

MEETING MINUTES OF SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF
WESTMORLAND FOR January 27, 2020

The City Council of the City of Westmorland met in special meeting in City Hall on Wednesday, January 27, 2020 at 6:00 PM. Mayor Ana Beltran called the meeting in order at 6:00 PM and Mr. Joel Hamby led the invocation.

Present at time of roll call: Council members Mayor Ana Beltran, Larry Ritchie and Henry Graham, also present were City Attorney Mitch Driskill, City Clerk Judith Rivera, Chief of Police Perry Monita, City Treasurer Anne Graham, absent were Council members Xavier Mendez and Justina Cruz

Discussion/Action:

Discussion/Approval of Measure D Money Transfers – Ana Beltran: Mark Baza from ICTC who was present to answer all questions or concerns, he stated that regarding the Measure D funds the City is able to charge expenditures above the 1% administration cost, such as office supplies, building utilities, legal counsel and for Mr. Joel Hamby's time. Regarding the audit Mr. Baza recommends Council to approve the \$908,606.16 transfer into the specified account to put their account current. Councilmen Henry Graham stated that the indication is that \$900,000.00 of Measure D monies were placed into the general fund reserved account in the City and what is needed to be done now is for Council to reauthorize for funds to go back into the proper fund. Mr. Baza stated there are funds due back to the City about \$400,000.00 and will be released back to the City once the list of expenditures is submitted and approved by the ICTC board. Councilmen Henry Graham asked Mr. Joel Hamby as far as his aware as of today all the past street fund activities have been paid for, nothing is pending. Mr. Hamby stated that all the projects that he has been involved in are closed, nothing pending, nothing due. Mr. Graham asked Mr. Baza if in the future something comes up that was not charged back out of the general fund to pay for a street project and was never charged back to Measure D would it be able to be charged back to Measure D. Mr. Baza stated he is pretty sure it can be done as long as proper documentation is presented. Mayor Pro tem Larry Ritchie read Section 3 of the report prepared by Karina Alvarez CPA "Compare the amounts for cash (as shown in bank statement documents provided by the City of Westmorland) to the respective amounts shown in the General Ledger of Cash in Bank. As of June 30, 2018, the bank statement shows a balance of \$552,487 and the City of Westmorland trail balance shows a \$1,461,093.16 balance. An estimated cumulative variance of \$908,606.16 was noted as of June 30, 2018. It seems that some deposits accounted in the appropriate general ledger account were not deposited in Measure D bank account." M – Henry Graham in order to square away the ledgers dealing with both City's reserved general fund account and the Measure D account that \$908,606.16 be transferred the reserved general account to Measure D funds. S – Larry Ritchie M/C.

Discussion/Approval to adjust Journal Entries of Hutchinson and Bloodgood for FY18 – Ana Beltran: Mayor Ana Beltran stated that both Karina Alvarez CPA firm and Hutchinson and Bloodgood both agree in the numbers presented to Council the report of the \$908,606.16 funds

that are needed to be transferred from one account to another. City attorney Mitch Driskill stated that the purpose is Hutching and Bloodgood is seeking authorization from the Council to make the adjusting journal entries to reflect the transfers that have already been approved. M – Henry Graham approval for Hutchinson and Bloodgood to make the changes in the budget reflection of the transfer of the funds from the reserved general account to Measure D. S – Larry Ritchie M/C.

Little Citizens Park Update and Award – Teri Nava: **Item Dropped**

M – Henry Graham to adjourn this special meeting at 6:14 pm S – Larry Ritchie M/C. Next regular scheduled meeting will be held on Wednesday, February 5, 2020.

/s/ Judith C. Rivera

Judith C. Rivera, City Clerk

/s/ Ana Beltran

Ana Beltran, Mayor