

**MEETING MINUTES OF MEETING OF THE CITY COUNCIL AND PLANNING
COMMISSION
BOARDS OF THE CITY OF WESTMORLAND
December 21, 2022
6:00 PM**

The City Council of the City of Westmorland met in City Hall Council Chambers on Wednesday, December 21, 2022 at 6:00 PM. Mayor Xavior Mendez, called the meeting in order at 6:00 PM and led the invocation during meeting.

Present at time of Roll Call: Mayor Xavior Mendez, Mayor Pro-Tem Ana Beltran, Councilwoman Justina Cruz, Councilwoman Judy Rivera, Councilman Ray Gutierrez and City Attorney Mitch Driskill.

Council, Staff & Consultants – Discussion/Action:

1. Discussion/ Action: Approval for David Rosales to do Cities Financial Transaction Report 2022. By City Hall Supervisor Tamil Castro. Mrs. Castro presented a mandatory yearly approval for Mr. Rosales to do Cities Financial Transaction Report 2022 council motioned to approve by Mrs. Beltran second by Mrs. Cruz. 4-0 Approval.
2. Discussion/ Action: Approval on Resolution 22-27 Resolution of the City Council of the City of Westmorland adopting Resolution 22- 27 on accepting Official Count provided by the Imperial County Registrar of Voters. By City Clerk Christine Pisch. Mrs. Pisch brought to councils attention on creating a resolution stating the City of Westmorland accepts/ approves the final count provided by the Imperial County Register Voters Election Office to be legitimate. Motion passed by Mrs. Rivera second by Mrs. Cruz. 4-0 Approved.
3. Discussion/ Action: to create a resolution accepting funds from the 2020-2021 COPS funds grant (AB 1584). By Perry Monita Police Department. Chief Monita Presented Resolution 22-28 stating where officer Salizar, Soberanes and Garzas pay will be taken from what account as well as past payment for Motorola and new Police Interceptor vehicle. Motion passed by Mrs. Beltran second by Mrs. Rivera. 4-0 Approval.
4. Swearing in Council Members New Term: Ana Beltran, Judith Rivera and, Julian Villalon. By City Clerk Christine Pisch. Mrs. Pisch instructed for Mrs. River, Mrs. Beltran and Mr. Villalon to approach the podium and read allowed the Oath of Affirmation. Mr. Villalon took his seat. Mr. Gutierrez gave his final statement thank everyone for such an opportunity he has had and congratulated the now appointed Council.

Old Business:

1. Discussion/Action: Request for city ordinance for adopting a military equipment use policy, as required per California State Assembly Bill 481. By Chief Monita Police Department. Chief Brought to councils' attention on the mandatory Ordinance by the State of California. City Attorney Mr. Driskill mentioned he did review the ordinance. Motion was passed by Mrs. Beltran second by Mrs. Rivera. 4-0 Approval.
2. Discussion/Action: Approval on Updating City of Westmorland official website for \$ 9,927.50. By Christine Pisch City Clerk. Mrs. Pisch presented to council updating City of Westmorland official website. She proceeded to mention our website is very outdated ten plus years. That the current site ad to be brought to modern times it will be more beneficial to not only to staff but as well as the citizens having better access to links provided. Council agreed stating that the website is indeed out of date. Motion was passed by Mrs. Beltran second by Mrs. Rivera. 4-0 Approved.
3. Discussion/Action: Approval on Conex Container for City Hall Office. By Christine Pisch City Clerk. Mrs. Pisch presented to council that currently the city original Conex doesn't have anymore storage to be moving past years into the unit. As well mentioning that she has collected only two quotes for the Conex due to the other previous company's only accepting Credit Card payments. She began to read off the two companies and prices and suggested to council to consider the Double Eagle Trucking & Fuel Company since they are the most cost efficient as well being local for faster delivery. Council agreed to Double Eagle Company was more beneficial to the city and motioned to approve by Mrs. Rivera second by Mrs. Beltran. 4-0 Approval.
4. Discussion/Action: Approval on Credit Card System Update. By Tami Castro City Hall Office Supervisor. **Tabled for January 4, 2023.**
5. Discussion/Action: Approval on Renovation on City Hall and City Council Chambers Office. By Tami Castro City Hall Office Supervisor. Mrs. Castro brought back the final quote to council with changes requested. After more deliberation city council wanted more details on quotes stating the products and prices. Mrs. Beltran suggested to council if they can approve the price not to exceed \$17,400.00. Council agreed to motion the approval not to exceed \$17,400.00 in cost of materials. Motioned by Mrs. Beltran second by Mrs. Rivera. 4-0 Approval.
6. Discussion/ Action: Discussion of ARPA Funding. By Teri Nava City Treasurer. **Tabled to January 4, 2023.**
7. Discussion/ Action: Approval on allowing council to attend and vote via phone or video call in Regular Schedule Meetings. By Ana Beltran Mayor Pro Tem. Mrs. Beltran began to explain to council reminding them from previous meeting the importance for approving the item. City Attorney Mr. Driskill stated that the Via phone has to be only used based off emergencies only. City council agreed **to table for the first meeting of the new year January 4, 2023.**

Staff Reports Non-Action Items:

- **Police Department Perry Monita Police Chief** – Nothing to Report.
- **Fire Department Sergio Cruz Fire Chief** – Chief Cruz reported to council the Fire truck 6131 front two tires and 6163 side need new repairs. Council stated to bring back next meeting.
- **Public Works Ramiro Barajas** – Mr. Barajas reported that they have their state inspection coming up along with updating the council on his new employee.
- **City Hall Supervisor Tami Castro** – Nothing to report.
- **City Treasurer Terri Nava** – Nothing to report.
- **City Clerk Christine Pisch** – Mrs. Pisch ask council in what's the process with going back to shutting off water to past due bills in what we need to do to make our ordinance present to state code due to information giving to last time mentioned. Mr. Driskill mentioned its not much to do with that but to seeing how past due they are. Council requested to have information sent to Mr. Driskill to over view the information and bring back to next meeting January 4, 2023.

Closed Session: Public Employee Compensation (*Government Code 54957.6*) - Public Service Employees Job descriptions and salary scales, as well as Appointment, Employment, or evaluation and possible management position (*Gov't. Code §54957(b)(1).*)

- City Council

Nothing to report back.

Consent Agenda:

- Approval/Action: Approval of November 16, 2022 Meeting Minutes, and City Warrants.
Motion to Approve by Mrs. Beltran second by Mrs. Cruz. 4-0 Approval

Adjournment:

Adjourned Meeting Motioned by Council man Mrs. Rivera second by Mrs. Beltran. 4-0
Approved.

Time ending at 7:08PM.

Next Regular Meeting: January 4, 2023 at 6:00 PM.

/s/ Christine Pisch

Christine C. Pisch

Christine Pisch, City Clerk

/s/ Judith C. Rivera

Judith C. Rivera

Judith C. Rivera, Mayor

Submitted for Approval: January 13, 2023.

DRAFT