

**MEETING MINUTES OF REGULAR MEETING OF THE CITY COUNCIL AND PLANNING COMMISSION  
BOARDS OF THE CITY OF WESTMORLAND FOR December 16, 2020**

The City Council of the City of Westmorland met in regular meeting in City Hall on Wednesday, December 16, 2020 at 6:00 PM. Mayor Ana Beltran called the meeting in order at 6:00 PM and Joel Hamby led the invocation.

Present at time of roll call: Mayor Ana Beltran, City Council Members Xavier Mendez, Judith Rivera, and Justina Cruz

Due to the stay home notice council meeting the chamber room is not open to the public but available via zoom in telephone, also present were City Attorney Mitch Driskill, Chief of Police Perry Monita, Westmorland Fire Department Michael Ginnis, Michael Dahm and Virginia Dickerson , others were present via zoom or telephone.

**Oral Communication:**

Virginia Dickerson would like somethings followed up on the property on 7<sup>th</sup> and F street its an empty lot it's a lot that has a lot of fire hazards on it. Apologies for what happened to her neighbors but follow up is important. There are also 2 other properties that are fire hazards she not the process. The house next to the food pantry and its between to 285 E 3<sup>rd</sup> st. and 231 E 3<sup>rd</sup> st. the church address 285. It has been noted before over burdened with trees and would like it noted again for someone from the city to check it out. The other is a vacant e 5<sup>th</sup> and B its next to the Coons residents with dead trees she never seen it on the agenda and once again doesn't know the process to address this. There is also unsightly properties on her street of residence and addresses the resent fire. Chief Monita and Mitch Driskill address the notice of abatement. Ms. Dickerson would like to know how to follow up. Mitch Driskill walks thru the many different and lengthy process but has drafted up civil complaints for the city. Mitch lets Ms. Dickerson know there has to be time allowed for service and follow up. Ms. Dickerson would like this not to slip thru the cracks.

Mr. Hamby has a staff report not on the agenda but give a brief report the street plans and the A Ram. We're looking at getting together with the street commissioner which we don't have yet. Also the CC list that has to be delivered to the state for the water treatment plan. Needs to be pushed up and pending on the financial audit. Update on North H property has not been able to reach the property owner. Addressing the neighbors' concerns.

**New Business:**

Administered by The City Clerk Darlene Berber OATH OF OFFICE For Tina Cruz and Xavier Both took oath.

**OLD Business:**

None to discuss

Council, Staff & Consultants –

Discussion/Action: Reimbursement for Taser Instructor training including (travel, motel, and food) for Range Master Ruben Diaz. Costs to be paid from Asset Forfeiture funds. – presented by Perry Monita **Motion made by Judi Rivera Second By Justina Cruz AIF Motion Passed**

Discussion/Action: Approve the 9B, 9C, and organization chart for Caltrans purposes and authorize the Mayor to sign the forms. – Presented by Joel Hamby **Motion Judi Rivera by Second Justina Cruz by Motion Passed AIF**

Update CA Dept. of Park and Recreation Statewide Program Grant Application – Presented by Teri Nava no hand outs on the item the application deadline has been extended to March. Do to the shut down she is not comfortable doing meeting in December. Mayor Beltan said the end of January, and early February. Judi has a question it was not audible on recorder. **Moving On no action taken**

Update Imperial Irrigation District Grant Application – Teri Nava working closely with Madam Mayor and Roamiro for a commercial pump for all new wiring and removal and new wiring for a commercial pump and received a quote for \$6,700 the Grant the grant is for \$10,000. Also need to meet with Mayor for Signature and Ramiro to tie up loose ends. **Moving on not action taken.**

Update LEAP Grant Award – Teri Nava we were awarded \$6,500 and on the last paragraph the staff will be in contact with you shortly to imitate the funding for fund distribution. **No Action taken.**

Moved to after closed session for Discussion/Action: Review letters of interest and appoint City Treasurer – Council

Moved to after closed session for Discussion/Action: Review letters of interest and appoint City Council seat – Council

Approval for Backflow Prevention training – presented by Ramiro Barajas is training to get certified the classes are a little over \$800 plus \$200 at the final for the course and \$105 for the membership which saves over \$200 with membership. Michael Ginnis recommended that Ramiro gets the certification to be able to do get Certification. Also add an immediate Reimbursement the \$105 to Ramiro Motion to Approve by Justina Cruz Second by Judi Rivera

Consent Agenda:

Approval of Minutes for December 2, 2020 and City Warrants. Motion to approve By Judi Rivera and Second by Justina Cruz

Closed Session:

Discussion of Public Employee Appointment, Employment, or evaluation and possible management position (Gov't. Code §54957(b)(1).)- Council

City Council adjourned into Closed Session at 6:38pm adjourned back into regular meeting at 8:48pm Nothing to report from closed session and return to Regular agenda with items 6 & 7 on the agenda. The council would like to show appreciation for the all that submitted a letter of interest for The Vacancy for City Council and City Treasurer position. The council has decided to appoint Teri Nava for City Treasurer and Ray Gutierrez for Councilmen.

Motion to adjourn this meeting at 8:53pm by Motion by X. Mendez, Second by Ms. Rivera AIF - Next regular meeting in January and will be held on Wednesday 6th, 2020.

/s/ Darlene Berber

Darlene Berber, City Clerk

/s/ Ana Beltran

Ana Beltran, Mayor

Submitted for Approval 1/6/21

Approved 1/6/21