

Have you applied for or been awarded other grants for the listed in this application?

☐ Yes, complete section below      ☒ No, skip the remaining items in this table and sign below

Agency Applied to:

Date of Application:

Funding Amount:

Project Included In This Request (list project location):

Status of Application:

☐ Cancelled    ☐ Pending    ☐ Funded    ☐ Other, explain:

(photocopy this page when blank to complete if this project is included in separate funding/grant requests)

**By signing below, the Applicant hereby certifies the following:**

- (1) Applicant has disclosed to the Grantor/District any and all other grant or funding applications it has directly or indirectly submitted to any other air pollution control districts or air quality management districts for the same specific project.
- (2) Applicant agrees not to submit other Community Air Protection Incentives applications or sign other contracts or Grant Agreements for the same specific project with any other source of funds, including but not limited to, other state or local air pollution control district or the California Air Resources Board for a multi-district solicitation. Applicant further agrees and understands that this Grant Agreement shall, at a minimum, be immediately terminated and may result in the Applicant being banned from submitting future applications to any and all Community Air Protection Incentives administering air pollution control district or air quality management district if it is discovered that the Applicant has submitted multiple applications or signed multiple contracts or grant agreements, not previously disclosed, for the same project as set forth in this Grant Agreement.
- (3) Applicant has disclosed the value of any current financial incentive that directly reduces the project price, including tax credits or deductions, grants, or other public financial assistance, for the same project and certifies that the funding requested in the Grant Agreement has been reduced by the amount of this financial incentive.
- (4) Applicant understands that if it is found to be in violation of the terms and conditions of this Grant Agreement and/or this Disclosure Statement, the California Air Resources Board may levee fines and/or seek criminal charges to the fullest extent allowed by law against the Applicant, including but not limited to the Business and Professional Code and California Health and Safety Code Section 43016.

Printed Name of Responsible Party:

*Laura Fischer*

Title:

*City Manager*

Signature of Responsible Party:

*Laura Fischer*

Date:

*10-29-25*



1" = 74368 ft

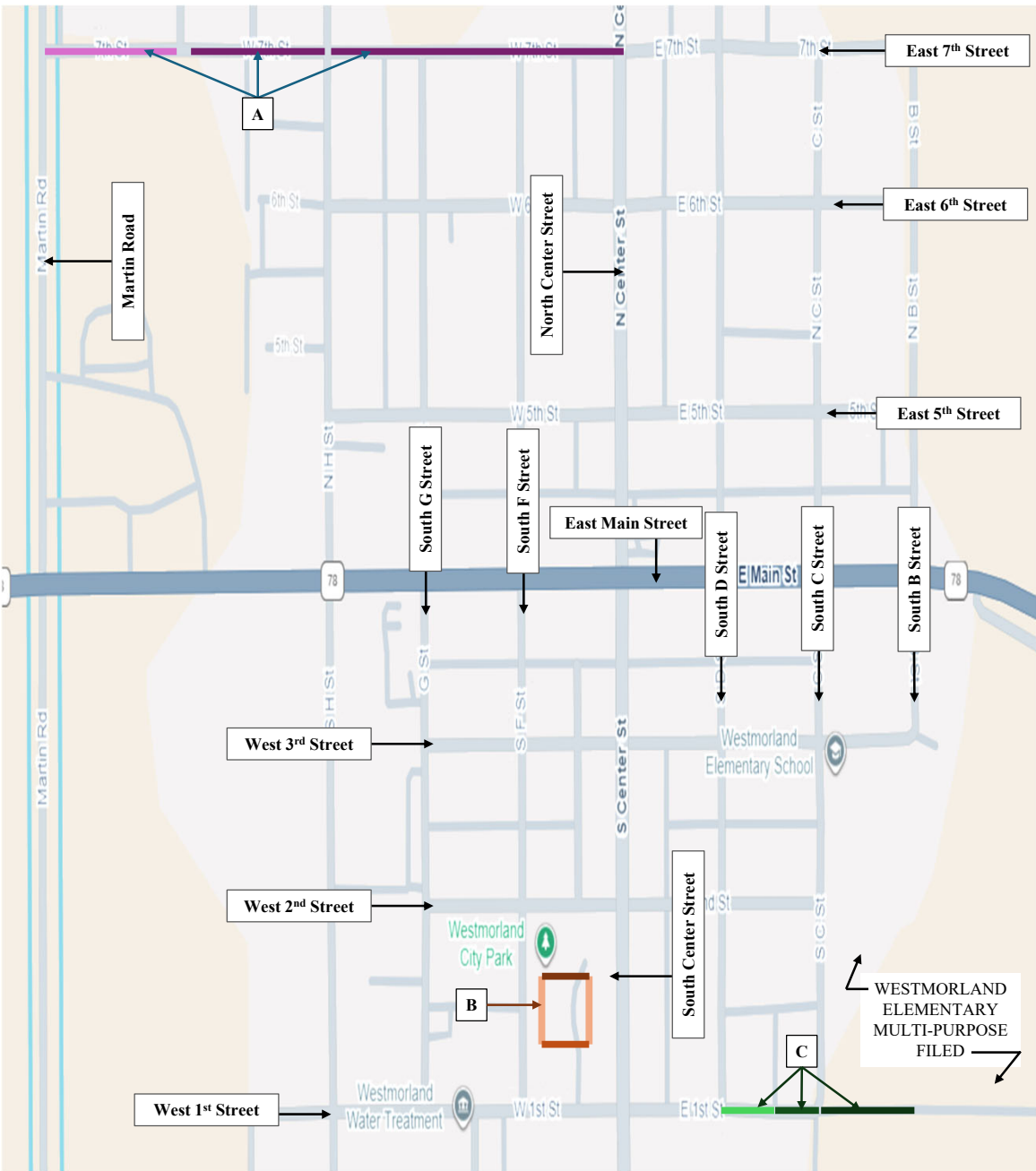
City of Westmorland

10/20/2025



This map may represent a visual display of related geographic information. Data provided here is not a guarantee of actual field conditions. To ensure complete accuracy, please contact the responsible staff for the most up-to-date information.

Attachment B



VICINITY MAP

PROJECT SECTIONS BY ORIGINAL GRANT APPLICATION

| LEGEND |                                                                                                                    |                                                                               |
|--------|--------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|
| ID.    | Project                                                                                                            | Scope of Work                                                                 |
| A      | East 7 <sup>th</sup> Street between Martin Road and North Center Street                                            | Installation of sidewalk, roadway widening and ADA accessible ramps           |
| B      | Paving and sidewalk installation for the Westmorland City Hall parking lot                                         | Installation of A.C. Pavement, 6-foot sidewalk, and ADA accessible ramps      |
| C      | East 1 <sup>st</sup> Street between D Street and the Westmorland Elementary School Multi-Purpose Field Parking Lot | Installation of A.C. Pavement, roadway widening, sidewalk, and handicap ramps |



CITY OF WESTMORLAND

MAP NO. OR 5-22  
299

22

OM 5-22

RE-SUB OF BLK 10 TOWNSITE OF WESTMOR  
LAND as recorded in Map Book 1 Page 43 Imperial County,  
California, as per map of the Townsite of  
WESTON.

as recorded in Map Book 1 Page 35 Records of Imperial County  
California. A RE-SUB OF BLK 10 INTO BLK 10A AND 10A

WESTMOR LAND CALIFORNIA  
Surveyed March 30 and 31, 1928, by Henry J. Burk, Scale 1 in. = 50'

I hereby Certify that I am the Owner of the land included within the Subdivision shown on the annexed map and that I am the only Person whose Consent is necessary to pass a title to said land and that I consent to the making of said map and Subdivision as shown and hereby, in order to be public use all the roads shown on said map within said Subdivision except those certain roads marked private roads and right-of-way lines which are hereby made private and a perpetual right of way for lots 10A to 24 inclusive BLK 10 and 10A inclusive for roads and ditches necessary for the proper cultivation thereof.

Signed, \_\_\_\_\_

STATE OF CALIFORNIA ss. On this 19 day of May 1928  
County of Los Angeles in the year one thousand nine hundred and twenty eight before me \_\_\_\_\_ Notary Public in and for said County of Los Angeles State of California residing therein personally appeared \_\_\_\_\_ known to me to be the person whose name is Subscriber in the within instrument and acknowledged to me that she executed the same IN WITNESS WHEREOF I have hereunto set my hand and affixed my official Seal this day and year in this Certificate first above written.

NOTARY PUBLIC in and for the County of Los Angeles State of California

I, D. Gary Auditor of Imperial County, State of California hereby Certify that there are no records in my office of any unpaid taxes for said County or any other taxes except those taxes not yet payable against the Sub Division of land shown on this map and any portion thereof.

WITNESS my hand this 18 May 1928.

\_\_\_\_\_, County Auditor

I, C. W. Barry, Tax Collector of the Imperial Irrigation District of the City of Banning State of California hereby Certify that there are no records in my office of any unpaid taxes for said County or any other taxes except those taxes not yet payable against the Sub Division of land shown on this map and any portion thereof.

WITNESS my hand this 18 May 1928.

\_\_\_\_\_, Tax Collector Imperial Irrigation District

The Board of Supervisors of Imperial County California have read and examined the foregoing map and find and determine that the same conforms to the Surveying Survey and hereby approve and adopt the same as a true and correct map of the Townsite of WESTMOR LAND as shown in Map Book 1 Page 43 Imperial County California and hereby accept the same as a true and correct map of the Townsite of WESTMOR LAND as shown in Map Book 1 Page 43 Imperial County California and hereby accept the same as a true and correct map of the Townsite of WESTMOR LAND as shown in Map Book 1 Page 43 Imperial County California.

\_\_\_\_\_, Chairman

\_\_\_\_\_, Clerk

Board of Supervisors, County of Imperial, State of California

Done in the City of \_\_\_\_\_ as guaranteed for payment of taxes on the land shown on this map accepted by the Board of Supervisors this 1st day of May 1928.

\_\_\_\_\_, Chairman

C. K. By County Surveyor Henry J. Burk

\_\_\_\_\_, Surveyor

\_\_\_\_\_, Assessor

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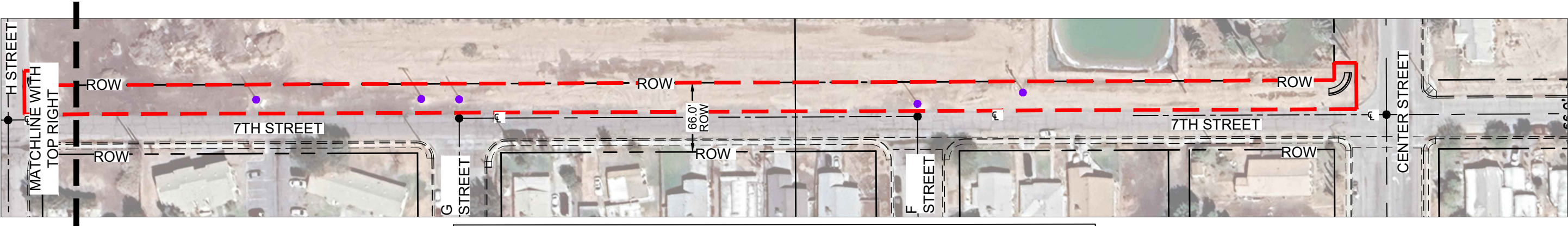
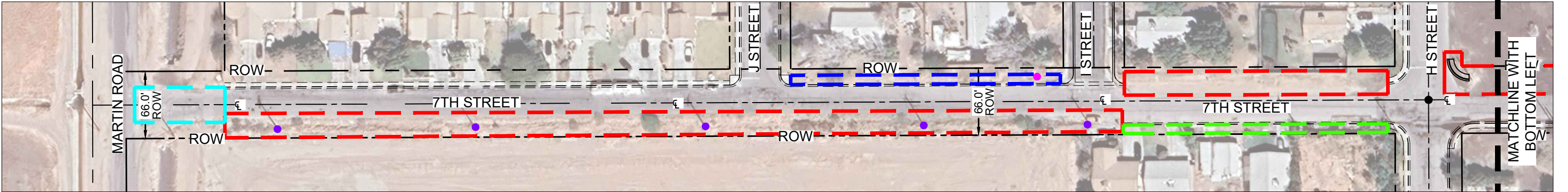
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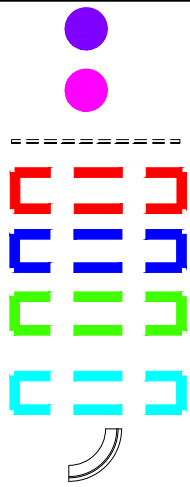
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Attachment D



LEGEND

- 1. EXISTING POWER POLES TO BE RELOCATED.
- 2. EXISTING CISTERN TO REMAIN.
- 3. EXISTING CURB AND GUTTER TO REMAIN.
- 4. ROAD WIDENING WITH PEDESTRIAN FACILITY INSTALLATION.
- 5. INSTALL PEDESTRIAN FACILITY ONLY.
- 6. PEDESTRIAN FACILITY INSTALLATION WITH EXISTING DRIVEWAY ACCESS MODIFICATIONS.
- 7. PAVEMENT TAPER TO MATCH EXISTING ROAD.
- 8. INSTALL NEW ADA ACCESSIBLE CURB RAMPS.



THIS SCHEMATIC DRAWING IS PREPARED FOR  
CONCEPT ONLY.  
RIGHTS-OF-WAY ARE NOT SHOWN  
ACCURATELY AND THE ACTUAL  
RIGHTS-OF-WAY ARE TO BE DETERMINED  
DURING THE DESIGN PHASE OF PROJECT.

The Holt Group  
ENGINEERING PLANNING SURVEYING

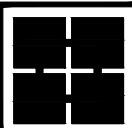


EXHIBIT:

PROJECT A : CITY OF WESTMORLAND

7TH STREET WIDENING AND PEDESTRIAN ACCESS IMPROVEMENTS BETWEEN MARTIN ROAD AND CENTER STREET

PROJECT: AB 617 GRANT APPLICATION  
CLIENT: CITY OF WESTMORLAND

DATE: 10/14/25

SHEET: 1

OF 3 SHEETS

BY: C A G

JOB NUMBER: 102.117

1601 N. Imperial Ave. El Centro, Ca 92243  
201 E. Hobsonway Blythe, Ca 92225

760.337.3883  
760.922.4658

## Attachment E

### PAVING OVER DUST: WESTMORLAND 7TH STREET WIDENING

#### TRAFFIC ANALYSIS

Residents adjacent to 7<sup>th</sup> Street

83 homes on north side of 7<sup>th</sup> Street with only access to/from home is 7<sup>th</sup> Street.

56 homes and apartments on south side of 7<sup>th</sup> Street with easy access to/from home on 7<sup>th</sup> Street.

Total number of homes and apartments adjacent to project site = 139

Vehicles per home = 2

Trips to and from (round trip) on 7<sup>th</sup> Street during work week = 5 days per week = 260 days

Work – all homes 139 at 2 cars per home @ 1 round trip = 556 @ 260 days = 144,560 trips

School – all homes 139 at 1 car per home @ 1 round trip = 278 @ 180 days = 50,040 trips

Post Office – all homes 139 at 1 car per home @ 1 round trip = 278 @ 260 days = 72,280 trips

*Total number of trips on 7<sup>th</sup> Street = 1,112 per work week (5 days per week) = 266,880 trips*

Weekend trips – 2 days per week = 52 days per year

Misc. weekend trips – all homes 139 at 2 cars per home @ 2 round trip = 556 @ 52 days = 28,912

*Total number of trips on 7<sup>th</sup> Street = 556 per weekend (2 days per week) = 28,912*

Service Vehicles one way trips on 7<sup>th</sup> Street – 2 per week = 104 days

Misc. Delivery Drivers

Waste hauling trucks

Police patrol vehicles

Utility service vehicles

Estimated at all homes 139 at 2 visit per week = 278

*Total number misc. service vehicles trips on 7<sup>th</sup> Street = 278 per week @ 104 days = 28,912*

#### **Total number of vehicle trips on 7<sup>th</sup> Street - 324,704 (annual)**

- *Total number of trips on 7<sup>th</sup> Street = 1,112 per work week (5 days per week) = 266,880 trips*
- *Total number of trips on 7<sup>th</sup> Street = 556 per weekend (2 days per week) = 28,912*
- *Total number misc. service vehicles trips on 7<sup>th</sup> Street = 278 per week @ 104 days = 28,912*

Number of miles of roadway on 7th Street = 0.48 miles

Additional sq. footage of roadway to be constructed = 38,415 sq ft

## Attachment F

### PAVING OVER DUST: WESTMORLAND 7TH STREET WIDENING

#### TRAFFIC ANALYSIS: SUPPORTING DOCUMENTS

To calculate the number of trips, we used the following data points for the city of Westmorland:

- <https://censusreporter.org/profiles/06000US0602590330-calipatria-westmorland-ccd-imperial-county-ca/>
- <https://experience.arcgis.com/experience/0479296790e24e83a8b691d744a000bc/page/Vehicles-per-Household>
- <https://experience.arcgis.com/experience/0479296790e24e83a8b691d744a000bc/page/Vehicles-per-Household>

There are [3.8 people](#) per household. [43%](#) of the Westmoreland population is between the ages of 0 and 20. Therefore, the assumption is that households have students. [29%](#) of the population is in the workforce. While this number might seem low, it corresponds to the fact that [40%](#) of the population is between the ages of 20 and 60 (the working-age population).

The assumption is that most homes have two household incomes, and each household often has more than one child/student. Therefore, each household makes daily work and multiple school trips.

[78%](#) drive alone. There are [two vehicles](#) per household

To calculate the number of households, we used Google Maps to count a total of 139.

Additionally, the proposed project area does not have a mail delivery to the house. Residents make additional trips to the post office. Service delivery vehicles also drive on this street.

# Attachment G



The  
Holt  
Group

1601 N. Imperial Ave.  
El Centro, CA 92243  
760.337.3883  
760.337.5997 (fax)  
www.theholtgroup.net

**Municipal Design • Infrastructure Engineering • Construction Management • Land Surveying**

**CITY OF WESTMORLAND  
7TH STREET WIDENING AND PEDESTRIAN ACCESS IMPROVEMENTS  
BETWEEN MARTIN ROAD AND CENTER STREET  
PROJECT A  
DATE: OCTOBER 29, 2025**

**THG PROJECT No 102.117**

**ENGINEER'S OPINION OF PROBABLE COST ESTIMATE**

| <b>Item No</b>           | <b>Item</b>                                                                                                                                 | <b>Units of Measure</b> | <b>Price Per Unit</b> | <b>Estimated Quantity</b> | <b>Total Amount</b> |
|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|-----------------------|---------------------------|---------------------|
| <b>CONSTRUCTION COST</b> |                                                                                                                                             |                         |                       |                           |                     |
| 1                        | MOBILIZATION                                                                                                                                | LUMP SUM                | --                    | --                        | \$ 50,000.00        |
| 2                        | CLEAR AND GRUB                                                                                                                              | LUMP SUM                | --                    | --                        | \$ 10,000.00        |
| 3                        | DEMOLITION - SAWCUTTING OF PAVEMENT/P.C.C. INFRASTRUCTURE, REMOVAL AND DISPOSAL OF EXISTING PAVEMENT/P.C.C. INFRASTRUCTURE/NATIVE MATERIAL. | LUMP SUM                | --                    | --                        | \$ 20,000.00        |
| 4                        | NATIVE SHOULDER BACKING                                                                                                                     | SYD                     | \$5.00                | 1,585                     | \$ 7,925.00         |
| 5                        | INSTALL NEW 4 INCHES OF A.C. PAVEMENT OVER 12 INCHES OF CLASS 2 BASE.                                                                       | SF                      | \$10.00               | 38,415                    | \$ 384,150.00       |
| 6                        | INSTALL VARIABLE DEPTH A.C. PAVEMENT                                                                                                        | SF                      | \$3.00                | 11,120                    | \$ 33,360.00        |
| 7                        | INSTALL 6-INCH P.C.C. CURB AND GUTTER.                                                                                                      | LF                      | \$30.00               | 2,520                     | \$ 75,600.00        |
| 8                        | INSTALL 4 INCH THICK, 5 FOOT WIDE P.C.C. SIDEWALK                                                                                           | SF                      | \$15.00               | 12,840                    | \$ 192,600.00       |
| 9                        | INSTALL 4 INCH THICK P.C.C. ADA COMPLIANT CURB RETURN.                                                                                      | EACH                    | \$10,000.00           | 5                         | \$ 50,000.00        |
| 10                       | INSTALL 6 INCH THICK P.C.C. RESIDENTIAL DRIVEWAY.                                                                                           | SF                      | \$25.00               | 745                       | \$ 18,625.00        |
| 11                       | INSTALL 9 INCH THICK P.C.C. COMMERCIAL DRIVEWAY.                                                                                            | SF                      | \$30.00               | 155                       | \$ 4,650.00         |
| 12                       | RELOCATE EXISTING UTILITY POLES                                                                                                             | EACH                    | \$10,000.00           | 13                        | \$ 130,000.00       |
| 13                       | SIGNAGE AND STRIPING                                                                                                                        | LUMP SUM                | --                    | --                        | \$ 15,000.00        |
| 14                       | ADJUST EXISTING MANHOLE                                                                                                                     | EACH                    | \$1,000.00            | 5                         | \$ 5,000.00         |
| 15                       | INSTALLATION OF EROSION CONTROL BMP AND IMPLEMENTATION OF SWPPP                                                                             | LUMP SUM                | --                    | --                        | \$ 12,000.00        |
| 16                       | IMPLEMENT TRAFFIC CONTROL.                                                                                                                  |                         | --                    | --                        | \$ 25,000.00        |

| <u>Item No</u>                                                                       | <u>Item</u>          | <u>Units of Measure</u> | <u>Price Per Unit</u> | <u>Estimated Quantity</u> | <u>Total Amount</u>    |
|--------------------------------------------------------------------------------------|----------------------|-------------------------|-----------------------|---------------------------|------------------------|
| <b>CONSTRUCTION COST</b>                                                             |                      |                         |                       |                           |                        |
| 17                                                                                   | CONSTRUCTION STAKING | LUMP SUM                | --                    | --                        | \$ 9,000.00            |
| 18                                                                                   | GEOTECHNICAL TESTING | LUMP SUM                | --                    | --                        | \$ 25,000.00           |
| <b>( A ) ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST ESTIMATE</b>               |                      |                         |                       |                           | <b>\$ 1,067,910.00</b> |
| <b>( B ) Supplies, Equipment, and Materials - 55% of ( A )</b>                       |                      |                         |                       |                           | <b>\$ 587,351.00</b>   |
| <b>( C ) Labor and Construction - 45% of ( A )</b>                                   |                      |                         |                       |                           | <b>\$ 480,559.00</b>   |
| <b>( D ) Signs and Interpretive Aids Communicating Information about the Project</b> |                      |                         |                       |                           | <b>\$ 5,000.00</b>     |
| <b>( E ) TOTAL ELIGIBLE PROJECT COST - SUM OF ( B ) through ( D )</b>                |                      |                         |                       |                           | <b>\$ 1,072,910.00</b> |
| <b>NON-CONSTRUCTION COST</b>                                                         |                      |                         |                       |                           |                        |
| <b>( F ) PROJECT ADMINISTRATION - 8% of ( E )</b>                                    |                      |                         |                       |                           | <b>\$ 85,833.00</b>    |
| <b>( G ) CONSTRUCTION MANAGEMENT - 12% of ( E )</b>                                  |                      |                         |                       |                           | <b>\$ 128,749.00</b>   |
| <b>( H ) NON-CONSTRUCTION COST TOTAL - ( F ) + ( G )</b>                             |                      |                         |                       |                           | <b>\$ 214,582.00</b>   |
| <b>( I ) CONTINGENCY - 20% of ( E )</b>                                              |                      |                         |                       |                           | <b>\$ 214,582.00</b>   |
| <b>( J ) TOTAL PROJECT COSTS - ( E ) + ( H ) + ( I )</b>                             |                      |                         |                       |                           | <b>\$ 1,502,074.00</b> |
| <b>( K ) REQUESTED FUNDING AMOUNT - 85% of ( J )</b>                                 |                      |                         |                       |                           | <b>\$ 1,276,763.00</b> |
| <b>( L ) CITY OF WESTMORLAND COST SHARING - 15% of ( J )</b>                         |                      |                         |                       |                           | <b>\$ 225,311.00</b>   |

## Attachment H

### PAVING OVER DUST: WESTMORLAND 7TH STREET WIDENING

The number of Days/Year that the area to be paved is utilized - 365 days a year

The average Vehicle Miles Traveled in the proposed project area. (Ex. the average length of what the vehicles drive in the proposed project area per day or per year)

Total number of vehicle trips on 7<sup>th</sup> Street

*Total number of trips on 7<sup>th</sup> Street = 1,112 per work week (5 days per week) = 266,880 trips*

*Total number of trips on 7<sup>th</sup> Street = 556 per weekend (2 days per week) = 28,912*

*Total number misc. service vehicles trips on 7<sup>th</sup> Street = 278 per week @ 104 days = 28,912*

0.48 miles @ 324,704 (annual) = 155,858 VMT

*The formula to calculate VMT involves multiplying the **Annual Average Daily Traffic** (AADT) by **the length of the road** segment by 365, then summing the VMT of all the roads to give you the VMT for that geographical area.*



## CITY OF WESTMORLAND

355 South Center Street • Post Office Box 699  
Westmorland, California 92281  
Tel: (760) 344-3411 • Fax (760) 344-5307  
[info@cityofwestmorland.net](mailto:info@cityofwestmorland.net)

October 29, 2025

Imperial County Air Pollution Control District  
150 South Ninth Street  
El Centro, CA 92243  
Attention: Adriana Carrillo, Special Projects Coordinator II

Regarding: City of Westmorland Application for AB 617 Paving Projects Application

Dear Ms. Carrillo;

The City of Westmorland is submitting three grant applications in response to the Request for Proposals for AB617 Paving Projects. When reviewing the application and grant requirements we noticed that the project cost will be reimbursed upon completion of the project. The City's has secured an Engineer's Probable Cost Estimate for each project submitted.

- The largest project: Paving Over Dust: Westmorland 7<sup>th</sup> Street Widening has a total estimated cost of \$1,502,074.
- The second largest project: Westmorland Clean Air, Safe Access: Westmorland Parking Lot Improvement Project estimated cost of \$740,866
- The third largest project: Dust-Free School Route: Paving the Way for Westmorland Families estimated cost of \$712,635.

We hope to complete all three of these projects within the project completion deadline, which would require that the city work on the three projects simultaneously, if all three projects are awarded. When doing so, the city could be paying up to \$2,955,575 of upfront cost before we receive any reimbursement from the grantor.

As we are a small, disadvantaged community with limited resources, we respectfully request that progress payments be made to the city during project construction regardless of number of awarded projects and the total funding amount. The city will submit any reimbursement request forms with backup documentation showing the progress made, and the certified project reimbursement documents to the APCD and request payment to the City of Westmorland.

We look forward to working with the County APCD and the AB 617 community to complete these much needed paving projects in the city of Westmorland.

Should you have any questions, please don't hesitate to reach out to me at 760-344-3411 (office) or 760-791-0949 (cell).

Respectfully Submitted,

  
Laura Fischer,  
City Manager

## **Application for Proposals: Paving Projects**

**Imperial County Community Emissions Reduction Program (CERP) for the  
North End Phase 1 Community**



The Imperial Community Emissions Reduction Program (CERP) for the North End Phase 1 Community and associated emission and exposure reduction projects are part of California Climate Investments, a statewide initiative that puts billions of Cap-and-Trade dollars to work reducing greenhouse gas emissions, strengthening the economy, and improving public health and the environment — particularly in disadvantaged communities.

## Paving Project Proposal Application

|             |                                                                                                               |
|-------------|---------------------------------------------------------------------------------------------------------------|
| Date        | <u>October 31, 2025</u>                                                                                       |
| Project     | <u>Clean Air, Safe Access: Westmorland Parking Lot Improvements</u><br>Please give your project a brief title |
| Beneficiary | <u>City of Westmorland</u><br>Who benefits from this project? (ex. City of Brawley)                           |

## Applicant Information

|          |                                |
|----------|--------------------------------|
| Name     | <u>Laura Fischer</u>           |
| Agency   | <u>City of Westmorland</u>     |
| Company  | <u></u>                        |
| Title    | <u>City Manager</u>            |
| Address  | <u>355 South Center Street</u> |
| City     | <u>Westmorland, CA 92281</u>   |
| State    | <u>CA 92281</u>                |
| Zip Code | <u>92281</u>                   |

## Contact Information

|           |                                       |
|-----------|---------------------------------------|
| Telephone | <u>(760) 344-3411</u>                 |
| E-mail    | <u>lfischer@cityofwestmorland.net</u> |
| Other     | <u></u>                               |

**Project Summary** Please use this section to briefly describe your project. Indicate in this section how your project will meet environmental goals or have an environmental benefit.

The Westmorland Clean Air, Safe Access: Westmorland Parking Lot Improvements will make much needed improvements to the parking lot that accesses City Hall, Little Citizen's Park, public swimming pool, restrooms, basketball courts and open space recreation and event area. The city park lot is accessed frequently by residents and visitors attending to city hall services including the police, water, sewer and trash services, building, planning and finance departments of the City of Westmorland. The parking lot is also used to access the Little Citizen's Park, which is a secure play area for children and families. The parking lot is also in use all year as the open park space is open to the public 24 hours per day every day of the year. The city owns and operates the only public swimming pool for the entire north end of the county as the cities of Brawley and Calipatria do not have an operating public swimming pool.

The city recently completed a construction project to install new ADA compliant restrooms and is in the process of planting 45 new trees in the park. The city and the Regional Joint Chambers of commerce hold at least 12 community events per year at the adjacent Westmorland City Park including the very popular and well attended Honey Festival. The County of Imperial hold after school ASES programs at the Youth Hall which is across the street from the park drawing several parents and staff members to the parking area. The County of Imperial currently brings mobile service centers to the community of Westmorland and park their mobile units at the city park so that those in need of services have easy access in their community.

However, the parking lot ground cover is dirt and gravel. It lacks basic infrastructure for safe and accessible use such as sidewalks, designated parking spaces, signage, ADA compliant ramps and railings. The project will pave unpaved areas, install ADA-compliant sidewalks and curb ramps, and add striping, signage, and lighting to improve safety and accessibility for all users. These upgrades will reduce airborne dust, improve water runoff, and minimize erosion, delivering environmental and public health benefits.

### Scope of Work

**Describe the type of paving project:**

☐ Unpaved Road(s)    ☒ Unpaved Parking Lot(s)    ☐ Other (specify) \_\_\_\_\_

**Identify the location of the project site**

i.e., address, Assessor Parcel Number (APN), and/or cross streets

The project is located at 355 South Center Street, Westmorland, CA 92281  
APN # 035-403-001  
Cross Streets are 1<sup>st</sup> Street, "F" Street, and 2<sup>nd</sup> Street.

**Describe the current use of the project site**

ex. unpaved staff parking lot, unpaved access road, unpaved fire lane, etc.

Clean Air, Safe Access: Westmorland Parking Lot Improvements is the only parking lot that serves multiple community functions and sees a lot of in-and-out traffic. This site is frequently used by residents who come to the City Hall to pay water, sewer and trash bills, secure building and/or planning permits, meet with the police and public works department, attend evening council meetings, and participate in community events at the adjacent park.

This parking lot is frequently used by residents who come to visit Westmorland City Park, which features a Little Citizens' Park for youth under 12, basketball courts for players of all ages, and a public swimming pool open after school is out until Labor Day weekend. In addition, the city and Regional Joint Chambers of Commerce hold a minimum of 10 community events in the park, where over 1,000 people attend each event. The Imperial County behavioral health unit uses the parking lot weekly, and the Imperial County Aspire twice weekly after-school program is held at the park.

While there is a section of the parking lot that has old, cracked, and potholed asphalt that has space for 10 parking spots, most of the parking lot remains unpaved. There are no sidewalks leading from the street sidewalk on the outer edges of the park, traveling to the City Hall building, or connecting the parking lot to the park. There is no safe way for children, adults, or the disabled to travel from the street sidewalk on the outside of the park to City Hall or other areas of the grassy park.

Vehicles park in dirt areas of the parking lot, which means that all visitors must walk on dirt or mud. The lack of sidewalks limits safe access for pedestrians, especially children who often use the park playground, basketball courts and swimming pool.

**Describe the existing condition of the project site - i.e., surface conditions, accessibility issues**

Clean Air, Safe Access: Westmorland Parking Lot Improvements includes a mix of a front section that is paved and surrounding areas that remain unpaved (a combination of dirt, grass, and gravel) and people walk across all of it to get to the City Hall and Public Safety buildings and the park. The sidewalk is only on the edge of Center Street, and there are no sidewalks leading directly to the City Hall building or to the park area. The parking lot is not all dusty, but some gravel has been there for years and is not leveled or paved. It's not smooth; the gravel is eroding over time. While some sections are paved (mostly the front), many areas remain unpaved or partially covered, and people park in the dirt. These conditions limit accessibility for pedestrians, especially children and community members with mobility needs, and make it difficult to safely walk or drive through the site.

**Describe any existing mitigation measures currently implemented.**

Please include any measure implemented to reduce visible dust emissions in terms of application, frequency and type. (ex. entire lot is watered twice per day).

For the most part, there are no formal mitigation measures currently in place to reduce visible dust emissions at the site. Some gravel has been placed in certain areas, but it has been there for years and is not leveled or paved. No regular watering, dust suppressant application, or surface maintenance is performed to mitigate dust. As a result, the site remains vulnerable to dust exposure and erosion, especially during dry or windy conditions.

**Westmorland**

Size of paving project (miles, acres, or square footage) Paving 34,694 SF & Sidewalk 6,210 SF

Current vehicle use of the project (# vehicles per day or event, frequency of use) See Traffic Analysis  
(Attachment D)

Identify the type of documentation available to help substantiate vehicle miles

Visitor Records Provided by Water Clerk, Office Supervisor and City Manager (Attachment E)

Traffic Counter \_\_\_\_\_

Other (specify) \_\_\_\_\_

Identify the expected vehicle use of the project once paved (# vehicles per day or event, frequency of use) See Traffic Analysis Attachment D

**Provide a list of sensitive receptors (i.e., schools, daycares, residences) within 1,000 feet of the project**

| Name of Location                                   | Distance from Project |
|----------------------------------------------------|-----------------------|
| Youth Hall (with a lot of after-school activities) | 280 feet              |
| Westmorland City Park                              | adjacent              |
| The Lighthouse Religious Institution               | 110 feet              |
| Westmorland Family Apartments                      | 890 feet              |
| Public Safety Building                             | 721 feet              |
| Westmorland Elementary School                      | 1,000 feet            |
| Post Office                                        | 727 feet              |

## Scope of Work – Continued

### Describe the project goals and objectives

With the Clean Air, Safe Access: Westmorland Parking Lot Improvements, the City of Westmorland is proposing improvements to the City Hall parking lot to enhance accessibility, safety, and functionality for all community members.

Specifically, the project will install sidewalks that connect pedestrians directly to the City Hall building and the adjacent park, creating walkable and dirt-free access points and sidewalks for visitors and residents, including children, seniors, and individuals with mobility needs.

The ADA-compliant curb ramps will be constructed, including asphalt-covered ramps where needed, to ensure accessible entry points from the parking lot.

Pavement will be added to the perimeter of the lot, especially where the curb currently stops and vehicles enter the city lot, and striping will be applied to clearly mark parking spaces, including designated ADA-accessible spots.

Crosswalk striping and signage will be installed to guide pedestrians and alert drivers, improving visibility and safety throughout the site.

To further support evening access for council hearings and community programs, lighting will be added to increase security and visibility after dark.

### Describe any co-benefits the project may have

(ex. improved accessibility, improved surface conditions, sustainable features).

Currently, the frequently used City Hall parking lot is surrounded by dirt and some gravel. There are no sidewalks connecting the lot to the adjacent park, despite it being a popular stop for residents accessing City Hall, the park, public safety building and community programs. Cars driving in and out of the lot generate visible dust, which contributes to poor air quality and creates unsafe walking conditions for pedestrians. Paving the parking lot will reduce airborne dust pollution, improve water runoff management, and minimize erosion, helping to deliver environmental benefits for a community with high asthma rates.

Dust, specifically the microscopic allergens within it, is a major trigger for asthma symptoms and a significant risk factor for developing the condition. [According to the CDC](#), Imperial County has a 12% rate of adult asthma. At its peak in 2010, data for asthma emergency department visits Imperial County had 92.34 cases per 10,000 people. By 2023, the rate has dropped to 38.87 cases per 10,000 people, which is steadily increasing from the low of 26.7 cases in 2020 ([Asthma Emergency Department Visits, 2025](#)).

By reducing dust exposure and improving safe access to public spaces and facilities, this project directly benefits sensitive populations, including children attending after-school programs, seniors, and individuals with respiratory conditions. With over 2,000 residents in Westmorland attending park events and high daily utilization of the site by city staff, police, park crews, and community members, the improvements will serve a broad cross-section of the population. Co-benefits include mobility access, including ADA-compliant sidewalks and curb ramps, improved vehicle access through clear striping and signage, and enhanced visibility and safety with new lighting. Surface conditions will be leveled and paved to eliminate pooling and erosion. These upgrades will create a safer, cleaner, and more accessible civic space that supports public health.

**Provide an estimated timeline for project implementation, assuming the project is notified of grant approval within 60 days of submittal of this application.**

**PROJECT B**  
**CITY HALL PARKING LOT IMPROVEMENT**

**SCHEDULE OF EVENTS (TENTATIVE)**

**DATE: OCTOBER 7, 2025**

| <b>ITEM NO.</b> | <b>ITEM</b>                                                                                                                                                                                                                                                                           | <b>SCHEDULE</b>                                                    |
|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|
| 1               | Receive a grant approval from the Imperial County Community Emissions Reduction Program (CERP).                                                                                                                                                                                       | Monday, January 5, 2026                                            |
| 2               | Solicitation/RFP Design Engineering Services.                                                                                                                                                                                                                                         | Monday, January 19, 2026<br>through<br>Wednesday, February 4, 2026 |
| 3               | Design Phase - Preparation of Design Plans, Specifications, and Estimates.                                                                                                                                                                                                            | Thursday, February 5, 2026<br>through<br>Tuesday, May 5, 2026      |
| 4               | Approval of the plans, specifications, and cost estimate by the City Council and to move forward with the bidding phase of the project.                                                                                                                                               | Wednesday, May 20, 2026                                            |
| 5               | Prepare Cover Letter transmitting Legal Advertisement to the Desert Review. The Desert Review requires the Legal Advertisement 72 hours or 3 business days prior to the Advertising of the Project.                                                                                   | Friday, May 22, 2026                                               |
| 6               | Complete printing of bid set plans, specifications and contract documents.                                                                                                                                                                                                            | Friday, May 22, 2026                                               |
| 7               | Project Advertisement for Bidding (posting on City's webpage and trade journals, and Newspaper - Desert Review (Wed.))                                                                                                                                                                | Wednesday, May 27, 2026<br>and<br>Wednesday, June 3, 2026          |
| 8               | Contact local contractors, subcontractors and material suppliers regarding the project.                                                                                                                                                                                               | Wednesday, May 27, 2026                                            |
| 9               | Conduct <b>Mandatory</b> Pre-Bid Conference at <b>10:00 a.m.</b> at Westmorland City Hall, 355 South Center Street, Westmorland, CA 92281.                                                                                                                                            | Friday, June 12, 2026                                              |
| 10              | Conduct Bid Opening at 2:00 p.m. at Westmorland City Hall, 355 South Center Street, Westmorland, CA 92281.                                                                                                                                                                            | Tuesday, July 7, 2026                                              |
| 11              | Award Contract for Project Construction at the Regularly Scheduled Westmorland City Council Meeting.                                                                                                                                                                                  | Wednesday, August 5, 2026                                          |
| 12              | Process Contract Documents. Receive Insurance Certificates, Performance Bond and Payment Bond from Contractor. Review of Insurance and Bond Documents by City Attorney. Execution of Agreement and Notice to Proceed after approval of Insurance and Bond Documents by City Attorney. | Thursday, August 6, 2026<br>through<br>Wednesday, August 19, 2026  |
| 13              | Review Project Submittal Documents.                                                                                                                                                                                                                                                   | Tuesday, August 11, 2026<br>through<br>Monday, August 31, 2026     |
| 14              | Conduct Pre-Construction Conference at Westmorland City Hall at 10:00 a.m.                                                                                                                                                                                                            | Friday, August 21, 2026                                            |
| 15              | Issue Notice to Proceed to Contractor.                                                                                                                                                                                                                                                | Friday, August 21, 2026                                            |
| 16              | Construction Start Day                                                                                                                                                                                                                                                                | Monday, August 31, 2026                                            |
| 17              | Project Construction – 75 Calendar Days.                                                                                                                                                                                                                                              | Monday, August 31, 2026<br>through<br>Friday, November 13, 2026    |
| 18              | Conduct Final Project Inspection with Contractor, Consultant City Engineer, and City of Westmorland Staff.                                                                                                                                                                            | Friday, November 6, 2026                                           |
| 19              | Contractor to address "Punch List" items and finish project construction.                                                                                                                                                                                                             | Friday, November 13, 2026                                          |
| 20              | File Notice of Completion at County of Imperial Recorder's Office.                                                                                                                                                                                                                    | Monday, November 16, 2026                                          |

Describe the measures that will be utilized to ensure completion of the project within the indicated time

The City of Westmorland is committed to completing Clean Air, Safe Access: Westmorland Parking Lot Improvements within the indicated timeline. The city has a strong track record of delivering many projects over the years, including a recent successful completion of a public infrastructure project, a \$3.7 million water treatment facility. We are accountable to our residents. Local oversight through City Council and public pressure, especially for those who live on that street, are strong motivators. If our grant application is selected, this project will be highly visible to our residents.

Specifically, the City Manager and Public Works Director will provide experience project administration and implementation, ensuring coordination between contractors, engineers, and the Air District and maintaining open, proactive communication. The Public Works Department will manage contractor selection and enforce construction schedules with milestones and deliverables. City staff will conduct site visits and progress reviews to identify and resolve delays early.

Identify the key individuals responsible for project implementation and their roles. Westmoreland

| Name           | Title/Position        | Project Role                                                                                                                                                                                                                                                                                             |
|----------------|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Laura Fischer  | City Manager          | City manager will oversee overall project administration, including project initiation, coordination with the project team and the Air District, grant compliance, budget oversight, and reporting to funding agencies.                                                                                  |
| Ramiro Barajas | Public Works Director | The public works director will oversee implementation, including contractor coordination, construction oversight, procurement, scheduling, and ensuring the project meets technical and safety standards. Also responsible for coordinating with utility providers and managing field-level adjustments. |

## Project Funding

Describe the estimated eligible costs of the project:

Supplies, Equipment, and Materials \$288,305

Labor and Construction \$235,885

Signs and Interpretive Aids Communicating Information about the Project \$ 5,000

Total Eligible Project Cost \$529,190

Additional:

Non-Construction Costs (Up to 20% of Grant Request) \$105,838

Contingency Costs (Up to 20% of Grant Request) \$105,838

What is the requested funding amount for eligible project costs, Non-Construction costs and Contingency cost?  
\$629,736

How much additional funding has been secured for this project?

Amount: \$111,130 Source: City General Fund

TOTAL PROJECT COST: \$ 740,866.00

Signature

Date

Name/Title Laura Fischer, City Manager

## Project Commitment

The applicant commits to the following requirements:

- ☒ Applicant is the owner of the area to be paved or has authority to pave the area from a legally binding document such as a long-term lease agreement for the duration of the project life
- ☒ Applicant will maintain the project during the entire contract period, 10 years
- ☒ Applicant will make the project available for inspection if requested ICAPCD and/or CARB staff during the entire contract period, 10 years
- ☒ Project will be sufficiently utilized as demonstrated in the application
- ☒ All property taxes are current as of the time of this application
- ☒ Applicant will obtain any permits required to do the project
- ☒ Applicant or their sponsor has financial capacity to complete, operate, and maintain the project
- ☒ Any funds required from other sources will be available on the timeframe needed to carry out the project
- ☒ Photo documentation will be provided upon project completion
- ☒ Photo documentation will be provided annually to demonstrate ongoing project maintenance
- ☒ Project will comply with ICAPCD Rule 801
- ☒ Project will comply with ICAPCD Rule 805
- ☒ Project will comply with the applicable municipal codes and ordinances

Date 10-30-2025

Signature Kaura Jischer

City manager

# CAP PROPOSED PAVING PROJECT APPLICATION REQUIREMENTS CHECKLIST

| <u><b>Complete<br/>Mark an<br/>"X"</b></u> | <u><b>Requirements</b></u>                                                                                                                                                                                                                           |
|--------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| x                                          | Completely filled application                                                                                                                                                                                                                        |
| x                                          | Grant amount requested with signature (in the narrative)                                                                                                                                                                                             |
| x                                          | Aerial Map of proposed location (Attachment A & B)                                                                                                                                                                                                   |
| x                                          | Site Plan of proposed project (Attachment C)                                                                                                                                                                                                         |
| x                                          | Current and expected vehicle use of the project and supporting documentation (Attachment D & E)                                                                                                                                                      |
| x                                          | Proof of ownership/lease (Attachment F)                                                                                                                                                                                                              |
| x                                          | Quote to support: 1) Supplies, Equipment, and Materials 2) Labor and Construction 3) Signs and Interpretive Aids Communicating Information about the Project 4) Non-Construction 5) Contingency Cost 6) Federal, Sales, and Other Tax (Attachment G) |
| x                                          | The number of Days/Year that the area to be paved is utilized. (Ex. the number of days per week the proposed project area is open or utilized) (Attachment H)                                                                                        |
| x                                          | The average Vehicle Miles Traveled in the proposed project area. (Ex. the average length of what the vehicles drive in the proposed project area per day or per year) (Attachment H)                                                                 |
| x                                          | The number of Passes or Trips per Day in the proposed project area (Attachment D)                                                                                                                                                                    |



## COMMUNITY AIR PROTECTION INCENTIVES REGULATORY COMPLIANCE STATEMENT

As an applicant/participant of the Community Air Protection Incentives, I declare:

I am in compliance with, and will remain in compliance with, and do not have any outstanding/unresolved/unpaid Notices of Violations (NOV) or citations for any federal, state, or local air quality regulation including, but not limited to, the following:

- Cargo Handling Equipment Regulation
- Commercial Harbor Craft Regulation
- Drayage Truck Regulation (including dray-off trucks)
- In-Use Off-Road Diesel Vehicle Regulation
- Marine Shore Power Regulation
- Off-Road Large Spark Ignition Fleet Regulation
- Portable Diesel Airborne Toxic Control Measure
- Public Agency and Utility Rule
- Sleeper Berth Truck Idling Regulation
- Solid Waste Collection Vehicle Regulation
- Statewide Truck and Bus Regulation
- Stationary Engine Airborne Toxic Control Measure
- Transit Fleet Rule

I certify under penalty of perjury that the information provided is accurate.

Authorized Signature: *Laura Fischer* Date: 10.29.25

|                                                    |                                           |              |
|----------------------------------------------------|-------------------------------------------|--------------|
| 1. Authorized Representative's Name: Laura Fischer |                                           |              |
| 2. Authorized Representative's Title: City Manager |                                           |              |
| 3. Legal Owner Name:                               |                                           |              |
| 4. Company Name: City of Westmorland               |                                           |              |
| 5. Street Address: 355 South Center Street         |                                           |              |
| 6. City: Westmorland                               | 7. State: CA                              | 8. Zip code: |
| 9. Phone: (760) 344-3411                           | 10. Email: lfischer@cityofwestmorland.net |              |

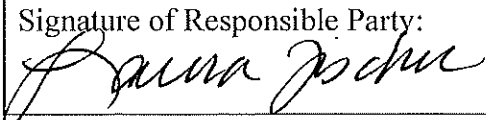
**CALIFORNIA AIR RESOURCES  
BOARD COMMUNITY AIR  
PROTECTION INCENTIVES  
DISCLOSURE STATEMENT**

|                                                                                                                                              |                                                                                               |
|----------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| Have you applied for or been awarded other grants for the listed in this application?                                                        |                                                                                               |
| <input type="checkbox"/> Yes, complete section below                                                                                         | <input checked="" type="checkbox"/> No, skip the remaining items in this table and sign below |
| Agency Applied to:                                                                                                                           |                                                                                               |
| Date of Application:                                                                                                                         |                                                                                               |
| Funding Amount:                                                                                                                              |                                                                                               |
| Project Included In This Request (list project location):                                                                                    |                                                                                               |
| Status of Application:                                                                                                                       |                                                                                               |
| <input type="checkbox"/> Cancelled <input type="checkbox"/> Pending <input type="checkbox"/> Funded <input type="checkbox"/> Other, explain: |                                                                                               |

(photocopy this page when blank to complete if this project is included in separate funding/grant requests)

**By signing below, the Applicant hereby certifies the following:**

- (1) Applicant has disclosed to the Grantor/District any and all other grant or funding applications it has directly or indirectly submitted to any other air pollution control districts or air quality management districts for the same specific project.
- (2) Applicant agrees not to submit other Community Air Protection Incentives applications or sign other contracts or Grant Agreements for the same specific project with any other source of funds, including but not limited to, other state or local air pollution control district or the California Air Resources Board for a multi-district solicitation. Applicant further agrees and understands that this Grant Agreement shall, at a minimum, be immediately terminated and may result in the Applicant being banned from submitting future applications to any and all Community Air Protection Incentives administering air pollution control district or air quality management district if it is discovered that the Applicant has submitted multiple applications or signed multiple contracts or grant agreements, not previously disclosed, for the same project as set forth in this Grant Agreement.
- (3) Applicant has disclosed the value of any current financial incentive that directly reduces the project price, including tax credits or deductions, grants, or other public financial assistance, for the same project and certifies that the funding requested in the Grant Agreement has been reduced by the amount of this financial incentive.
- (4) Applicant understands that if it is found to be in violation of the terms and conditions of this Grant Agreement and/or this Disclosure Statement, the California Air Resources Board may levee fines and/or seek criminal charges to the fullest extent allowed by law against the Applicant, including but not limited to the Business and Professional Code and California Health and Safety Code Section 43016.

|                                                                                                                        |                               |
|------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| Printed Name of Responsible Party:<br><i>Laura Fischer</i>                                                             | Title:<br><i>City Manager</i> |
| Signature of Responsible Party:<br> | Date:<br><i>10-29-25</i>      |



1" = 74368 ft

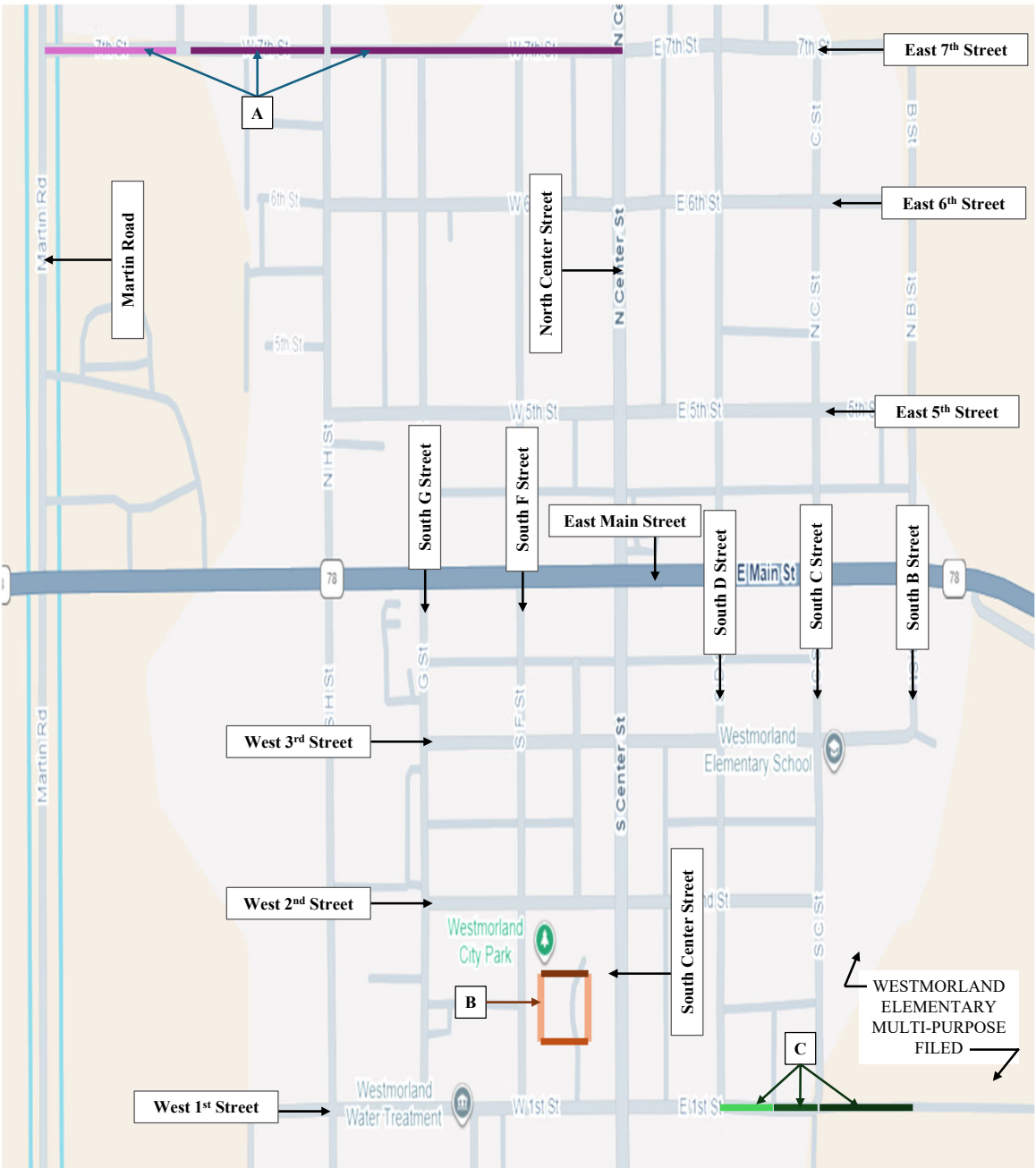
City of Westmorland

10/20/2025



This map may represent a visual display of related geographic information. Data provided here is not a guarantee of actual field conditions. To ensure complete accuracy, please contact the responsible staff for the most up-to-date information.

Attachment B



VICINITY MAP

PROJECT SECTIONS BY ORIGINAL GRANT APPLICATION

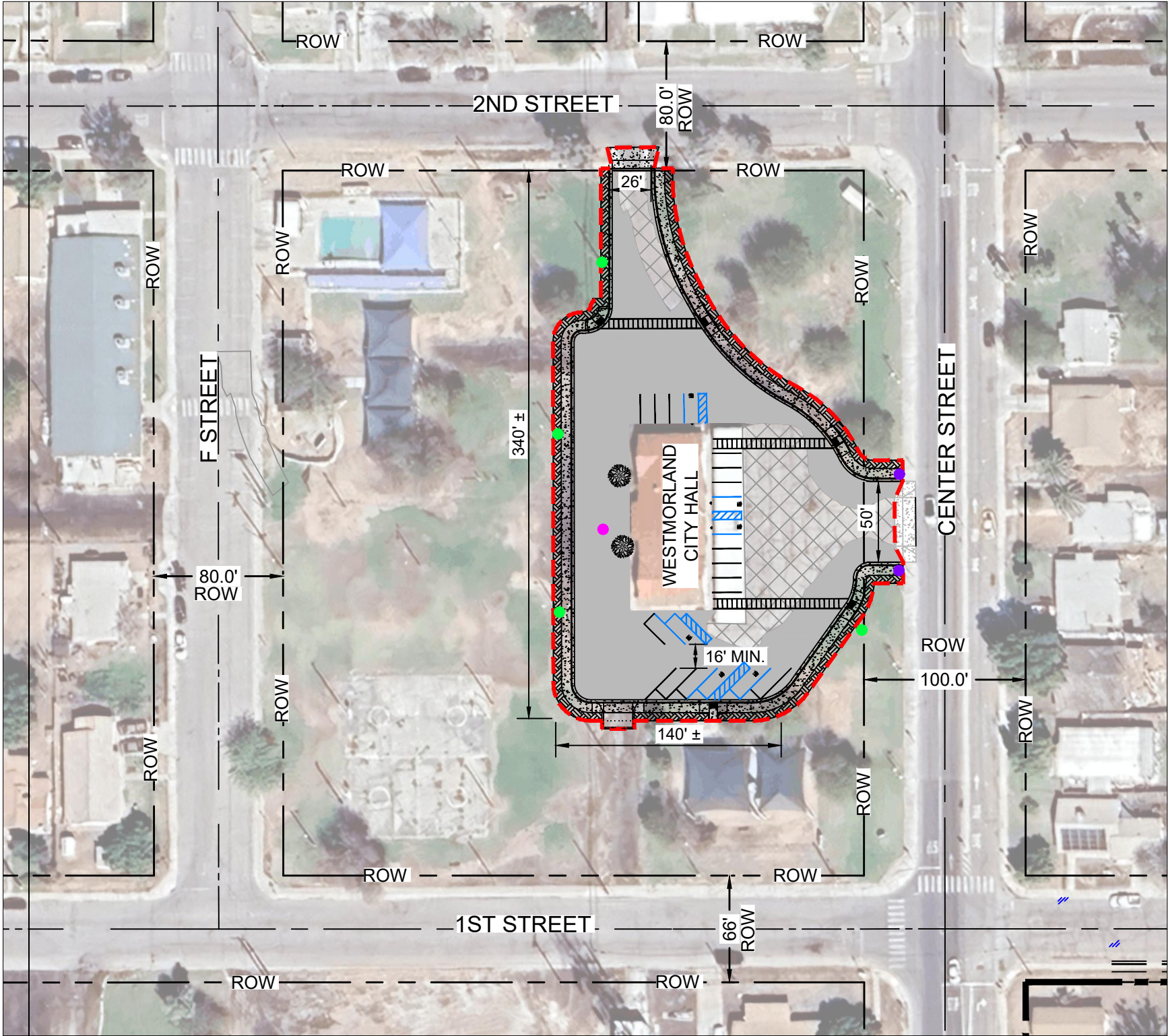
| LEGEND |                                                                                                                    |                                                                               |
|--------|--------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|
| ID.    | Project                                                                                                            | Scope of Work                                                                 |
| A      | East 7 <sup>th</sup> Street between Martin Road and North Center Street                                            | Installation of sidewalk, roadway widening and ADA accessible ramps           |
| B      | Paving and sidewalk installation for the Westmorland City Hall parking lot                                         | Installation of A.C. Pavement, 6-foot sidewalk, and ADA accessible ramps      |
| C      | East 1 <sup>st</sup> Street between D Street and the Westmorland Elementary School Multi-Purpose Field Parking Lot | Installation of A.C. Pavement, roadway widening, sidewalk, and handicap ramps |



CITY OF WESTMORLAND

C:\Users\ChristophersonGarcia\The Holt Group\102.117 - Documents\CAD\102.117 - AB 617 Grant Application - Exhibit.dwg 10/28/2025 10:27

Attachment C



LEGEND

1. EXISTING LIGHT POLES TO BE RELOCATED.

2. EXISTING LIGHT POLE TO REMAIN.

3. EXISTING UTILITY POLE TO BE RELOCATED.

4. EXISTING TREE TO BE REMOVED.

5. EXISTING P.C.C. DRIVEWAY TO REMAIN.

6. EXISTING A.C. PAVEMENT TO REMAIN.

7. PROPOSED A.C. PAVEMENT TO BE INSTALLED.

8. PROPOSED P.C.C. CURB AND GUTTER AND SIDEWALK TO BE INSTALLED.

9. PROPOSED P.C.C. DRIVEWAY TO BE INSTALLED

10. PROPOSED P.C.C. ADA ACCESSIBLE HANDICAP CURB RETURN AND CROSSWALK TO BE INSTALLED.

11. PROPOSED NATIVE MATERIAL BACKING TO BE INSTALLED.

12. PROPOSED PARKING STALL WITH ADA PARKING STALL AND LOADING ZONE.

13. LIMITS OF CONSTRUCTION

THIS SCHEMATIC DRAWING IS PREPARED FOR CONCEPT ONLY. RIGHTS-OF-WAY ARE NOT SHOWN ACCURATELY AND THE ACTUAL RIGHTS-OF-WAY ARE TO BE DETERMINED DURING THE DESIGN PHASE OF PROJECT.

The Holt Group

ENGINEERING PLANNING SURVEYING

1601 N. Imperial Ave.

201 E. Hobsonway

El Centro, Ca 92243

Blythe, Ca 92225

760.337.3883

760.922.4658



EXHIBIT:

PROJECT: AB 617 GRANT APPLICATION

CLIENT: CITY OF WESTMORLAND

PROJECT B : CITY OF WESTMORLAND

WESTMORLAND CITY HALL PARKING LOT PAVING AND PARKING STALL INSTALLATION

SHEET: 2

OF 3 SHEETS

DATE: 10/27/25

BY: C A G

JOB NUMBER: 102.117

## Attachment D

### ***Clean Air, Safe Access: Westmorland Parking Lot Improvements City Hall Parking Lot***

#### **TRAFFIC ANALYSIS**

##### **UTILITY SERVICES CUSTOMERS (WATER, SEWER, TRASH)**

Residential (single and multifamily customers) Customers = 520

Commercial Customers = 35

Total number of Utility Service Customers = 555

From the Water Clerk E-Mail – a total of 287 customers come into City Hall to pay their bills.

Percentage of customers that come to City Hall to pay their bill = 52%

***Number of customers per month – 287 per month @ 2 (round trip) = 574 @ 12 months = 36,888 per year***

##### **CITY HALL DEPARTMENT CUSTOMERS**

###### **Police Department**

5 vehicles in the PD

Each vehicle is driven 10 time @5 = 50 @ 2 round trips per day @ 365 days = ***36,500 trips annually***

**Planning / Building Department** In 2024 the City issued 50 building permits which requires at minimum 2 round trips to City Hall = 50 @ 4 = ***200 trips annual***

###### **Public Works Department**

2 vehicles in the Public Works Department

Each vehicle is driven 2 times @ 2 vehicles = 4 @ 2 round trips per day @ 365 days = ***2,920 trips annually.***

###### **City Council**

Meets 22 times per year

According to the City Clerk for the City of Westmorland there is an average of 15 vehicles driven to each meeting.

***15 vehicles @ round trip 2 = 30 trips @ 22 trips = 660 trips per year***

##### **Additional Misc. Traffic**

Deliveries = 2 per work day @ 260 = 520 per year

Trash Pick up = 2 per week @ 52 = 104 per year

Employees not assigned to this location = 30 trips per day @ 260 days = 7,800

***Total Misc. Trips = 8,424 trips per year***

##### **EVENTS SCHEDULED USES**

###### **Easter Egg Hunt**

Attended by 300 children with an estimated 175 families per event =

***175 @ 2 (round trip) = 350 trips annually***

###### **Cinco de Mayo**

Attended by 800 people with an estimated vehicle count of 350

***350 @ 2 (round trip) = 700 trips annually***

**4<sup>th</sup> of July**

Attended by 800 people with an estimated vehicle count of 350

**350 @ 2 (round trip) = 700 trips annually**

**Trunk or Treat**

Attended by 300 people with an estimated vehicle count of 100

**100 @ 2 (round trip) = 200 trips annually**

**Honey Festival**

Attended by 2000 people with an estimated vehicle count of 800

**800 @ 2 (round trip) = 1,600 trips annually**

**Christmas in the Park**

Attended by 1200 people with an estimated vehicle count of 500

**500 @ 2 (round trip) = 1,000 trips annually**

**SCHEDULED USES BY OTHER AGENCIES****Imperial County ASPIRE after school program**

25 participants with drop off/pick up (round trips) 2 = 50 @ 180 school days = **9,000 trips annually**

**Imperial County Behavioral Health**

10 vehicles per event @ one event per week = **520 trips per year**

**Total Trips per year****City Hall Services**

|                     |              |
|---------------------|--------------|
| Utility Payments =  | 36,888       |
| Police Dept. =      | 36,500       |
| Planning/Building = | 200          |
| Public Works =      | 2,920        |
| City Council =      | <u>8,424</u> |
| Sub Total           | 84,932       |

**Events at Park**

|                         |              |
|-------------------------|--------------|
| Easter Egg Hunt         | 350          |
| Cinco de Mayo           | 700          |
| 4 <sup>th</sup> of July | 700          |
| Trunk or Treat          | 200          |
| Honey Festival          | 1,600        |
| Christmas in Park       | <u>1,000</u> |
| Sub Total               | 4,550        |

**Other Agency Use**

|                   |            |
|-------------------|------------|
| Aspire            | 9,000      |
| Behavioral Health | <u>520</u> |
| Sub Total         | 9,520      |

**Grand Total all Use per Year = 99,002 trips per year**

**Project Scope of Work**

Additional sq. footage of asphalt pavement to be constructed = 34,694 SF

Additional sq. footage of 6' wide sidewalk to be constructed = 6,210 SF

**Expected Vehicle Usage**

The site is heavily by the community already. The traffic increase is connected to the population growth. While we do not expect an immediate increase in traffic following the project's completion, there may be a potential increase in the future as the population and number of visitors in Westmorland grow.

# Attachment E

**From:** [C. Pisch](#)  
**To:** [L. Fischer](#)  
**Cc:** [T. Castro](#)  
**Subject:** RE: information needed in an email  
**Date:** Wednesday, October 29, 2025 12:16:06 PM  
**Attachments:** [image001.png](#)

---

1. How many customers come in to city hall on a monthly basis to pay their water, sewer and trash bill.

**Card- 30**

**Cash- 165**

**Ck- 92**

**Total 287**

2. How many customers come in each month to meet with Ramiro, Lyn, Tami and/or me

**15-20 people in total monthly.**

3. How many business licenses do we have

**Business Lic.:107**

4. How many building permits (or other permits) do we issue per year

**Permit per year: 50 for year 2024**

**Permit per Year: 35 for year 10/2025**

5. How many deliveries do you get per day (average)

**Per 1-2 Delivery companies**

6. How often do the trash trucks pick up trash what type of containers do we have

**4yrd trash bin, once a week every Thursday.**

7. How often do other employees come to city hall

**Total Monthly: 600x**

**Total Daily: 30x**

8. How many people (including council and staff) attend meetings and how many meetings per year

**15 people per council meeting**

**22 meeting dates**



Water Clerk  
**Christine Charlene Pisch**  
(760) 344-3411  
[cpisch@cityofwestmorland.net](mailto:cpisch@cityofwestmorland.net)

355 South Center  
Street  
Westmorland CA.  
92281

---

**From:** L Fischer <lfischer@cityofwestmorland.net>

**Sent:** Tuesday, October 28, 2025 5:05 PM

**To:** C Pisch <cpisch@cityofwestmorland.net>

**Cc:** T Castro <tcastro@cityofwestmorland.net>

**Subject:** information needed in an email

Christine,

I need this information sent to me via email.

How many customers come in to city hall on a monthly basis to pay their water, sewer and trash bill.

How many customers come in each month to meet with Ramiro, Lyn, Tami and/or me?

How many business licenses do we have

How many building permits (or other permits) do we issue per year

How many deliveries do you get per day (average)

How often do the trash trucks pick up trash what type of containers do we have

How often do other employees come to city hall

How many people (including council and staff) attend meetings and how many meetings per year

Please respond via email with this information as soon as possible in the morning (Wednesday the 29<sup>th</sup>) thanks, Laura

Attachment F

Full Property Details: Imperial County

PROPERTY DETAIL

|                    |                                                      |                  |                |
|--------------------|------------------------------------------------------|------------------|----------------|
| Parcel#(APN) :     | 035-403-001                                          | Use Description: | GXXX,X         |
| Parcel Status:     | A                                                    |                  |                |
| Owner Name:        | CITY OF WESTMORLAND                                  |                  |                |
| Mailing Addr:      | C/O ATTN CITY CLERK,P O BOX 698,WESTMORLAND CA 92281 |                  |                |
| Situs Addr:        |                                                      |                  |                |
| Legal Description: | LOTS 1 TO 12 INCL BLK 65 RESUB TSTE OF WESTMORLAND   |                  |                |
| Latitude:          | 33.0344093785                                        | Longitude:       | -115.622354180 |

ASSESSMENT

|              |      |                |        |             |      |
|--------------|------|----------------|--------|-------------|------|
| Total Value: | 0.00 | Use Code:      | GXXX,X | Zoning:     | GXXX |
| Land Value:  | .00  | Tax Rate Area: | 007005 | Impr Type:  |      |
| Impr Value:  | .00  | Year Assd:     |        | Price/Sqft: | 0.00 |
| Other Value: | 0    | Property Tax:  |        |             |      |
| % Improved:  | NaN  | Delinquent Yr: |        |             |      |
| Exempt Amt:  |      | Exempt Codes:  |        |             |      |

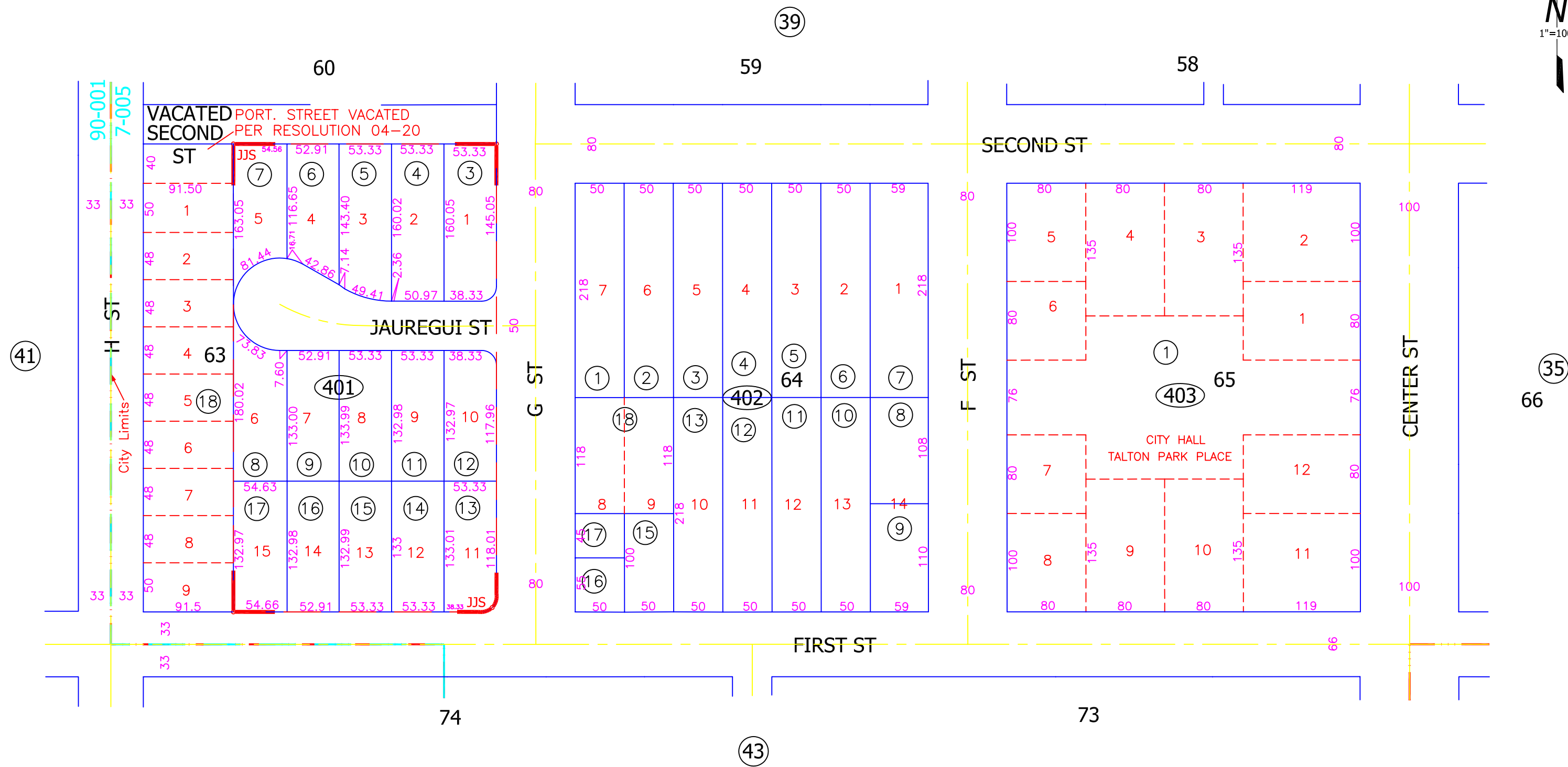
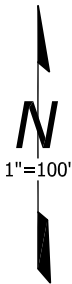
SALE HISTORY

|                   | Sale1        | Sale2            | Sale3   | Transfer |
|-------------------|--------------|------------------|---------|----------|
| Recording Date:   |              |                  |         |          |
| Recording Doc:    | 200000000000 |                  |         |          |
| Rec. Doc Type:    |              |                  |         |          |
| Transfer Amount:  |              |                  |         |          |
| Seller (Grantor): |              |                  |         |          |
| 1st Trst Dd Amt:  | Code 1:      | 2nd Trst Dd Amt: | Code 2: |          |

PROPERTY CHARACTERISTIC

|                 |            |                 |                 |
|-----------------|------------|-----------------|-----------------|
| Lot Acres:      | 3.60       | Year Built:     | Fireplace:      |
| Lot SqFt:       | 156,604.13 | Effective Yr:   | A/C:            |
| Bldg/Liv Area:  |            | Total Rooms:    | Heating:        |
| Units:          |            | Bedrooms:       | Pool:           |
| Buildings:      |            | Baths ( Full ): | Flooring:       |
| Stories:        |            | Baths (Half):   | Park Type:      |
| Style:          |            | Bsmt SqFt:      | Spaces:         |
| Construct:      |            | Garage SqFt:    | Site Influence: |
| Quality:        |            | Other:          | Timber:         |
| Building Class: |            | Other Rooms:    | Ag Preserve:    |
| Condition:      |            |                 |                 |

\*\*\*The information provided here is deemed reliable, but is not guaranteed.



05-04-05 AR  
10-27-99 RM  
12-27-90 RM  
5-17-90 RM  
7-6-78 IJ

**DISCLAIMER:**  
THIS IS NOT AN OFFICIAL MAP.  
THIS MAP WAS CREATED FOR THE IMPERIAL COUNTY  
ASSESSOR, FOR THE SOLE PURPOSE OF AIDING IN  
THE PERFORMANCE OF THE DUTIES OF THE ASSESSOR.  
ANY ERRORS OR OMISSIONS IN THIS MAP ARE NOT  
THE RESPONSIBILITY OF THE COUNTY OF IMPERIAL  
OR THE ASSESSOR. (REV. & TAX. CODE SEC.327)

# Attachment G



The  
Holt  
Group

1601 N. Imperial Ave.  
El Centro, CA 92243  
760.337.3883  
760.337.5997 (fax)  
www.theholtgroup.net

**Municipal Design • Infrastructure Engineering • Construction Management • Land Surveying**

**CITY OF WESTMORLAND  
CITY HALL PARKING LOT PAVING AND PARKING STALL INSTALLATION  
PROJECT B  
DATE: OCTOBER 29, 2025  
THG PROJECT No 102.117  
ENGINEER'S OPINION OF PROBABLE COST ESTIMATE**

| <b>Item No</b>           | <b>Item</b>                                                                                                                                 | <b>Units of Measure</b> | <b>Price Per Unit</b> | <b>Estimated Quantity</b> | <b>Total Amount</b> |
|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|-----------------------|---------------------------|---------------------|
| <b>CONSTRUCTION COST</b> |                                                                                                                                             |                         |                       |                           |                     |
| 1                        | MOBILIZATION                                                                                                                                | LUMP SUM                | --                    | --                        | \$ 30,000.00        |
| 2                        | CLEAR AND GRUB                                                                                                                              | LUMP SUM                | --                    | --                        | \$ 6,000.00         |
| 3                        | DEMOLITION - SAWCUTTING OF PAVEMENT/P.C.C. INFRASTRUCTURE, REMOVAL AND DISPOSAL OF EXISTING PAVEMENT/P.C.C. INFRASTRUCTURE/NATIVE MATERIAL. | LUMP SUM                | --                    | --                        | \$ 10,000.00        |
| 4                        | NATIVE SHOULDER BACKING                                                                                                                     | SYD                     | \$5.00                | 475                       | \$ 2,375.00         |
| 5                        | INSTALL 3 INCHES OF A.C. PAVEMENT OVER 9 INCHES OF CLASS 2 BASE.                                                                            | SF                      | \$9.00                | 24,145                    | \$ 217,305.00       |
| 6                        | INSTALL 6-INCH P.C.C. CURB AND GUTTER.                                                                                                      | LF                      | \$30.00               | 1,602                     | \$ 48,060.00        |
| 7                        | INSTALL 4 INCH THICK, 6 FOOT WIDE P.C.C. SIDEWALK                                                                                           | SF                      | \$15.00               | 3,950                     | \$ 59,250.00        |
| 8                        | INSTALL 4 INCH THICK P.C.C. ADA COMPLIANT CURB RETURN.                                                                                      | EACH                    | \$10,000.00           | 5                         | \$ 50,000.00        |
| 9                        | INSTALL 9 INCH THICK P.C.C. COMMERCIAL DRIVEWAY.                                                                                            | SF                      | \$30.00               | 540                       | \$ 16,200.00        |
| 10                       | INSTALL TRASH ENCLOSURE                                                                                                                     | LUMP SUM                | --                    | --                        | \$ 15,000.00        |
| 11                       | RELOCATE EXISTING UTILITY / LIGHT POLES                                                                                                     | EACH                    | \$10,000.00           | 3                         | \$ 30,000.00        |
| 12                       | SIGNAGE AND STRIPING                                                                                                                        | LUMP SUM                | --                    | --                        | \$ 10,000.00        |
| 13                       | IMPLEMENT TRAFFIC CONTROL.                                                                                                                  | LUMP SUM                | --                    | --                        | \$ 5,000.00         |
| 14                       | IMPLEMENT EROSION CONTROL PLAN                                                                                                              | LUMP SUM                | --                    | --                        | \$ 5,000.00         |

| <u>Item No</u>                                                                      | <u>Item</u>          | <u>Units of Measure</u> | <u>Price Per Unit</u> | <u>Estimated Quantity</u> | <u>Total Amount</u> |
|-------------------------------------------------------------------------------------|----------------------|-------------------------|-----------------------|---------------------------|---------------------|
| <b>CONSTRUCTION COST</b>                                                            |                      |                         |                       |                           |                     |
| 15                                                                                  | CONSTRUCTION STAKING | LUMP SUM                | --                    | --                        | \$ 5,000.00         |
| 16                                                                                  | GEOTECHNICAL TESTING | LUMP SUM                | --                    | --                        | \$ 15,000.00        |
| ( A ) ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST ESTIMATE                     |                      |                         |                       |                           | \$ 524,190.00       |
| ( B ) Supplies, Equipment, and Materials - 55% of ( A )                             |                      |                         |                       |                           | \$ 288,305.00       |
| ( C ) Labor and Construction - 45% of ( A )                                         |                      |                         |                       |                           | \$ 235,885.00       |
| ( D ) Signs and Interpretive Aids<br>Communicating Information about the<br>Project |                      |                         |                       |                           | \$ 5,000.00         |
| ( E ) TOTAL ELIGIBLE PROJECT COST - SUM OF ( B ) through ( D )                      |                      |                         |                       |                           | \$ 529,190.00       |
| <b>NON-CONSTRUCTION COST</b>                                                        |                      |                         |                       |                           |                     |
| ( F ) PROJECT ADMINISTRATION - 8% of ( E )                                          |                      |                         |                       |                           | \$ 42,335.00        |
| ( G ) CONSTRUCTION MANAGEMENT - 12% of ( E )                                        |                      |                         |                       |                           | \$ 63,503.00        |
| ( H ) NON-CONSTRUCTION COST TOTAL - ( F ) + ( G )                                   |                      |                         |                       |                           | \$ 105,838.00       |
| ( I ) CONTINGENCY - 20% of ( E )                                                    |                      |                         |                       |                           | \$ 105,838.00       |
| ( J ) TOTAL PROJECT COSTS - ( E ) + ( H ) + ( I )                                   |                      |                         |                       |                           | \$ 740,866.00       |
| ( K ) REQUESTED FUNDING AMOUNT - 85% of ( J )                                       |                      |                         |                       |                           | \$ 629,736.00       |
| ( L ) CITY OF WESTMORLAND COST SHARING - 15% of ( J )                               |                      |                         |                       |                           | \$ 111,130.00       |

## Attachment H

### Clean Air, Safe Access: Westmorland Parking Lot Improvements City Hall Parking Project

The number of Days/Year that the area to be paved is utilized - 365 days a year

The average Vehicle Miles Traveled in the proposed project area. (Ex. the average length of what the vehicles drive in the proposed project area per day or per year)

Total number of vehicle trips @ City Park = 99,002 trips per year

50% of total trips make full circle one way drive through park = 49,501 @ 990 feet .188 miles = 9,306 VMT

50% of total trips make half circle on the one way drive through parking lot = 49,501 @ 190 feet = .036 miles = 1,792 VMT

Total VMT = 9,306 + 1,792 = 11,098 VMT

*The formula to calculate VMT involves multiplying the **Annual Average Daily Traffic (AADT)** by **the length of the road** segment by 365, then summing the VMT of all the roads to give you the VMT for that geographical area.*



## CITY OF WESTMORLAND

355 South Center Street • Post Office Box 699  
Westmorland, California 92281  
Tel: (760) 344-3411 • Fax (760) 344-5307  
[info@cityofwestmorland.net](mailto:info@cityofwestmorland.net)

October 29, 2025

Imperial County Air Pollution Control District  
150 South Ninth Street  
El Centro, CA 92243  
Attention: Adriana Carrillo, Special Projects Coordinator II

Regarding: City of Westmorland Application for AB 617 Paving Projects Application

Dear Ms. Carrillo;

The City of Westmorland is submitting three grant applications in response to the Request for Proposals for AB617 Paving Projects. When reviewing the application and grant requirements we noticed that the project cost will be reimbursed upon completion of the project. The City's has secured an Engineer's Probable Cost Estimate for each project submitted.

- The largest project: Paving Over Dust: Westmorland 7<sup>th</sup> Street Widening has a total estimated cost of \$1,502,074.
- The second largest project: Westmorland Clean Air, Safe Access: Westmorland Parking Lot Improvement Project estimated cost of \$740,866
- The third largest project: Dust-Free School Route: Paving the Way for Westmorland Families estimated cost of \$712,635.

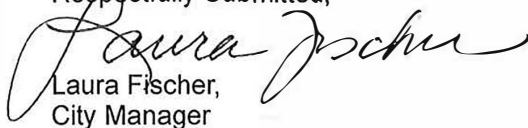
We hope to complete all three of these projects within the project completion deadline, which would require that the city work on the three projects simultaneously, if all three projects are awarded. When doing so, the city could be paying up to \$2,955,575 of upfront cost before we receive any reimbursement from the grantor.

As we are a small, disadvantaged community with limited resources, we respectfully request that progress payments be made to the city during project construction regardless of number of awarded projects and the total funding amount. The city will submit any reimbursement request forms with backup documentation showing the progress made, and the certified project reimbursement documents to the APCD and request payment to the City of Westmorland.

We look forward to working with the County APCD and the AB 617 community to complete these much needed paving projects in the city of Westmorland.

Should you have any questions, please don't hesitate to reach out to me at 760-344-3411 (office) or 760-791-0949 (cell).

Respectfully Submitted,

  
Laura Fischer,  
City Manager

## **Application for Proposals: Paving Projects**

**Imperial County Community Emissions Reduction Program (CERP) for the  
North End Phase 1 Community**



The Imperial Community Emissions Reduction Program (CERP) for the North End Phase 1 Community and associated emission and exposure reduction projects are part of California Climate Investments, a statewide initiative that puts billions of Cap-and-Trade dollars to work reducing greenhouse gas emissions, strengthening the economy, and improving public health and the environment — particularly in disadvantaged communities.

## Paving Project Proposal Application

|             |                                                                                                                             |
|-------------|-----------------------------------------------------------------------------------------------------------------------------|
| Date        | <u>October 31, 2025</u>                                                                                                     |
| Project     | <u>1st Street Dust-free School Route: Paving the Way for Westmorland Families</u><br>Please give your project a brief title |
| Beneficiary | <u>City of Westmorland</u><br>Who benefits from this project? (ex. City of Brawley)                                         |

## Applicant Information

|          |                                |
|----------|--------------------------------|
| Name     | <u>Laura Fischer</u>           |
| Agency   | <u>City of Westmorland</u>     |
| Company  | <u></u>                        |
| Title    | <u>City Manager</u>            |
| Address  | <u>355 South Center Street</u> |
| City     | <u>Westmorland, CA 92281</u>   |
| State    | <u>CA 92281</u>                |
| Zip Code | <u>92281</u>                   |

## Contact Information

|           |                                       |
|-----------|---------------------------------------|
| Telephone | <u>(760) 344-3411</u>                 |
| E-mail    | <u>lfischer@cityofwestmorland.net</u> |
| Other     | <u>rbarajas@cityofwestmorland.net</u> |

## Project Summary

Please use this section to briefly describe your project. Indicate in this section how your project will meet environmental goals or have an environmental benefit.

The 1st Street Dust-free School Route: Paving the Way for Westmorland Families project will pave the dirt segment of 1<sup>st</sup> Street leading to Westmorland Elementary School's parking lot, a heavily used road that children, adults, and seniors use to walk and drive to community sports events, and after-school programs held at the Westmorland School District athletic fields. This project is supported by the Westmorland School District's application to pave the parking lot that adjoins the City's Dust-free School Route project.

The project will install new asphalt pavement surface grade adjustments to align with the new sidewalk construction of curb gutters, five-foot-wide sidewalks, crosswalks, and ADA-compliant ramps to improve safety and accessibility for children, seniors, and residents with mobility needs. Paving the frequently used road and shoulders will eliminate dust exposure caused by vehicles and foot traffic, reducing airborne particulate matter that contributes to asthma and respiratory illness. These improvements will also enhance visibility and reduce land and road erosion. By creating a safer, more accessible and dust-free route to the school and community destinations, the project delivers both mobility and environmental co-benefits for Westmorland residents.

## Scope of Work

### Describe the type of paving project:

☐ ☒ Unpaved Road(s)   ☐ Unpaved Parking Lot(s)   ☐ ☒ Other (specify) Unpaved roadway and walkways

### Identify the location of the project site

i.e., address, Assessor Parcel Number (APN), and/or cross streets

The City of Westmorland is located in the northwestern section of Imperial County. The project Dust-free School Route: Paving the Way for Westmorland Families includes a section of 1<sup>st</sup> Street that is located on the southeast section of town as shown in the attached Vicinity Map. (Attachment B) The cross streets for this project are "C" Street and the parking lot at the Westmorland school athletic fields on the southside of campus.

This project is under the City's control as municipal streets fall under city governments, which handle planning, construction, and maintenance. Under the California Streets and Highways Code 1806, cities can lay out, widen, and improve streets using a mix of local taxes, state allocations, and federal grants. A map showing the 1th Street Right Of Way (ROW) is attached. (Attachment C).

Cities must ensure compliance with the California Vehicle Code, which regulates traffic control devices, speed limits, and pedestrian safety. They also control parking, one-way street designations, and traffic calming measures.

### Describe the current use of the project site

ex. unpaved staff parking lot, unpaved access road, unpaved fire lane, etc.

First (1<sup>st</sup>) Street leads to the Westmorland Elementary School athletic field parking lot, located in the south side of the town. The athletic field is used for Little League baseball games, youth and adult softball games, community sport events and after-school programs. While 1<sup>st</sup> Street is paved to the intersection of "C" Street, it is not paved eastward to the entrance of the school parking lot. The frequently used segment leading to the school parking lot is unpaved. Paving stops on the corner of C Street, but the city limit extends another half block to the east. It is a popular segment of the road that sees at times heavy traffic from families and residents attending little league and softball games and school activities. Residents and community members travel to attend these events on foot and by cars. The school also has future plans to build a gym on the southwest corner of the school with use of the parking lot and access from 1<sup>st</sup> Street. The gym will be open to the community for a basketball league and other community uses, making this area even busier in the future.

First Street is also heavily used by children who walk to school. A small section of sidewalk exists but stops short, and kids currently walk on the dirt unless it's raining then they walk on mud or in the street. The rest of the road shoulder remains unpaved, and sidewalks and crosswalks are needed so children and families can safely access the school site.

### Describe the existing condition of the project site - i.e., surface conditions, accessibility issues

The 1<sup>st</sup> Dust-free School Route: Paving the Way for Westmorland Families includes the segment of 1st Street leading to Westmorland Elementary School's parking lot. Currently, the street is unpaved and is frequently used by residents and children attending after-school programs and community sports events, as well as children walking to school. While parts of the 1<sup>st</sup> street are paved, the commonly used sections leading to the parking lot and shoulder sections leading to the school building are bare dirt, creating dust and uneven surfaces for vehicles and pedestrians, including children, to traverse. There are missing sidewalks on 1st Street, forcing children and families to walk directly on dirt shoulders, which become muddy when it rains and dusty when dry. A small section of sidewalk exists but stops short, and the rest of the shoulder remains unpaved, lacking curb, gutter, and crosswalks. These conditions limit safe access for residents - walkers, bikers, and those using wheelchairs, strollers, or other mobility aids.

**Describe any existing mitigation measures currently implemented.**

Please include any measure implemented to reduce visible dust emissions in terms of application, frequency and type.  
(ex. entire lot is watered twice per day).

No mitigation measures are currently in place to minimize dust generation and dust exposure.

Size of paving project (miles, acres, or square footage) Paving: 21,623 SF and Sidewalk: 4,147 SF

Current vehicle use of the project (# vehicles per day or event, frequency of use) SEE ATTACHED TRAFFIC ANALYSIS (Attachment E)

Identify the type of documentation available to help substantiate vehicle miles

Visitor Records Data provided by Little League, & School District (Attachment F)

Traffic Counter \_\_\_\_\_

Other (specify) Data provided by Little League, Softball League, City Public Works Department & School District. ((Attachment F)

Identify the expected vehicle use of the project once paved (# vehicles per day or event, frequency of use) SEE ATTACHED TRAFFIC ANALYSIS (Attachment E)

**Provide a list of sensitive receptors (i.e., schools, daycares, residences) within 1,000 feet of the project**

| Name of Location                            | Distance from Project                                                                                                         |
|---------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| 12 single-family homes adjacent to the site | 12 homes facing the project site                                                                                              |
| 75 single-family residences                 | 75 homes within 1000 feet of the project site.                                                                                |
| Westmorland Elementary School               | The Westmorland School has 311 students enrolled and employs 75 employees. The school is within 350 feet of the project site. |
| School sports field (soccer and baseball)   | The Little League, softball (youth and adult), and soccer fields are directly connected to the project site.                  |
| Community Presbyterian Church               | The church is within 1000 feet of the project site.                                                                           |

## Scope of Work – Continued

### Describe the project goals and objectives

The primary goal of the Dust-free School Route: Paving the Way for Westmorland Families project is to construct pavement along the heavily used segment of the street that serves both foot and vehicle traffic, particularly for residents and children accessing Westmorland Elementary School, the school's Little League baseball field, and community softball and soccer fields and after-school programs.

The project aims to improve pedestrian safety and overall health of our community by extending the pavement of 1st Street to the east and connect it to the heavily used school parking lot. While the lot is currently unpaved, the school is prioritizing its own pavement project application and will work in collaboration with and support of the projects to provide safe and sustainable pedestrian and vehicle passage.

The project will eliminate unpaved, unsafe, and dusty walking conditions by installing new wide sidewalks, curb and gutter, ADA-compliant crosswalks and ramps, and new asphalt pavement that ties into the existing roadway. Improvements will include 5-foot sidewalks and two ADA-compliant ramps at the corner of C Street and 1st Street to ensure safe crossings in all directions.

These upgrades will enhance safety and accessibility for children, families, seniors, and individuals using mobility aids. The city will also install signage to further improve pedestrian visibility and safety near the school.

Currently, a frequently used segment of the 1<sup>st</sup> street has no sidewalks, crosswalk signage, shoulders, or gutters on the unpaved sections of the road. Paving the dirt road and dirt shoulders, along with installing cement curb gutters, sidewalks, crosswalks, and signage, means children, seniors, and people using mobility aids will be able to use the street safely and not have to breathe the road dust caused by vehicles and pedestrians using the road. Paving the road reduces airborne dust pollution, improves water runoff management, and minimizes erosion, delivering environmental benefits that benefit communities with high asthma rates.

**Describe any co-benefits the project may have**

(ex. improved accessibility, improved surface conditions, sustainable features).

Co-benefits of the 1<sup>st</sup> Street Dust-free School Route: Paving the Way for Westmorland Families project include improved accessibility for community members with mobility challenges to get to the school and community activities at the school site and sports fields. The project will install cement curbs and sidewalks, as well as provide crosswalks and signage along frequently used routes to the elementary school and park. These improvements will improve walkability for children and facilitate community members who ride, bike, and use mobility aids like wheelchairs, strollers, knee scooters, and walkers. Having sidewalks, curbs, crosswalks, and signage will help drivers see pedestrians and other travelers more easily—particularly those crossing the street on the way to their destinations, thus improving pedestrian safety. Having a paved road surface will also help reduce dust and improve overall visibility conditions for the street. Pedestrians using the sidewalk means that people and children will not be walking or being in the road at the same time as vehicles. Additionally, Residents, children who walk to school, community members using the park, and baseball field will not be exposed to dust pollution from vehicles using the street.

Dust, specifically the microscopic allergens within it, is a major trigger for asthma symptoms and a significant risk factor for developing the condition. [According to the CDC](#), Imperial County has a 12% rate of adult asthma. At its peak in 2010, data for asthma emergency department visits Imperial County had 92.34 cases per 10,000 people. By 2023, the rate has dropped to 38.87 cases per 10,000 people, which is steadily increasing from the low of 26.7 cases in 2020 ([Asthma Emergency Department Visits, 2025](#)).

Residents, children who walk to school, community members using the park, and baseball field will not be exposed to dust pollution from vehicles using the street. The paving project will reduce wear and tear on the road itself, as the paving materials are more durable than bare dirt. Given that 32% of the community are under the age of 18, and 14% are 65 and older, almost 50% of the community members will benefit from this paving project.

**Provide an estimated timeline for project implementation, assuming the project is notified of grant approval within 60 days of submittal of this application.**

**DUST-FREE SCHOOL ROUTE  
1ST STREET ROADWAY AND SIDEWALK IMPROVEMENT**

**SCHEDULE OF EVENTS (TENTATIVE)**

**DATE: OCTOBER 7, 2025**

| <b>ITEM NO.</b> | <b>ITEM</b>                                                                                                                                                                                                                                                                           | <b>SCHEDULE</b>                                                    |
|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|
| 1               | Receive a grant approval from the Imperial County Community Emissions Reduction Program (CERP).                                                                                                                                                                                       | Monday, January 5, 2026                                            |
| 2               | Solicitation/RFP Design Engineering Services.                                                                                                                                                                                                                                         | Monday, January 19, 2026<br>through<br>Wednesday, February 4, 2026 |
| 3               | Design Phase - Preparation of Design Plans, Specifications, and Estimates.                                                                                                                                                                                                            | Thursday, February 5, 2026<br>through<br>Tuesday, May 5, 2026      |
| 4               | Approval of the plans, specifications, and cost estimate by the City Council and to move forward with the bidding phase of the project.                                                                                                                                               | Wednesday, May 20, 2026                                            |
| 5               | Prepare Cover Letter transmitting Legal Advertisement to the Desert Review. The Desert Review requires the Legal Advertisement 72 hours or 3 business days prior to the Advertising of the Project.                                                                                   | Friday, May 22, 2026                                               |
| 6               | Complete printing of bid set plans, specifications and contract documents.                                                                                                                                                                                                            | Friday, May 22, 2026                                               |
| 7               | Project Advertisement for Bidding (posting on City's webpage and trade journals, and Newspaper - Desert Review (Wed.)                                                                                                                                                                 | Wednesday, May 27, 2026<br>and<br>Wednesday, June 3, 2026          |
| 8               | Contact local contractors, subcontractors and material suppliers regarding the project.                                                                                                                                                                                               | Wednesday, May 27, 2026                                            |
| 9               | Conduct <b>Mandatory</b> Pre-Bid Conference at <b>10:00 a.m.</b> at Westmorland City Hall, 355 South Center Street, Westmorland, CA 92281.                                                                                                                                            | Friday, June 12, 2026                                              |
| 10              | Conduct Bid Opening at 2:00 p.m. at Westmorland City Hall, 355 South Center Street, Westmorland, CA 92281.                                                                                                                                                                            | Tuesday, July 7, 2026                                              |
| 11              | Award Contract for Project Construction at the Regularly Scheduled Westmorland City Council Meeting.                                                                                                                                                                                  | Wednesday, August 5, 2026                                          |
| 12              | Process Contract Documents. Receive Insurance Certificates, Performance Bond and Payment Bond from Contractor. Review of Insurance and Bond Documents by City Attorney. Execution of Agreement and Notice to Proceed after approval of Insurance and Bond Documents by City Attorney. | Thursday, August 6, 2026<br>through<br>Wednesday, August 19, 2026  |
| 13              | Review Project Submittal Documents.                                                                                                                                                                                                                                                   | Tuesday, August 11, 2026<br>through<br>Monday, August 31, 2026     |
| 14              | Conduct Pre-Construction Conference at Westmorland City Hall at 10:00 a.m.                                                                                                                                                                                                            | Friday, August 21, 2026                                            |
| 15              | Issue Notice to Proceed to Contractor.                                                                                                                                                                                                                                                | Friday, August 21, 2026                                            |
| 16              | Construction Start Day                                                                                                                                                                                                                                                                | Monday, August 31, 2026                                            |
| 17              | Project Construction – 75 Calendar Days.                                                                                                                                                                                                                                              | Monday, August 31, 2026<br>through<br>Friday, November 13, 2026    |
| 18              | Conduct Final Project Inspection with Contractor, Consultant City Engineer, and City of Westmorland Staff.                                                                                                                                                                            | Friday, November 6, 2026                                           |
| 19              | Contractor to address "Punch List" items and finish project construction.                                                                                                                                                                                                             | Friday, November 13, 2026                                          |
| 20              | File Notice of Completion at County of Imperial Recorder's Office.                                                                                                                                                                                                                    | Monday, November 16, 2026                                          |

Describe the measures that will be utilized to ensure completion of the project within the indicated time

The City of Westmorland is committed to completing this project within the indicated timeline. The city has a strong track record of delivering many projects over the years, including a recent successful completion of a public infrastructure project, a \$3.7 million water treatment facility. We are accountable to our residents. Local oversight through City Council and public pressure, especially for those who live near the project area or who attend the many athletic events, are strong motivators. If our grant application is selected, this project will be highly visible and relevant to our residents.

Specifically, the City Manager and Public Works Director will provide experienced project administration and implementation, ensuring coordination between contractors, engineers, and the Air District and maintaining open, proactive communication. The Public Works Department will manage contractor selection and enforce construction schedules with milestones and deliverables. City staff will conduct site visits and progress reviews to identify and resolve delays early.

Identify the key individuals responsible for project implementation and their roles.

| Name           | Title/Position        | Project Role                                                                                                                                                                                                                                                                                             |
|----------------|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Laura Fischer  | City Manager          | The city manager will oversee overall project administration, including project initiation, coordination with the project team and the Air District, grant compliance, budget oversight, and reporting to funding agencies.                                                                              |
| Ramiro Barajas | Public Works Director | The public works director will oversee implementation, including contractor coordination, construction oversight, procurement, scheduling, and ensuring the project meets technical and safety standards. Also responsible for coordinating with utility providers and managing field-level adjustments. |

## Project Funding

Describe the estimated eligible costs of the project:

Supplies, Equipment, and Materials \$ 277,214.00  
 Labor and Construction \$ 226,811.00  
 Signs and Interpretive Aids Communicating Information about the Project \$5,000.00  
 Total Eligible Project Cost \$ 509,025.00

Additional:

Non-Construction Costs (Up to 20% of Grant Request) \$101,805.00  
 Contingency Costs (Up to 5% of Grant Request) \$101,805.00

What is the requested funding amount for eligible project costs, Non-Construction costs and Contingency cost?  
\$ 605,740.00

How much additional funding has been secured for this project?

Amount: \$ 106,895.00 Source: Local Transportation Authority – Measure D Funds

TOTAL PROJECT COST: \$ 712,635.00

Signature 

Date 10-29-23

Name/Title City Manager

## Project Commitment

The applicant commits to the following requirements:

- ☒ Applicant is the owner of the area to be paved or has authority to pave the area from a legally binding document such as a long-term lease agreement for the duration of the project life
- ☒ Applicant will maintain the project during the entire contract period, 10 years
- ☒ Applicant will make the project available for inspection if requested ICAPCD and/or CARB staff during the entire contract period, 10 years
- ☒ Project will be sufficiently utilized as demonstrated in the application
- ☒ All property taxes are current as of the time of this application
- ☒ Applicant will obtain any permits required to do the project
- ☒ Applicant or their sponsor has financial capacity to complete, operate, and maintain the project
- ☒ Any funds required from other sources will be available on the timeframe needed to carry out the project
- ☒ Photo documentation will be provided upon project completion
- ☒ Photo documentation will be provided annually to demonstrate ongoing project maintenance
- ☒ Project will comply with ICAPCD Rule 801
- ☒ Project will comply with ICAPCD Rule 805
- ☒ Project will comply with the applicable municipal codes and ordinances

Date 10-30-2025

Signature Kaura Jischer

City manager

# CAP PROPOSED PAVING PROJECT APPLICATION REQUIREMENTS CHECKLIST

| <u><b>Complete<br/>Mark an<br/>"X"</b></u> | <u><b>Requirements</b></u>                                                                                                                                                                                                                           |
|--------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| x                                          | Completely filled application                                                                                                                                                                                                                        |
| x                                          | Grant amount requested with signature (included in the Narrative)                                                                                                                                                                                    |
| x                                          | Aerial Map of proposed location (Attachment A& B)                                                                                                                                                                                                    |
| x                                          | Site Plan of proposed project (Attachment D)                                                                                                                                                                                                         |
| x                                          | Current and expected vehicle use of the project and supporting documentation (Attachment E & F)                                                                                                                                                      |
| x                                          | Proof of ownership/lease (Attachment C)                                                                                                                                                                                                              |
| x                                          | Quote to support: 1) Supplies, Equipment, and Materials 2) Labor and Construction 3) Signs and Interpretive Aids Communicating Information about the Project 4) Non-Construction 5) Contingency Cost 6) Federal, Sales, and Other Tax (Attachment G) |
| x                                          | The number of Days/Year that the area to be paved is utilized. (Ex. the number of days per week the proposed project area is open or utilized) (Attachment H)                                                                                        |
| x                                          | The average Vehicle Miles Traveled in the proposed project area. (Ex. the average length of what the vehicles drive in the proposed project area per day or per year) (Attachment H)                                                                 |
| x                                          | The number of Passes or Trips per Day in the proposed project area (Attachment E)                                                                                                                                                                    |



## COMMUNITY AIR PROTECTION INCENTIVES REGULATORY COMPLIANCE STATEMENT

As an applicant/participant of the Community Air Protection Incentives, I declare:

I am in compliance with, and will remain in compliance with, and do not have any outstanding/unresolved/unpaid Notices of Violations (NOV) or citations for any federal, state, or local air quality regulation including, but not limited to, the following:

- Cargo Handling Equipment Regulation
- Commercial Harbor Craft Regulation
- Drayage Truck Regulation (including dray-off trucks)
- In-Use Off-Road Diesel Vehicle Regulation
- Marine Shore Power Regulation
- Off-Road Large Spark Ignition Fleet Regulation
- Portable Diesel Airborne Toxic Control Measure
- Public Agency and Utility Rule
- Sleeper Berth Truck Idling Regulation
- Solid Waste Collection Vehicle Regulation
- Statewide Truck and Bus Regulation
- Stationary Engine Airborne Toxic Control Measure
- Transit Fleet Rule

I certify under penalty of perjury that the information provided is accurate.

**Authorized Signature:** *Laura Fischer* **Date:** 10.29.25

|                                                    |                                           |              |
|----------------------------------------------------|-------------------------------------------|--------------|
| 1. Authorized Representative's Name: Laura Fischer |                                           |              |
| 2. Authorized Representative's Title: City Manager |                                           |              |
| 3. Legal Owner Name:                               |                                           |              |
| 4. Company Name: City of Westmorland               |                                           |              |
| 5. Street Address: 355 South Center Street         |                                           |              |
| 6. City: Westmorland                               | 7. State: CA                              | 8. Zip code: |
| 9. Phone: (760) 344-3411                           | 10. Email: lfischer@cityofwestmorland.net |              |

**CALIFORNIA AIR RESOURCES  
BOARD COMMUNITY AIR  
PROTECTION INCENTIVES  
DISCLOSURE STATEMENT**

Have you applied for or been awarded other grants for the listed in this application?

☐ Yes, complete section below      ☒ No, skip the remaining items in this table and sign below

Agency Applied to:

Date of Application:

Funding Amount:

Project Included In This Request (list project location):

Status of Application:

☐ Cancelled    ☐ Pending    ☐ Funded    ☐ Other, explain:

(photocopy this page when blank to complete if this project is included in separate funding/grant requests)

**By signing below, the Applicant hereby certifies the following:**

- (1) Applicant has disclosed to the Grantor/District any and all other grant or funding applications it has directly or indirectly submitted to any other air pollution control districts or air quality management districts for the same specific project.
- (2) Applicant agrees not to submit other Community Air Protection Incentives applications or sign other contracts or Grant Agreements for the same specific project with any other source of funds, including but not limited to, other state or local air pollution control district or the California Air Resources Board for a multi-district solicitation. Applicant further agrees and understands that this Grant Agreement shall, at a minimum, be immediately terminated and may result in the Applicant being banned from submitting future applications to any and all Community Air Protection Incentives administering air pollution control district or air quality management district if it is discovered that the Applicant has submitted multiple applications or signed multiple contracts or grant agreements, not previously disclosed, for the same project as set forth in this Grant Agreement.
- (3) Applicant has disclosed the value of any current financial incentive that directly reduces the project price, including tax credits or deductions, grants, or other public financial assistance, for the same project and certifies that the funding requested in the Grant Agreement has been reduced by the amount of this financial incentive.
- (4) Applicant understands that if it is found to be in violation of the terms and conditions of this Grant Agreement and/or this Disclosure Statement, the California Air Resources Board may levee fines and/or seek criminal charges to the fullest extent allowed by law against the Applicant, including but not limited to the Business and Professional Code and California Health and Safety Code Section 43016.

Printed Name of Responsible Party:

*Laura Fischer*

Title:

*City Manager*

Signature of Responsible Party:

*Laura Fischer*

Date:

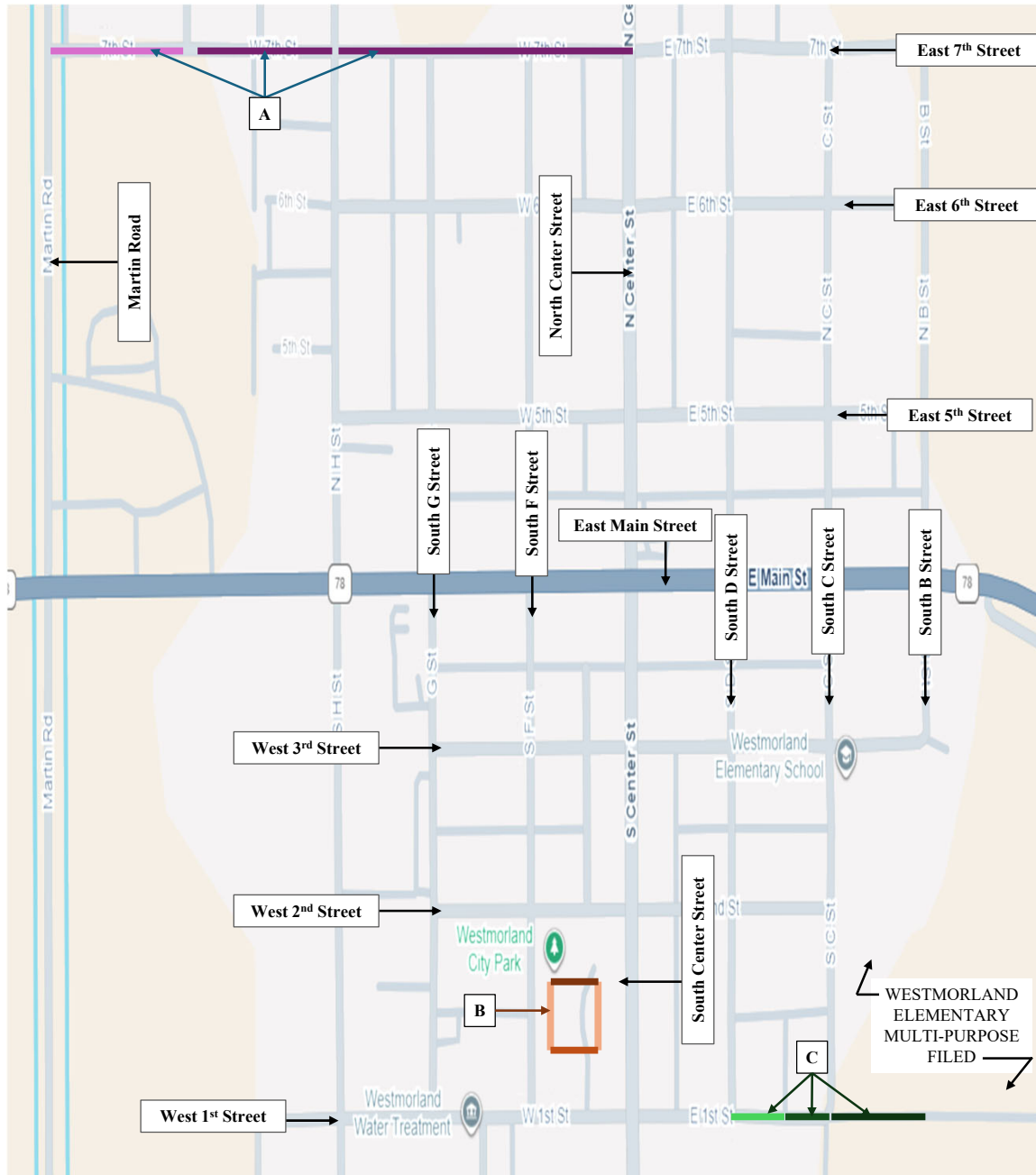
*10-29-25*



|               |                     |            |                                                                                       |
|---------------|---------------------|------------|---------------------------------------------------------------------------------------|
| 1" = 74368 ft | City of Westmorland | 10/20/2025 |  |
|---------------|---------------------|------------|---------------------------------------------------------------------------------------|

This map may represent a visual display of related geographic information. Data provided here is not a guarantee of actual field conditions. To ensure complete accuracy, please contact the responsible staff for the most up-to-date information.

# Attachment B



## VICINITY MAP

PROJECT SECTIONS BY ORIGINAL GRANT APPLICATION

| LEGEND |                                                                                                                    |                                                                               |
|--------|--------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|
| ID.    | Project                                                                                                            | Scope of Work                                                                 |
| A      | East 7 <sup>th</sup> Street between Martin Road and North Center Street                                            | Installation of sidewalk, roadway widening and ADA accessible ramps           |
| B      | Paving and sidewalk installation for the Westmorland City Hall parking lot                                         | Installation of A.C. Pavement, 6-foot sidewalk, and ADA accessible ramps      |
| C      | East 1 <sup>st</sup> Street between D Street and the Westmorland Elementary School Multi-Purpose Field Parking Lot | Installation of A.C. Pavement, roadway widening, sidewalk, and handicap ramps |



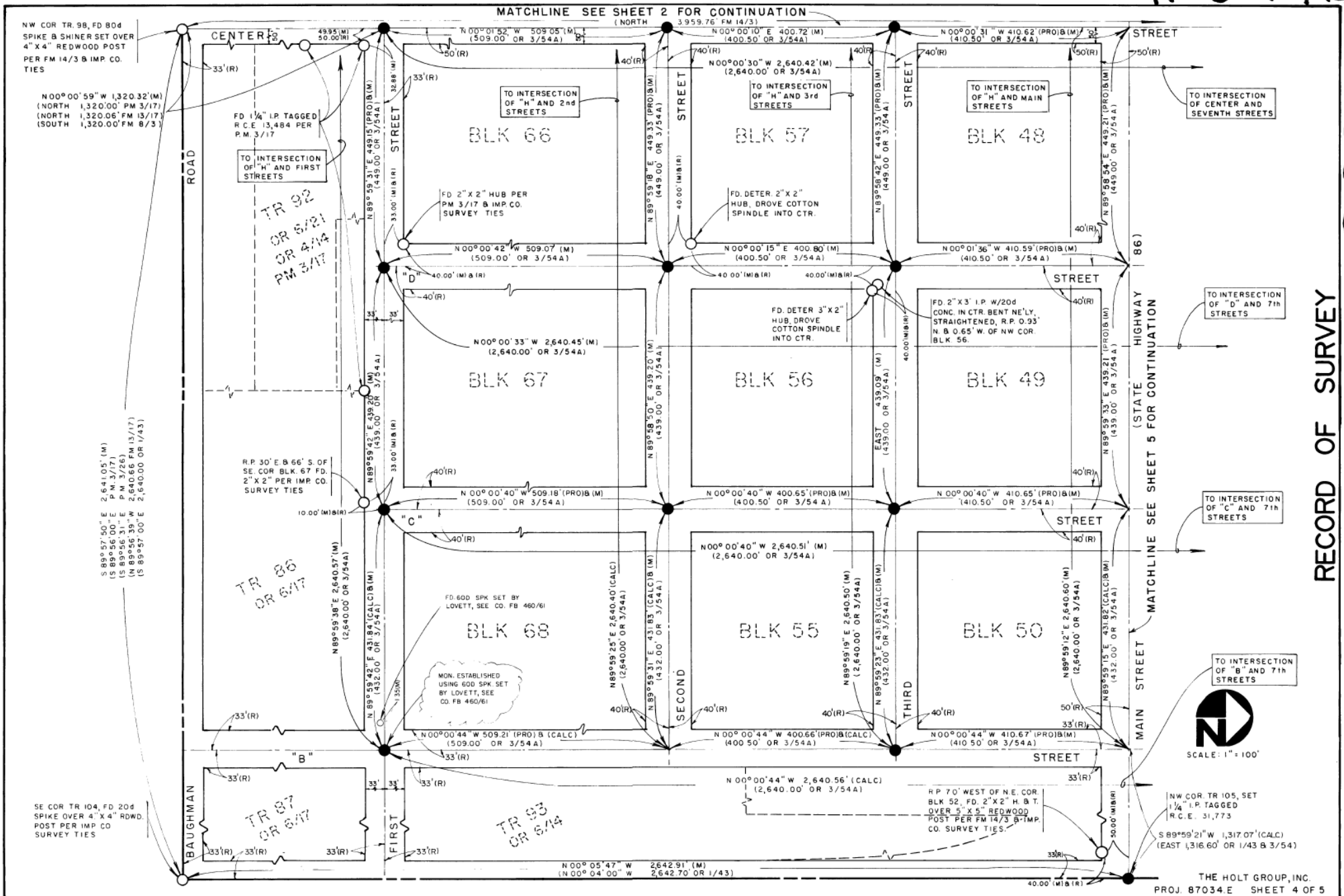
CITY OF WESTMORLAND

ROS-9-16

# RECORD OF SURVEY

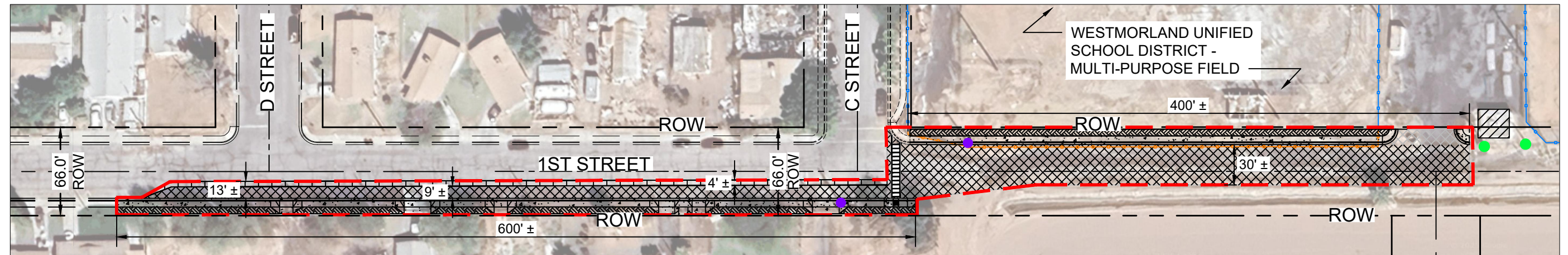
35-27, 28, 29, 30, 31, 32  
35, 36, 37, 38, 39, 40

4 of 5



C:\Users\ChristophersonGarcia\The Holt Group\102.117 - Documents\CAD\102.117 - AB 617 Grant Application - Exhibit.dwg 10/27/2025 15:23

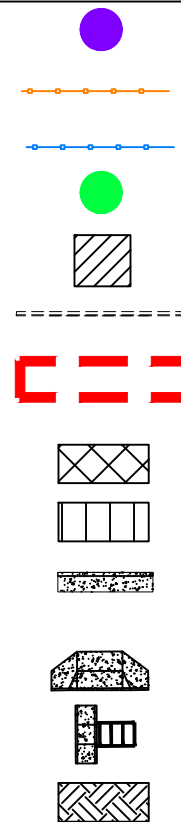
## Attachment D



THIS SCHEMATIC DRAWING IS PREPARED FOR CONCEPT ONLY. RIGHTS-OF-WAY ARE NOT SHOWN ACCURATELY AND THE ACTUAL RIGHTS-OF-WAY ARE TO BE DETERMINED DURING THE DESIGN PHASE OF PROJECT.

### LEGEND

1. EXISTING POWER POLES TO BE RELOCATED.
2. EXISTING FENCE LINE TO BE RELOCATED.
3. EXISTING FENCE LINE TO REMAIN.
4. EXISTING POWER POLE TO REMAIN.
5. EXISTING BUILDING TO REMAIN.
6. EXISTING CURB AND GUTTER TO REMAIN.
7. A.C. PAVEMENT AND PEDESTRIAN FACILITY LIMITS OF CONSTRUCTION.
8. NEW A.C. PAVEMENT TO BE INSTALLED.
9. EXISTING PAVEMENT REPAIR TO MATCH GRADES
10. PROPOSED P.C.C. CURB AND GUTTER AND SIDEWALK TO BE INSTALLED.
11. PROPOSED P.C.C. DRIVEWAY TO BE INSTALLED.
12. PROPOSED P.C.C. ADA HANDICAP RAMP AND CROSSWALK TO BE INSTALLED.
13. PROPOSED NATIVE MATERIAL BACKING TO BE INSTALLED.



**The Holt Group**  
ENGINEERING PLANNING SURVEYING

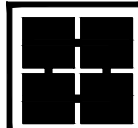


EXHIBIT:

PROJECT C : CITY OF WESTMORLAND  
PAVING OF 1ST STREET BETWEEN D STREET AND MULTI-PURPOSE FIELD PARKING LOT

SHEET: 3

OF 3 SHEETS

1601 N. Imperial Ave. El Centro, Ca 92243 760.337.3883  
201 E. Hobsonway Blythe, Ca 92225 760.922.4658

PROJECT: AB 617 GRANT APPLICATION  
CLIENT: CITY OF WESTMORLAND

DATE: 10/27/25 BY: C A G  
JOB NUMBER: 102.117

# Attachment E

## **1<sup>ST</sup> DUST-FREE SCHOOL ROUTE: PAVING THE WAY FOR WESTMORLAND FAMILIES TRAFFIC ANALYSIS:**

### **Homes/Population**

Residents directly facing 1<sup>st</sup> Street = 12

Homes within 1,000 feet of the project site = 75

*Total number of homes and apartments adjacent to project site = 87*

*Vehicles per home = 2*

### **Westmorland School District Data**

Students enrolled (TK -8<sup>th</sup> grade) = 311

Employees of District = 75

Percent of Westmorland students to total population = 15%

Westmorland school is in session for 180 days.

### **Athletic Field Use Data**

Athletic Events – Baseball / Softball teams @ 125 days

Athletic Events – 2 games or practice 100 cars per game or practice @ 4 (drop off/pick up) trips = 400 trips

Athletic Events – Adult softball four teams per game plus extra/coaches/family = 100 cars per event

Athletic Events – Adult softball 3 days per week for 10 weeks = 30 events

### **Trip Calculations**

Trips to and from (round trip) on 1<sup>st</sup> Street during work week

|                                                  |              |
|--------------------------------------------------|--------------|
| Work: 12 @ 2 = 24 @ 260 days =                   | 6,240 trips  |
| Weekend: 12 @ 2 = 24 @ 52 days =                 | 1,248 trips  |
| School: 311 @ 15% = 47 @ 4 = 188 @ 180 days =    | 33,840 trips |
| Baseball/Softball Practice: 400 trips @ 125 days | 50,000 trips |
| Adult Softball: 100 cars per event @ 30 event =  | 3,000 trips  |

---

|                           |                     |
|---------------------------|---------------------|
| <b>Total Annual Trips</b> | <b>94,328 trips</b> |
|---------------------------|---------------------|

### **Project Scope of Work**

Additional sq. footage of asphalt pavement to be constructed = 21,623 SF

Additional sq. footage of 5' wide sidewalk to be constructed = 4,147 SF

### **Expected future usage**

After the 1st street paving project is completed, we anticipate a 20% increase in usage. After the school gym is constructed that number will increase dramatically to a 40% increase.

# Attachment F

## 1ST DUST-FREE SCHOOL ROUTE: PAVING THE WAY FOR WESTMORLAND FAMILIES

Supporting Document:

**From:** [R Barajas](#)

**To:** [L Fischer](#)

**Subject:** AB 617 1st St Grant

**Date:** Wednesday, October 29, 2025 2:16:30 PM

---

Laura, the following information was gathered after speaking with the Westmorland School Superintendent Rauna Fox:

Westmorland School has 311 students enrolled and 75 employees. They have 180 days of school.

The sports field adjacent to 1<sup>st</sup> street is used by the school year-round for an after-school program(ARC). It is also used for Little League Baseball January – July and for adult softball July – August.

Thanks,

Ramiro Barajas  
City of Westmorland  
Public Works Director

**From:** [J Cruz](#)  
**To:** [L Fischer](#)  
**Subject:** Re: AB 617 grant application 1st Street Extension  
**Date:** Wednesday, October 29, 2025 6:09:28 PM

---

laura

The Westmorland Little League had 79 players last year. We had 12 coaches and several volunteers that were involved each day. Our league states Jan 1 and ends Aug 31 each year. The teams practice 5 days a week and when the games start we play 3 games a week and practice the rest of the days. We do have teams practicing on the practice fields when games are being played. During late June to end August we have adult tournaments on Friday thru Sunday mornings. During this time the adults will practice approximately 2 or 3 days a week. I hope this answers any question.

Sincerely

Tina Cruz

Westmorland Little League

Secretary/Treasure

Sent from my Verizon, Samsung Galaxy tablet

Get [Outlook for Android](#)

---

**From:** L Fischer <lfischer@cityofwestmorland.net>  
**Sent:** Tuesday, October 28, 2025 2:55:21 PM  
**To:** J Cruz <jcruz@cityofwestmorland.net>  
**Subject:** AB 617 grant application 1st Street Extension

Tina,

Can you please email me this information.

How many kids enrolled in Little League last year

How many kids enrolled in softball last year

How many days per week do these teams hold practice (number of days and number of kids that practice each day)

How many games were held per week

How many weeks were the games held

Also do you know about the adult softball league?

How many days do the adults practice at the field

How many games per week and how many players per game

How many weeks were the games and practices?

I need this information by Thursday please.

Laura

# Attachment G



The  
Holt  
Group

1601 N. Imperial Ave.  
El Centro, CA 92243  
760.337.3883  
760.337.5997 (fax)  
www.theholtgroup.net

**Municipal Design • Infrastructure Engineering • Construction Management • Land Surveying**

**CITY OF WESTMORLAND  
PAVING OF 1ST STREET BETWEEN D STREET AND THE WESTMORLAND  
ELEMENTARY SCHOOL MULTI-PURPOSE FIELD PARKING LOT  
PROJECT C  
DATE: OCTOBER 29, 2025  
THG PROJECT No 102.117**

**ENGINEER'S OPINION OF PROBABLE COST ESTIMATE**

| <b>Item No</b>           | <b>Item</b>                                                                                                                                 | <b>Units of Measure</b> | <b>Price Per Unit</b> | <b>Estimated Quantity</b> | <b>Total Amount</b> |
|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|-----------------------|---------------------------|---------------------|
| <b>CONSTRUCTION COST</b> |                                                                                                                                             |                         |                       |                           |                     |
| 1                        | MOBILIZATION                                                                                                                                | LUMP SUM                | --                    | --                        | \$ 45,000.00        |
| 2                        | CLEAR AND GRUB                                                                                                                              | LUMP SUM                | --                    | --                        | \$ 7,000.00         |
| 3                        | DEMOLITION - SAWCUTTING OF PAVEMENT/P.C.C. INFRASTRUCTURE, REMOVAL AND DISPOSAL OF EXISTING PAVEMENT/P.C.C. INFRASTRUCTURE/NATIVE MATERIAL. | LUMP SUM                | --                    | --                        | \$ 15,000.00        |
| 4                        | NATIVE SHOULDER BACKING                                                                                                                     | SYD                     | \$5.00                | 460                       | \$ 2,300.00         |
| 5                        | INSTALL 4 INCHES OF A.C. PAVEMENT OVER 12 INCHES OF CLASS 2 BASE.                                                                           | SF                      | \$10.00               | 21,623                    | \$ 216,230.00       |
| 6                        | INSTALL VARIABLE DEPTH A.C. PAVEMENT                                                                                                        | SF                      | \$3.00                | 2,190                     | \$ 6,570.00         |
| 7                        | INSTALL 6-INCH P.C.C. CURB AND GUTTER.                                                                                                      | LF                      | \$30.00               | 810                       | \$ 24,300.00        |
| 8                        | INSTALL 4 INCH THICK, 5 FOOT WIDE P.C.C. SIDEWALK                                                                                           | SF                      | \$15.00               | 3,990                     | \$ 59,850.00        |
| 9                        | INSTALL 4 INCH THICK P.C.C. ADA COMPLIANT CURB RETURN.                                                                                      | EACH                    | \$10,000.00           | 3                         | \$ 30,000.00        |
| 10                       | INSTALL 6 INCH THICK P.C.C. RESIDENTIAL DRIVEWAY.                                                                                           | SF                      | \$25.00               | 1,303                     | \$ 32,575.00        |
| 11                       | INSTALL 9 INCH THICK P.C.C. COMMERCIAL DRIVEWAY.                                                                                            | SF                      | \$30.00               | 140                       | \$ 4,200.00         |
| 12                       | RELOCATE EXISTING UTILITY POLES                                                                                                             | EACH                    | \$10,000.00           | 2                         | \$ 20,000.00        |
| 13                       | SIGNAGE AND STRIPING                                                                                                                        | LUMP SUM                | --                    | --                        | \$ 5,000.00         |
| 14                       | IMPLEMENT TRAFFIC CONTROL.                                                                                                                  | LUMP SUM                | --                    | --                        | \$ 10,000.00        |

| Item No                                                                              | Item                      | Units of Measure | Price Per Unit | Estimated Quantity | Total Amount         |
|--------------------------------------------------------------------------------------|---------------------------|------------------|----------------|--------------------|----------------------|
| <b>CONSTRUCTION COST</b>                                                             |                           |                  |                |                    |                      |
| 15                                                                                   | IMPLEMENT EROSION CONTROL | LUMP SUM         | --             | --                 | \$ 8,000.00          |
| 16                                                                                   | CONSTRUCTION STAKING      | LUMP SUM         | --             | --                 | \$ 5,000.00          |
| 17                                                                                   | GEOTECHNICAL TESTING      | LUMP SUM         | --             | --                 | \$ 13,000.00         |
| <b>( A ) ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST ESTIMATE</b>               |                           |                  |                |                    | <b>\$ 504,025.00</b> |
| <b>( B ) Supplies, Equipment, and Materials - 55% of ( A )</b>                       |                           |                  |                |                    | <b>\$ 277,214.00</b> |
| <b>( C ) Labor and Construction - 45% of ( A )</b>                                   |                           |                  |                |                    | <b>\$ 226,811.00</b> |
| <b>( D ) Signs and Interpretive Aids Communicating Information about the Project</b> |                           |                  |                |                    | <b>\$ 5,000.00</b>   |
| <b>( E ) TOTAL ELIGIBLE PROJECT COST - SUM OF ( B ) through ( D )</b>                |                           |                  |                |                    | <b>\$ 509,025.00</b> |
| <b>NON-CONSTRUCTION COST</b>                                                         |                           |                  |                |                    |                      |
| <b>( F ) PROJECT ADMINISTRATION - 8% of ( E )</b>                                    |                           |                  |                |                    | <b>\$ 40,722.00</b>  |
| <b>( G ) CONSTRUCTION MANAGEMENT - 12% of ( E )</b>                                  |                           |                  |                |                    | <b>\$ 61,083.00</b>  |
| <b>( H ) NON-CONSTRUCTION COST TOTAL - ( F ) + ( G )</b>                             |                           |                  |                |                    | <b>\$ 101,805.00</b> |
| <b>( I ) CONTINGENCY - 20% of ( E )</b>                                              |                           |                  |                |                    | <b>\$ 101,805.00</b> |
| <b>( J ) TOTAL PROJECT COSTS - ( E ) + ( H ) + ( I )</b>                             |                           |                  |                |                    | <b>\$ 712,635.00</b> |
| <b>( K ) REQUESTED FUNDING AMOUNT - 85% of ( J )</b>                                 |                           |                  |                |                    | <b>\$ 605,740.00</b> |
| <b>( L ) CITY OF WESTMORLAND COST SHARING - 15% of ( J )</b>                         |                           |                  |                |                    | <b>\$ 106,895.00</b> |

# Attachment H

## 1<sup>st</sup> STREET DUST-FREE SCHOOL ROUTE: PAVING THE WAY FOR WESTMORLAND FAMILIES

The number of Days/Year that the area to be paved is utilized - 365 days a year

The average Vehicle Miles Traveled in the proposed project area. (Ex. the average length of what the vehicles drive in the proposed project area per day or per year)

### Trip Calculations

Trips to and from (round trip) on 1<sup>st</sup> Street during work week

|                                                  |                     |
|--------------------------------------------------|---------------------|
| Work: 12 @ 2 = 24 @ 260 days =                   | 6,240 trips         |
| Weekend: 12 @ 2 = 24 @ 52 days =                 | 1,248 trips         |
| School: 311 @ 15% = 47 @ 4 = 188 @ 180 days =    | 33,840 trips        |
| Baseball/Softball Practice: 400 trips @ 125 days | 50,000 trips        |
| Adult Softball: 100 cars per event @ 30 event =  | 3,000 trips         |
| <b>Total Annual Trips</b>                        | <b>94,328 trips</b> |

The length of the street is 490 feet

0.093 miles @ 94,328 (annual) = 8,773 VMT

*The formula to calculate VMT involves multiplying the **Annual Average Daily Traffic (AADT)** by **the length of the road** segment by 365, then summing the VMT of all the roads to give you the VMT for that geographical area.*



## CITY OF WESTMORLAND

355 South Center Street • Post Office Box 699  
Westmorland, California 92281  
Tel: (760) 344-3411 • Fax (760) 344-5307  
[info@cityofwestmorland.net](mailto:info@cityofwestmorland.net)

October 29, 2025

Imperial County Air Pollution Control District  
150 South Ninth Street  
El Centro, CA 92243  
Attention: Adriana Carrillo, Special Projects Coordinator II

Regarding: City of Westmorland Application for AB 617 Paving Projects Application

Dear Ms. Carrillo;

The City of Westmorland is submitting three grant applications in response to the Request for Proposals for AB617 Paving Projects. When reviewing the application and grant requirements we noticed that the project cost will be reimbursed upon completion of the project. The City's has secured an Engineer's Probable Cost Estimate for each project submitted.

- The largest project: Paving Over Dust: Westmorland 7<sup>th</sup> Street Widening has a total estimated cost of \$1,502,074.
- The second largest project: Westmorland Clean Air, Safe Access: Westmorland Parking Lot Improvement Project estimated cost of \$740,866
- The third largest project: Dust-Free School Route: Paving the Way for Westmorland Families estimated cost of \$712,635.

We hope to complete all three of these projects within the project completion deadline, which would require that the city work on the three projects simultaneously, if all three projects are awarded. When doing so, the city could be paying up to \$2,955,575 of upfront cost before we receive any reimbursement from the grantor.

As we are a small, disadvantaged community with limited resources, we respectfully request that progress payments be made to the city during project construction regardless of number of awarded projects and the total funding amount. The city will submit any reimbursement request forms with backup documentation showing the progress made, and the certified project reimbursement documents to the APCD and request payment to the City of Westmorland.

We look forward to working with the County APCD and the AB 617 community to complete these much needed paving projects in the city of Westmorland.

Should you have any questions, please don't hesitate to reach out to me at 760-344-3411 (office) or 760-791-0949 (cell).

Respectfully Submitted,

  
Laura Fischer,  
City Manager