

# CITY OF WESTMORLAND

## CITY COUNCIL REPORT

**DATE:** November 5, 2025

**FROM:** Laura Fischer, Manager

**SUBJECT:** Award contract to remove trees in the Westmorland City Park.

**ISSUES:** Shall the City Council award a contract to Advance Service Inc. to remove 9 trees in City Park in an amount not to exceed \$8,500?

**MANAGEMENT RECOMMENDATION:**

It is recommended that the Council award a contract to Advance Service Inc. to remove 9 trees in City Park in an amount not to exceed \$8,500.

**FISCAL IMPACT: \$8,500**

The cost will be paid from out of the Park Reserves. This was not included in the Parks budget but must be completed to allow for current new trees project to be strategically planted.

**BACKGROUND:**

The city's grant application was to plant trees in and around the existing City Hall Park. The IID Trees For All funds will be used to plant 45 drought-tolerant trees in and round the park. The city was awarded the grant in the amount of \$30,900.

At the October 15<sup>th</sup> meeting, Council authorized staff to move forward with the tree planting project and reviewed the planting map and location. Council awarded the tree planting contract to Advance Service Inc. After selecting the tree planting map, it was determined that nine trees must be removed, the stump ground down to allow for the new trees. The new trees are decorative and provide more shade than the mesquite trees being removed.

**DISCUSSION:**

The contractor recommended, Advance Service Inc., is the same contractor that will plant the trees and it is beneficial to the city to reduce coordination and variable scheduling between two separate companies.

The City's Public Works Director has met with the contractor, has reviewed the scope of work and cost estimate and feels that this is a fair and honest representation of the actual work to be performed.

**CONCLUSION:**

After reviewing the bid results it is recommended that the City Council authorize Advance Service Inc to remove 9 trees in City Park for an amount not to exceed \$8,500.

**ALTERNATIVES:**

- 1) Do not award a contract to Advance Service to remove trees.
- 2) Provide alternative direction to staff.

Respectfully Submitted, Laura Fischer

# Advance Service Inc

www.ADVANCESERVICEINC.com

1615 Scott Ave, Suite: 5

El Centro, CA 92243

Office: (760) 357 - 5361



"Keeping America Beautiful"

# Estimate

Date	Estimate #
10/21/2025	16412

To:

Ship To

City of Westmoreland  
355 South Center Street  
Westmoreland, CA, 92281

City of Westmoreland  
355 South Center Street  
Westmoreland, CA 92281

Approval Signature & Date: \_\_\_\_\_

P.O. No.	Account #

Code	Description	Price
L	Labor service for, the removal of (9) trees as discussed during walkthrough. We are to stump grind 6-8" below grade. All green waste will be placed in bins that will the City of Westmorland will provide. All labor, materials and equipment are included in price.	8,550.00
PN	PLEASE NOTE: We are a Licensed Contractor, a CLCA member. We carry \$2,000,000.00 General Liability, Workman's Compensation, and Vehicle Liability Insurance	0.00

Contractors State  
Licence C27 750536

E-mail:  
Albertgradillas@Advanceserviceinc.com

<b>Subtotal</b>	
<b>Salex Tax:</b>	
<b>Total</b>	\$8,550.00