

**MEETING MINUTES OF REGULAR MEETING OF THE CITY COUNCIL AND PLANNING COMMISSION  
BOARDS OF THE CITY OF WESTMORLAND FOR JUNE 16, 2021**

The City Council of the City of Westmorland met in regular meeting in City Hall on Wednesday, June 16, 2021 at 6:00 PM. Mayor Ana Beltran called the meeting in order at 6:03 PM and Joel Hamby led the invocation.

Present at time of roll call: Mayor Ana Beltran, Council members Ray Gutierrez, Judith Rivera, Justina Cruz, City Attorney Mitch Driskill and City Clerk Darlene Berber Present Via Phone Mayor Pro tem Xavier Mendez

**Oral Communication – Public & Staff**

Mr. Cordero Thanking the City of Westmorland for the pool use during summer school. Thanking Mayor Pro Tem for coordinating the lifeguards and swimming lessons.

Michael Ginnis asking if the council chambers will be open to the public. Mayor answered Yes, I don't see why not.

**Public Meeting**

Notice of Public Meeting for Approval of Submission of State CDBG Program Income Waiver for Property Address 106 W Main Street. – Terri Nava- Step one for grant. No vote needed just action for the state.

**Council, Staff & Consultants – Discussion/Action**

Discussion/Action: iWorQ Systems proposal and presentation – Ana Beltran/ Joseph Vernon **Tabled till July 7th**

Discussion/Action: Phase 3 Street Project Status and proposed Change Order #2 – Joel Hamby – discussion about capital improvement funds and monies for valves and fire hydrant. **Motion to approve the proposed change order by J. Rivera and Second by R. Gutierrez AIF Motion Passed**

Discussion/Action: Direct staff/team to research and prepare grant applications for eligible water plant improvement projects -Joel Hamby-**Mayor directed Mr. Hamby to move forward** more Discussion of grants and water improvement plan and filters that need to be replaced and additional grants available. Updating the system and valves for fire hydrant requesting guidance. **Mayor directed Mr. Hamby to move forward with plans and grants.**

Discussion/Action: Increase water/sewer rates to amounts adopted in the rate increase Ordinance – Joel Hamby-**No action at this time will be brought back at another time**

Discussion/Action: To restore Development Impact Fees to the amounts set in the DIF report, or discontinue the DIF fee collection and prepare for a moratorium on development – Joel Hamby-**No action at this time**

Discussion/Approval: Approval to hire a maintenance worker for public works department-Ramiro Barajas- **Tabled**

Discussion/Approval: Approval to replace water valves on South C Street- Ramiro Barajas/Joel Hamby **discussion on change order No. 2 to be signed by Mayor**

Discussion/Approval: Approval for Backhoe Purchase at an additional \$9,619.18- Ramiro Barajas- **Motion to approve J. Rivera Second by R. Gutierrez AIF Motion Passed**

Discussion/Action: 2020/21 Annual Street Report Contract – Terri Nava – State Controller to take over the Street Report again. **Motion for the state controller to submit the ASR on behalf of the City of Westmorland by J. Rivera Second by J. Cruz AIF Motion Passed**

Discussion/Approval: Approval for APX 6000 Portables required at total cost \$ 38,327.59 for new radio communication encryption mandate. – PD Chief Perry Monita- **Motion to Approve by J. Rivera Second by R. Gutierrez AIF Motion Passed**

**Old Business:**

Discussion/Review: 2021-2022 Budget – Council/Terri Nava **TABLED**

**Staff Reports Non-Action Items:**

Water Clerk- Alice Rosas Memo presented stating office hours, online payments, and drop box. Dump-site opening soon. Office closed June 25<sup>th</sup>, 2021. Mentions Darlene as a great help to city hall

City Clerk- Darlene Berber Mentioned some new tools being provided to Council members. Binder clean outs, and follow up meeting with CR&R. Lifeguards are needed and still taking

applications. There have been more submittals for front office supervisor. Currently local 9 delinquent business licenses. All city council and city staff will have badges by the end of the month. Firework questions answer is Yes only safe and sane fireworks are allowed in Westmorland and fines for illegal fireworks. Pool passes available at city hall for \$15 and are on sale for \$12 till July 15<sup>th</sup>.

Public Works- Ramiro Barajas Nothing to add

**Consent Agenda:**

**Approval/Action:** Approval of June 2nd, 2021 Minutes and City Warrants. **Motion to Approve by J. Cruz Second by r. Gutierrez AIF MOTION PASSED**

**Closed Session:**

Discussion/Review-Public Service Employees Job descriptions and salary scales, as well as Appointment, Employment, or evaluation and possible management position (Gov't. Code §54957(b)(1).)- Council **City Council adjourned into Closed Session at 6:38pm adjourned back into regular meeting at 7:00pm Nothing to report from closed session**

Motion to adjourn this meeting at 7:02pm by Motion by J. Rivera Second by J. Cruz AIF - Next regular meeting in July and will be held on Wednesday 7<sup>th</sup>, 2021.

/s/ Darlene Berber

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Darlene Berber, City Clerk

/s/ Ana Beltran

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Ana Beltran, Mayor

Submitted for Approval 7/07/2021

Approved 07/07/2021