

**MEETING MINUTES OF MEETING OF THE CITY COUNCIL AND PLANNING
COMMISSION
BOARDS OF THE CITY OF WESTMORLAND
February 15, 2023
6:02 PM**

The City Council of the City of Westmorland met in City Hall Council Chambers on Wednesday, February 15, 2023 at 6:02 PM. Mayor Judith Rivera, called the meeting in order at 6:02 PM and City Treasurer Teri Nava led the invocation during meeting.

Present at time of Roll Call: Mayor Judith Rivera, Mayor Pro-Tem Ana Beltran, Councilwoman Justina Cruz, Christine Pisch City Clerk, City Treasurer Teri Nava, Councilman Julian Villalon and City Attorney Mitch Driskill.

Via Phone: Councilman Xavior Mendez

Oral Communication

Council member Julian Villalon- Mr. Villalon asked to city council and Street Director Mr. Hamby how the city can go about putting in a traffic light at the four (4) way stop at Loves Travel Center. Mr. Hamby explained to council that there are already posts ready for the light but Caltrans are the ones who are responsible for putting in the light. They denied past request due to not enough traffic flow through area. He proceeds to mention that March 13th there will be a Caltrans meeting that council are more than welcome to attend and voice their concerns.

Council, Staff & Consultants – Discussion/Action:

1. Discussion/Action: Approval on addendum to Center Street Soils Report – Street Director Joel Hamby. Mr. Hamby brought to city council the Street Soils Report, reminding council in March of 2022 city council approved Landmarks proposal of boring/ testing for the South Center Street Project for \$8,200.00. they have recommended to remove the existing asphalt and base material. For Landmark to provide proof/ documentation for what the state and Federal require, the Landmark will provide the necessary addendum for \$1,000.00. City Council agreed to approve and pass the approval on addendum to Center Street Soils Report. Motion by Mrs. Cruz second by Mrs. Beltran. Passed 4-0.
2. Discussion/Action: Approval on Audits for 3 Year Pedestrian & Bus Shelter Funds- Street Director Joel Hamby. Mr. Hamby presented to city council ICTC committee and management have put a hold on the pedestrian and bus shelter funds that the city have been accruing since 2016. ICTC are requesting three (3) years (16/17, 17/18, and 18/19) completed by Karina Alvarez, CPA. He continued to mention annual audits for 19/20, 20/21 and 21/22 still need to be done. For the three (3) years will be for a total of \$5,000.00. City council motioned to pass the approval on Audits for 3 Year Pedestrian & Bus Shelter Funds. Motioned by Mrs. Beltran second on Mrs. Cruz. Passed 4-0.

Old Business:

1. Discussion/Action: Discussion of ARPA Funding. - City Treasurer Teri Nava. Mrs. Nava reintroduced to council the ARPA Funding and where to allocate it to which department. Council and Mrs. Nava deliberated back and forth the best decision on where to allocate the funds. The final decision was \$12,500 to the USDA 25% for the Fire Department Grant and the rest of the portions will be to Fire Department and Public Works Department.
2. Discussion/ Action: Budget 2022/2023 Update. - City Treasurer Teri Nava. Mrs. Nava brought to council the budget 2022/ 2023 update. She suggested to city council to table the item so council can overlook the budget. **Tabled March 1st meeting.**

Staff Reports Non-Action Items:

- **Police Department Perry Monita Police Chief** – Chief Monita reported to council of a grant being granted to the Police Department of \$15,000. He’s wanting to put the grant to the Lexi pool organization where they do policy and procedures as explained counseling type for the five (5) officers.
- **Fire Department Sergio Cruz Fire Chief** – Chief Cruz reports that his 2007 Water Tender helped the Public Works Department when the street was flooded.
- **Streets Director – Joel Hamby**

❖ **Street Projects & Water Plant Grant**

Mr. Hamby reported street project update south center street paving project he’s request for authorization for construction package to be submitted in March for the rough amount of \$78,000 from the Measure D. LLP Project he has submitted to ICTC his application to install covered drain channels the city has to match the funds to be from Measure D. 7th Street Project are nearly completed Mr. Hamby mentions eight (8) inch water main is included however water capital funds will need to be used to pay water pipeline improvements. Water plant Grant Project the work plan is being revised to include a third (3) city audit (21/22)

- **Public Works Ramiro Barajas-** Absent
- **City Hall Supervisor Tami Castro** Via Telephone – Nothing to Report.
- **City Treasurer Terri Nava** – Mrs. Nava reported stating that there is 1.5 million in the Measure D Account. As well as the Prop 68 grant is in process to submit for all Parks Projects.
- **City Clerk Christine Pisch** – Nothing to Report.

Closed Session: Pending Litigation (Government Code § 54956.9) – City Attorney Public Employee Compensation (*Government Code 54957.6*) - Public Service Employees Job descriptions and salary scales, as well as Appointment, Employment, or evaluation and possible management

position (Gov't. Code §54957(b)(1).) - City Council. Start closed session at 6:36pm. Ended closed session at 7:20pm. **Nothing to report back.**

Consent Agenda:

1. Approval/Action: Approval of January 18th 2023 Meeting Minutes, and City Warrants. **Motion to Approve only Warrant list by Mrs. Beltran Second Mrs. Cruz. 4-0 approved.**

Adjournment:

Adjourned Meeting Motioned by Council member Mrs. Beltran second by Mr. Villalon. 4-0 Approved.
Time ending at 7:35PM.

Next Regular Meeting: March 1, 2023 at 6:00 PM.

/s/ Christine Pisch

Christine C. Pisch

Christine Pisch, City Clerk

/s/ Judith C. Rivera

Judith C. Rivera

Judith C. Rivera, Mayor

Submitted for Approval: March 9, 2023.