

MEETING MINUTES OF REGULAR MEETING OF THE CITY COUNCIL AND PLANNING  
COMMISSION BOARDS OF THE CITY OF WESTMORLAND FOR JULY 15, 2020

The City Council of the City of Westmorland met in regular meeting in City Hall on Wednesday, July 15, 2020 at 6:00 PM. Mayor Pro Tem Larry Ritchie called the meeting in order at 6:00 PM and Xavier Mendez led the invocation.

*Present at time of roll call:* Mayor Ana Beltran, Council members Larry Ritchie, Justina Cruz, Judith Rivera and Xavier Mendez Due to the stay home notice council meeting is not open to the public but available via zoom in telephone, also present were City Attorney Mitch Driskill, Chief of Police Perry Monita, and Westmorland Fire Department Michael Ginnis Mayor Ana Beltran asked Mayor Protem Larry Ritchie to conduct the meeting she was having an issue with one of her contact lenses.

Oral Communication:

Mayor Ana Beltran nominated Darlene Berber as City Clerk to take Ms. Rivera's place who stepped in as Council member, item to be placed on the next meeting in August.

New Business:

Discussion/Action 2014 TDA Audit – Council: Item was discussed City Hall employee Rachel did end up placing back up materials in Larry and Ana's binders TDA audit was discussed and approved. M – Xavier Mendez 2014 TDA Audit S – Ana Beltran M/C.

Discussion/Action Update Bank(s) Signature List – Council: Council agreed to add Justina Cruz as a bank signee and remove Henry Graham from all accounts. M – Larry Ritchie to add Justina Cruz as a signee S – Xavier Mendez M/C.

Council, Staff & Consultants – Discussion and Action:

Update/Approval of Emergency Repairs sewer lines on West 5<sup>th</sup> Street Primo Construction – Ramiro Barajas: Mr. Barajas presented council with an invoice from Primo Construction for the repairs on West 5<sup>th</sup> Street. M – Judith Rivera approval of invoice in the amount of \$4,838.00 S – Ana Beltran M/C.

Consent Agenda:

Approval of Minutes for September 20, 2017, March 12 (special) and 21<sup>st</sup> 2018, July 1, 2020 and City Warrants: M – Ana Beltran approval of July 1, 2020 meeting minutes and City Warrants S – Xavier Mendez M/C.

Emergency item Westmorland Fire Department Approval to rebuild fire engine 6121 in the amount of \$9,000.00 South Coast – Sergio Cruz: Sergio Cruz Fire Chief was present an estimate for repairs to engine 6121 in the amount of \$10,341.00 not including shipping and tax M – Judith Rivera approval of repairs to engine 6121 not to exceed \$13,000.00 any additional cost will be brought back for Council to approve. S – Xavier Mendez M/C.

Emergency item Discussion/Adoption of Resolution 20-10 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WESTMORLAND AUTHORIZING APPLICATION FOR AND

RECEIPT OF, LOCAL GOVERNMENT PLANNING SUPPORT GRANT PROGRAM FUNDS – Joel Hamby: Mr. Joel Hamby stated resolution is needed to apply for funds. M – Judith Rivera adoption of Resolution 20-10 as stated above S – Justina Cruz M/C.

Closed Session:

Discussion of Public Employee’s Resignation, hiring process and evaluation (Gov’t Code §54957(b)(1).) – Council: City Council adjourned into Closed Session at 6:21 PM readjusted back into regular meeting at 7:42 pm.

Discussion/Action: Purchase and implement of New Accounting software to replace Fund Balance – Mitch Driskill: During closed session replacement of software was discussed and Council agreed to make the change. M – Xavier to replace software of Fund Balance to Quick Books not to exceed \$10,000.00 S – Judith Rivera M/C.

M – Xavier Mendez to adjourn this meeting at 7:43 pm S – Judi Rivera Next regular and only meeting in August will be held on Wednesday, August 5, 2020.

/s/ Judith C. Rivera  
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Judith C. Rivera, City Clerk

/s/Larry Ritchie  
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Larry Ritchie, Mayor Protem