

MEETING MINUTES OF REGULAR MEETING OF THE CITY COUNCIL OF THE CITY
OF WESTMORLAND FOR January 22, 2020

The City Council of the City of Westmorland met in regular meeting in City Hall on Wednesday, January 22, 2020 at 6:00 PM. Mayor Ana Beltran called the meeting in order at 6:00 PM and Mrs. Julie Monita led the invocation.

Present at time of roll call: Council members Mayor Ana Beltran, Larry Ritchie, Henry Graham, Xavier Mendez, and Justina Cruz. Also present were City Attorney Mitch Driskill, City Clerk Judith Rivera, Chief of Police Perry Monita, City Treasurer Anne Graham, Public Works Director Ramiro Barajas

Oral Communication:

1) Darlene Berber-Felton community member had a quick announcement, notified the public and council there will be having Little League sing-ups at the Youth Hall January 20 – 31st for ages 4 – 12, also informed the public that on Thursday, January 23rd Cody's Closet will be out at the park from 12:45 – 3:00 pm giving out household items. Also, the food pantry is open every Thursday evenings from 5-7pm. 2) Mayor Ana Beltran informed the public that New Business item No. 1 Currier Industrial Park will be tabled and adding into Closed session item discussion of CIRP accounts.

New Business:

Presentation for proposed Currier Industrial Park (informational only) – Council: **Item tabled**

Discussion of Nuisance Abatement letter for Escobar property on the corner of West 7th and North F Street – Councilmen Henry Graham: Councilmen Henry Graham informed council that certified letter regarding the nuisance abatement issue has not been delivered/accepted at the location it's been mailed to. Mr. Graham suggested maybe getting a process server or having the Police Chief Perry Monita to track the property owner down and hand deliver the letter. City attorney Mitch Driskill suggested to attempt personal service at the listed address by either a registered process server, the Police Chief or Police Officer. Chief Monita will get the name and last known address from the office staff in City Hall and attempt delivery of letter.

Discussion/Approval of Measure D Money Transfers – Ana Beltran: Mayor Ana Beltran read a paragraph from the report prepared by Karina Alvarez CPA Section 3 a “Compare the amounts for cash (as shown in bank statement documents provided by the City of Westmorland) to the respective amounts shown in the General Ledger of Cash in Bank. As of June 30, 2018, the bank statement shows a balance of \$552,487 and the City of Westmorland trail balance shows a \$1,461,093.16 balance. An estimated cumulative variance of \$908,606.16 was noted as of June 30, 2018. It seems that some deposits accounted in the appropriate general ledger account were not deposited in Measure D bank account.” Mayor Pro tem Larry Ritchie stated that he and Mayor Ana Beltran attended a meeting where they had everyone there to make sure the numbers were correct, Mark Baza with ICTC had his financial staff there and they stated that as soon as

the amount of \$908,606.16 gets adjusted into the Measure D account they will release additional transportation funds back to the City. Councilmen Henry Graham stated that what is confusing to him is that if the amount is owed money then its owed, but for all the years that the City was funding street projects that none of the \$908,606.16 was used. Mayor Pro tem stated that the City was using it, but was not putting it back after the City was reimbursed by different organizations funds were not put back into the Measure D account. Mr. Ritchie stated that 1% can be used for administration, he is not sure if it was done or not, records were not very clear. Mr. Ritchie stated that the numbers presented are correct and assured Council that moving forward it will be recorded correctly and numbers will balance. City attorney Mitch Driskill asked when is the next ICTC meeting, Larry stated he believed it will be approximately three to four weeks from today. Mr. Driskill asked for item to be moved till the next meeting he would like the opportunity to further review the limited 1% for administration and additional costs.

Discussion/Approval to adjust Journal Entries of Hutchinson and Bloodgood for FY18 – Ana Beltran: Mayor Ana Beltran asked to table this item its part of the Measure D Transfer item coming back on the next meeting.

Council, Staff & Consultants – Discussion and Action:

RLA Account Balances – Teri Nava: Mrs. Teri Nava CDBG consultant informed Council that she has reviewed all of the files of the deferred loan accounts and the total amount due is \$762,945.25 she prepared a report for Council and will also provide a copy to the auditor so they have a copy of the correct figures. Sundance Lane accounts were also reviewed those units have a loan that is forgiven after living in the homes for 15 years. Mrs. Nava look prepare reconveyance for those needed.

Little Citizens Park – Teri Nava: Mrs. Teri Nava asked for item to be tabled she still is needing engineering estimated report to submit to the state in order to award project to the contractor, if she gets report needed she would like to request an emergency meeting to move forward, will confirm with City Clerk.

Census 2020 update – Teri Nava: Mrs. Teri Nava informed Council the count down to Census 202 is 69 days. The City of Westmorland together with Campesinos Unidos applied and was awarded funds from the County. March 12th, 19th, 26th April 2nd, 9th, 16th, 23rd, and 30th and every Saturday in March and April starting the 14th it's on Thursday's 4:00 pm 8:00 pm and on Saturday's 12:00 pm – 4:00 pm. Mayor Ana Beltran stated the Youth Hall has been designated to conduct the Census, a key will be given to a Campesinos Unidos staff member to open and close the Youth Hall during the hours designated for the Census count. Mrs. Nava also asked council if they can approve inserting a flyer to go out with the water bills. M – Henry Graham approval to insert Census flyer in with the water bills. S – Xavier Mendez M/C.

Adoption of Resolution 20-01 accepting funds from the 2018-2019 COPS funds grant (AB 1584) for reimbursement of two (2) Police Officers in the amount of \$15,200.00 – Police Chief Perry Monita: Police Chief Perry Monita presented Council with Resolution 20-01 approval to use 2018-19 COPS funds to reimburse the City for salaries of two officers in the amount of

\$15,200.00 from November 15, 2019 thru January 10, 2020. M – Henry Graham approval to adopt Resolution 20-01 as stated above S – Xavier Mendez M/C.

Consent Agenda:

Approval of Minutes for September 20, 2017, March 12 (special) and 21st 2018, January 8, 2020 and City Warrants: M – Henry Graham approval of January 8, 2020 meeting minutes and City Warrants S – Larry Ritchie M/C.

Closed Session:

Discussion of Public Employee’s Health Benefits modification request/opt out, and City employee’s raise and promotion (Gov’t Code §54957(b)(1).) – Council:

Added discussion item of CIRP Accounts – Mayor Ana Beltran:

Council adjourned into Closed Session at 6:30 PM readjoined back to regular meeting at 7:50 pm with nothing to report. M – Henry Graham to adjourn this meeting at 7:51pm S – Larry Ritchie M/C. Next regular scheduled meeting will be held on Wednesday, February 5, 2020.

/s/ Judith C. Rivera

Judith C. Rivera, City Clerk

/s/ Ana Beltran

Ana Beltran, Mayor