



**MINUTES OF THE
REGULAR MEETING OF THE
CITY COUNCIL OF THE
CITY OF WESTMORLAND
WEDNESDAY, OCTOBER 1, 2025, 6:00 PM
City Council Chambers
355 South Center Street
Westmorland, CA 92281**

Mayor's Message

This is a public meeting. You may be heard on an agenda item before the Council takes action on the item upon being recognized by the mayor. During the oral communications portion of the agenda, you may address the Council on items that do not appear on the agenda that are within the subject matter jurisdiction of the Council. Personal attacks on individuals, slanderous comments, or comments, which may invade an individual's privacy, are prohibited. The mayor reserves the right to limit the speaker's time. Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting City Hall at (760) 344-3411. Please note that 48 hours advance notice will be necessary to honor your request.

Brown Act AB 361:

Location: Westmorland City Hall Council Chambers 355 S Center Street
Judith Rivera- Mayor
Justina Cruz - Mayor Pro- Tem
Ana Beltran- Council Member
Xavier Mendez - Council Member
Ray Gutierrez- Council Member

Call to Order:

The meeting was called to order at 6:00 pm by Mayor Pro-tem Cruz.

Pledge of Allegiance & Invocation:

The Pledge of Allegiance was led by Mayor Pro-tem Cruz.

Roll Call:

Council Present

Judith Rivera, Mayor- Absent
Justina Cruz, Mayor Pro-Tem- Present
Ray Gutierrez, Member - Present
Xavier Mendez, Member- Present/ Absent at 6:31 pm
Anna Beltran, Member - Present

Staff Present

Laura Fischer, Manager- Present
Ramiro Barajas, PW Director- Absent
Sergio Cruz, Fire Chief - Absent
Anthony Lyn Mara, Police Chief- Present
Christine Pisch- City Clerk - Present
Mitchel Driskill- City Attorney - Absent

Oral Communication-Public Comment: Now is the time for any member of the public to speak to the Council. Please step to the podium and state your name and address for the record. Three (3) minute maximum time.

Reports from Council Members Non-Action Items:

- Ana Beltran, Council Member- informed council and staff of the upcoming Trunk or Treat event, October 25th from 6-9 pm, location of the event will be blocking a part of S F Street, by the city park.

Staff Reports Non-Action Items:

Fire Department – Absent

Police Department – thanked Ms. Fischer and office staff for allowing him to participate in the interview panel for the finance position hiring and mentioned to the council the upcoming training for officers to be paid from the DUI Grant.

City Manager- Provided a written report and discussed the update of the hiring process for the finance position.

Public Works Director – Absent

Consent Agenda: Approve the Consent Agenda Items 1-2. 6:21 pm

Approval of Meeting Minutes of September 17, 2025

1. Approval of City Warrant List.

Motion to Approve Meeting Minutes of September 17th and Warrant List.

AYES: (1) Beltran, (2) Mendez, Gutierrez, and Cruz

NOES: 0

ABSENT: Rivera

Regular Business:

1. Discussion & Action adopt Resolution 2025-16 to adopt the five (5) year Program of Capital Projects List for the City of Westmorland- Laura Fischer, Manager

AYES: (1) Beltran, (2) Mendez, Gutierrez, and Cruz

NOES: 0

ABSENT: Rivera

2. Discussion & Action adopt Resolution 2025-17 to adopt the 2025-2026 Fiscal Reserve Policy- Laura Fischer, Manager- Requested to table October 15, 2025

3. Discussion/Action to approve The Holt Group's proposal to prepare the City of Westmorland Street System Evaluation Report for an amount not to exceed \$28,792 paid for from Street Funds- Laura Fischer, Manager

AYES: (1) Beltran, (2) Gutierrez, and Cruz

NOES: 0

ABSENT: Rivera, Mendez

4. Discussion/Action to approve the Holt Group's Task Order Agreement for preparation of the City of Westmorland Water Treatment Plant Operations Plan in an amount not to exceed \$15,000 paid from Water Fund 510-00-6212- Laura Fischer, Manager. Ms. Fischer informed the council that a correction of the account is to be made from 350-1-6242.

AYES: (1) Beltran, (2) Gutierrez, and Cruz

NOES: 0

ABSENT: Rivera, Mendez

5. Discussion/Action to approve the costs to repair water line at 510 Boarts Road not to exceed \$19,000.00, to be paid out of account 510-00-6246 – Ramiro Barajas, Public Works Director. Ms. Fischer informed the council that a correction of the account is to be made from 510-00-6216.

AYES: (1) Beltran, (2) Gutierrez, and Cruz

NOES: 0

ABSENT: Rivera, Mendez

6. Discussion/Action to approve the cost to repair of water valve at N B Street not to exceed \$6,500.00, to be paid out of account 350-00-6216 – Ramiro Barajas, Public Works Director

AYES: (1) Beltran, (2) Gutierrez, and Cruz

NOES: 0

ABSENT: Rivera, Mendez

Closed Session: 6:39 pm –

- Public Service Employees Job descriptions and salary scales, as well as Appointment, Employment, or evaluation (Gov't. Code §54957(b)(1)).
- Significant exposure to litigation pursuant to § 54956.9(b): (1 case)

No reportable action taken.

The council adjourned at 7:14 pm.

AYES: (1) Beltran, (2) Gutierrez, and Cruz

NOES: 0

ABSENT: Rivera, Mendez

Adjournment: Next regular scheduled meeting October 1, 2025.

Council meetings are Open to the Public
If you need further assistance, please email the City Clerk
cityclerk@cityofwestmorland.net

