

MEETING MINUTES OF REGULAR MEETING OF THE CITY COUNCIL OF THE CITY  
OF WESTMORLAND FOR February 19, 2020

The City Council of the City of Westmorland met in regular meeting in City Hall on Wednesday, February 19, 2020 at 6:00 PM. Mayor Ana Beltran called the meeting in order at 6:00 PM and Mrs. Julie Monita led the invocation.

*Present at time of roll call:* Council members Mayor Ana Beltran, Larry Ritchie, Henry Graham, Xavier Mendez, and Justina Cruz. Also present were City Attorney Mitch Driskill, City Clerk Judith Rivera, Chief of Police Perry Monita, City Treasurer Anne Graham, Public Works Director Ramiro Barajas

Oral Communication:

1). Councilmen Henry Graham – Informed Council and the Public that the City received a standard annual bill from BY Mellon Co. Bank for tax balance due in the amount of \$1,250.00 to be paid out of the RDA funds. Also, the City needs to complete the annual standard financial report to the State for the RDA. Consultant Steven Dukett will complete the report in amount of \$1,500.00 to be paid out of the RDA account once the report has been complete and submitted. Mr. Steven Dukett also prepared another audit report to the State and will be mailed out tomorrow. 2) Ms. Virginia Dickerson asked if she was able to get a copy of the current City budget, Councilmen Henry Graham stated she could pick one up.

New Business:

Request/Approval to have Dickerson Subdivision tentative Map extension granted – Henry Graham/Virginia Dickerson: Ms. Virginia Dickerson who was present stated that this is an annual extension she is required to get from the City until they decide what will be done with the property. M – Henry Graham approval of Subdivision tentative Map extension for the Dickerson Property as its been done in the past. S – Larry Ritchie M/C.

Council, Staff & Consultants – Discussion and Action:

Approval of CDBG Sole Source Award – Teri Nava: Mrs. Teri Nava had an informational item she presented a letter from the State regarding the Sole Source Award for review and keep the Council updated.

Award CDBG Program Income Little Citizens Park Project to D.J. Miller, Inc. – Teri Nava: Mrs. Teri Nava CDBG consultant stated there was only one bid received for the Park Project in the amount of \$120,000.00 Mrs. Nava recommends Council to award bid to D.J. Miller, Inc. M – Henry Graham bid award to D.J. Miller, Inc. not to exceed \$120,000.00 S – Justina Cruz M/C.

Discussion/Update of CIRP Account – Teri Nava: Mrs. Teri Nava CDBG Consultant stated she and City attorney have been researching the CHRP account and have not been able to find much information on it, funds were used in different loans, some are eligible to pay back, some are not there is no specific outline on how funds are used and paid back. Councilmen Henry Graham

stated he was explained before by the past finance officer “this was an account based on housing loans that were given out and repaid to the City, and as a result of the repayment to the City of Westmorland that money/funds could be used for anything that the City chose to use it for once the repayment was made”. Mrs. Nava stated that was correct, that is the reason why that account was set up. Councilmen Larry Ritchie recommends money should be moved for auditing and reporting purposes. City attorney Mitch Driskill stated to just continue the use of it the way its been done will report back to Council if needed.

Consent Agenda:

Approval of Minutes for September 20, 2017, March 12 (special) and 21<sup>st</sup> 2018, February 5, 2020 and City Warrants: M – Henry Graham approval of February 5, 2020 meeting minutes and City Warrants S – Justina Cruz M/C.

Closed Session:

Discussion of Public Employee’s Health Benefits modification request/opt out, (Gov’t Code §54957(b)(1).) – Council:

Council adjourned into Closed Session at 6:15 PM readjourned back to regular meeting at 6:37PM with nothing to report. M – Henry Graham to adjourn this meeting at 6:37 pm S – Xavier Mendez M/C. Next regular scheduled meeting will be held on Wednesday, March 4, 2020.

/s/ Judith C. Rivera

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Judith C. Rivera, City Clerk

/s/ Ana Beltran

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Ana Beltran, Mayor